

CITY OF COVINGTON AGENDA ITEM REQUEST FORM

Caucus Meeting Date	July 14, 2020
Legislative Meeting Date	July 21, 2020
Order <input checked="" type="checkbox"/>	Ordinance <input type="checkbox"/>
Resolution <input type="checkbox"/>	Presentation <input type="checkbox"/>

Division/Department Head Signature
<i>Noel Anderson</i>

Responsible Staff Person
Jeremy Wallace

Specific Nature of Request
Adoption of the CDBG/HOME 5 Year Consolidated Plan for July 1, 2020-June 30, 2025 and the Annual Action Plan for July 1, 2020-June 30, 2021. Citizen participation and required public hearings have been completed per HUD regulations

Description of Request Including Background Information if Relevant
The City of Covington is an entitlement community for CDBG/HOME Programs. The city receives a formula based direct allocation each year. In order to utilize these funds the city must create a 5-year Consolidated Plan and 1 year Annual Action Plans approved by Commission. Development of the plan utilizes input from the public, staff, and stakeholder groups. This input was analyzed resulting in the drafted Consolidated Plan/Annual Action Plan. A 7-day public comment period to review the draft plan as required by HUD commenced on July 8, 2020. Prior to the comment period, the Draft Consolidated Plan was presented during a virtual public hearing made available starting on July 7, 2020. The Consolidated Plan outlines the City's priority needs, goals and utilization of CDBG/HOME funds to address the needs of low- and moderate-income residents through housing, economic development, public improvements and public services.

Company/Entity (if multiple, list all)

Value/Cost

Funding Source Including Account No.
CDBG and HOME Funds

Copy of Contract Attached?
Priority Needs, Goals, Projects and HUD award attached

Payment Terms

NOTES
Please attach all relevant documents, i.e., draft contracts, resumes, draft development agreements, etc.

SIGNING ORDER

[Signature] 7.6.2020
 1. LEGAL DEPARTMENT REPRESENTATIVE DATE

2. FINANCE DEPARTMENT REPRESENTATIVE DATE

[Signature] 7/8/2020
 3. CITY MANAGER DATE

**Community Development Systems
Integrated Disbursement & Information System (IDIS)**



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Organization:
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Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

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Consolidated Plans

SP-28 Priority Needs Summary

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Name	Population	Geographic Areas	Priority Level	Associated Goals
Affordable Housing	Middle	HOME Consortium Cities- Local Target area	High	Expand Homeownership Opportunities Increase Affordable Rental Units Increase Affordable Homeownership Units Improve Existing Owner Occupied Housing
	Extremely Low Families with Children Elderly Large Families Moderate Low Public Housing Residents			
Public Facilities and Infrastructure Improvements	Large Families Elderly Middle Low	Citywide-Local Target area NRSA-Strategy area	High	Provide Recreation and Education Opportunities Improve Streets, Sidewalks and Public Facilities Improve Parks and Recreational Facilities
	Extremely Low Families with Children Moderate			
Neighborhood and Community Services	Large Families Extremely Low Low	Citywide-Local Target area NRSA-Strategy area	High	Reduce Blighted Conditions Reduce and Prevent Crime
	Moderate Families with			

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	Children Elderly Middle			
Business and Economic Development	Extremely Low Moderate Families with Children Large Families Low	Citywide-Local Target area NRSA-Strategy area	Low	Increase Jobs through Economic Development

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Plans/Projects/Activities

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Strategic Plan

SP-48 Goals Summary

Close

Goal	Category	Geographic Area	Needs Addressed	Funding
Expand Homeownership Opportunities	Affordable Housing	Citywide HOME Consortium Cities	Affordable Housing	HOME : \$2,500,000 Objective: Provide decent affordable housin
	Start Year: 2020	End Year: 2024	Outcome: Affordability	
Description: The City will expand homeownership opportunities to low-income homebuyers through its Homebuyer Assistance Programs.				
Goal Outcome Indicator Direct Financial Assistance to Homebuyers		Quantity	UoM	
		300	Households Assisted	
Increase Affordable Homeownership Units	Affordable Housing	Citywide HOME Consortium Cities NRSA	Affordable Housing	HOME : \$1,500,000 Objective: Provide decent affordable housin
	Start Year: 2020	End Year: 2024	Outcome: Affordability	
Description: The City will increase affordable homeownership units by partnering with local Community Housing Development Organizations to redevelop property for sale or lease to own to low-income homebuyers. The city currently has three CHDO partners: The Center for Great Neighborhoods of Covington, Housing Opportunities of Northern KY, and Entryway, Inc.				
Goal Outcome Indicator Homeowner Housing Added		Quantity	UoM	
		10	Household Housing Unit	
Increase Affordable Rental Units	Affordable Housing	Citywide NRSA	Affordable Housing	CDBG : \$1,000,000 Objective: Provide decent affordable housin
	Start Year: 2020	End Year: 2024	Outcome: Affordability	
Description: The City will work with private developers and owners to rehabilitate units for affordable rental.				
Goal Outcome Indicator Rental units rehabilitated		Quantity	UoM	
		50	Household Housing Unit	
Improve Existing Owner-Occupied Housing	Affordable Housing	Citywide NRSA	Affordable Housing	CDBG : \$500,000 Objective: Provide decent affordable housin
	Start Year: 2020	End Year: 2024	Outcome: Affordability	
Description:				

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The City will allocate funds to homeowner rehabilitation programs to assist low-income homeowners with urgent home repair needs.

Goal Outcome Indicator	Quantity	UoM
Homeowner Housing Rehabilitated	100	Household Housing Unit

Improve Streets, Sidewalks and Public Facilities

Non-Housing Community Development	Citywide NRSA	Public Facilities and Infrastructure Improvements	CDBG :	\$2,200,000
Start Year: 2020	End Year: 2024	Outcome: Availability/accessibility	Objective:	Create suitable living environment

Description:
The City will allocate funds for street and sidewalk improvements, streetscape projects, levy repairs and stabilization, public facility improvements and other infrastructure needs.

Goal Outcome Indicator	Quantity	UoM
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	30,000	Persons Assisted

Improve Parks and Recreational Facilities

Non-Housing Community Development	Citywide NRSA	Public Facilities and Infrastructure Improvements	CDBG :	\$1,000,000
Start Year: 2020	End Year: 2024	Outcome: Availability/accessibility	Objective:	Create suitable living environment

Description:
The City will allocate funds to improve existing parks, pools and recreational facilities as well as developing new parks and greenspaces.

Goal Outcome Indicator	Quantity	UoM
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	30,000	Persons Assisted

Reduce and Prevent Crime

Public Housing Non-Housing Community Development	Citywide NRSA	Neighborhood and Community Services	CDBG :	\$500,000
Start Year: 2020	End Year: 2024	Outcome: Sustainability	Objective:	Create suitable living environment

Description:
The City will allocate funds to crime prevention programs and community policing programs. These programs target high crime areas as well as improve community/police relations.

Goal Outcome Indicator	Quantity	UoM
Public service activities other than Low/Moderate Income Housing Benefit	30,000	Persons Assisted

Provide Recreation and Education Opportunities

Non-Homeless Special Needs Non-Housing Community Development	Citywide NRSA	Public Facilities and Infrastructure Improvements	CDBG :	\$375,000
Start Year: 2020	End Year: 2024	Outcome: Availability/accessibility	Objective:	Create suitable living environment

Description:
The City will allocate funds to programs and activities that provide recreational and educational opportunities for families and children, especially early literacy programs to improve literacy among local children.

Goal Outcome Indicator	Quantity	UoM
Public service activities other than Low/Moderate Income Housing Benefit	10,000	Persons Assisted

Increase Jobs through Economic Development

Non-Housing Community Development	Citywide NRSA	Business and Economic Development	CDBG :	\$250,000
Start Year: 2020	End Year: 2024	Outcome: Availability/accessibility	Section 108 :	\$3,970,000
Description:		Objective:	Create economic opportunities	

The City will allocate funds towards economic development loans and business assistance programs to increase job opportunities for low-income residents.

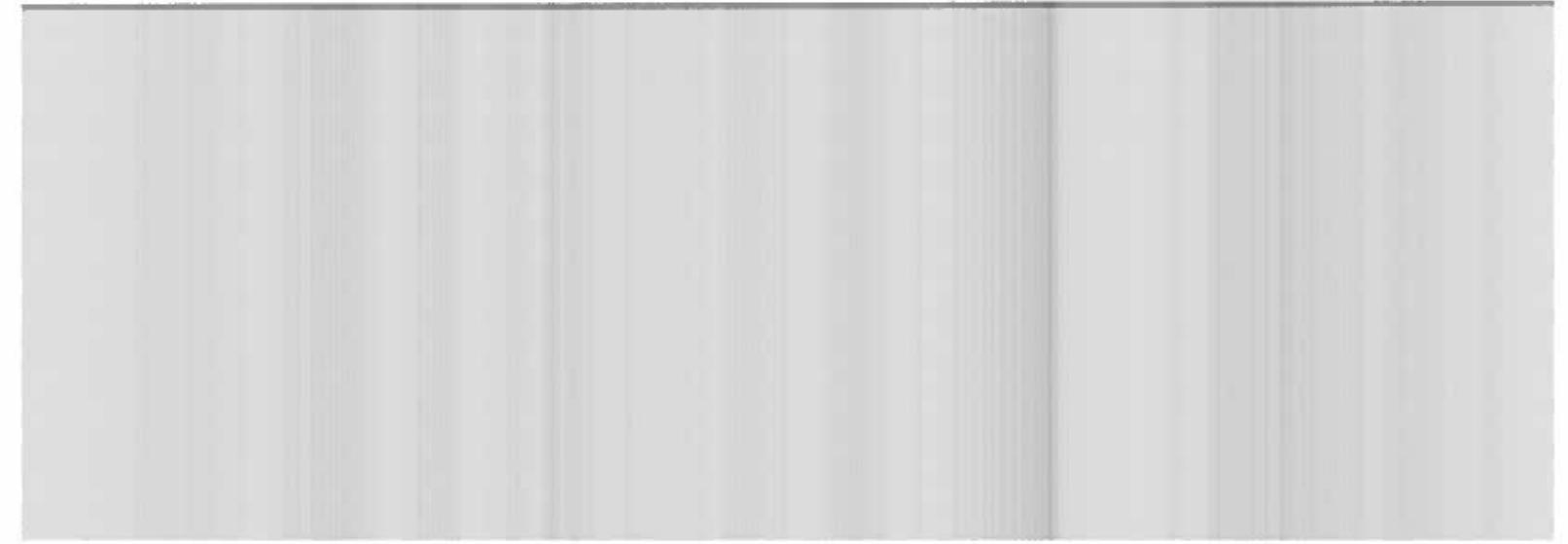
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Goal Outcome Indicator	Quantity	UoM
Jobs created/retained Businesses assisted	120 25	Jobs Businesses Assisted
Reduce Blighted Conditions		
Non-Housing Community Development Affordable Housing	Citywide	NRSA
Start Year: 2020	End Year: 2024	Outcome: Neighborhood and Community Services
Description:		
The City will allocate CDBG funds for efforts to reduce blighted conditions such as increased code enforcement efforts and strategic planning to address blighted properties.		
Goal Outcome Indicator	Quantity	UoM
Housing Code Enforcement/Foreclosed Property Care	500	Household Housing Unit
Objective: CDBG : \$272,942		
Create suitable living environment		

Close

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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Funding/Drawdown

Grant 1

Grantee/PJ

Admin

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Annual Action Plan (2020-draft)

AP-38 Project Summary

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Project Summary Information

No.	Project	Goals Supported	Geographic Areas	Needs Addressed	Funding
1	<p>Description</p> <p>Target Date for Completion</p> <p>Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p> <p>Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p> <p>Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	<p>Increase Affordable Homeownership Units</p> <p>Increase Affordable Rental Units</p> <p>Improve Existing Owner Occupied Housing</p> <p>Improve Streets, Sidewalks and Public Facilities</p> <p>Improve Parks and Recreational Facilities</p> <p>Reduce and Prevent Crime</p> <p>Provide Recreation and Education Opportunities</p> <p>Increase Jobs through Economic Development</p> <p>Reduce Blighted Conditions</p>	<p>Citywide - Local Target area</p> <p>NRSA - Strategy area</p>	<p>Affordable Housing</p> <p>Public Facilities and Infrastructure Improvements</p> <p>Neighborhood and Community Services</p> <p>Business and Economic Development</p>	<p>CDBG : \$350,621</p>
	<p>Description</p> <p>This project funds the administration of the CDBG Program and CDBG community development planning activities.</p>				
	<p>06/30/2021</p>				
2	<p>HOME Program Administration</p> <p>Description</p> <p>Target Date for Completion</p>	<p>Expand Homeownership Opportunities</p> <p>Increase Affordable Rental Units</p> <p>This project funds administrative costs for the HOME Program.</p>	<p>HOME Consortium Cities - Local Target area</p>	<p>Affordable Housing</p>	<p>HOME : \$110,004</p>

<p>Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	Administration of the HOME Program will benefit approximately 72 low-income families through homeownership programs and housing development.	
<p>Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p> <p>Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	HOME Program funded activities occur city-wide in the Northern Kentucky HOME Consortium cities of Covington, Ludlow, Newport, Bellevue and Dayton.	Program administration costs include staff and related costs required for overall program management, coordination, monitoring, reporting, recordkeeping and evaluation.
<p>Rehab Administration</p> <p>Description</p> <p>Target Date for Completion</p>	<p>Increase Affordable Rental Units Improve Existing Owner Occupied Housing Reduce Blighted Conditions</p> <p>Citywide - Local Target area NRSA - Strategy area</p> <p>Affordable Housing</p> <p>This project funds staff and related delivery costs to administer CDBG funded residential rehab programs.</p> <p>06/30/2021</p>	CDBG : \$91,059
<p>3</p> <p>Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p> <p>Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	<p>The administration of rehab programs will benefit approximately 39 LMI homeowners/renters.</p> <p>Rehab programs are available city-wide to low/mod income homeowners and renters.</p>	Funds provide for staffing to support program delivery costs for CDBG funded residential rehab programs. Activities include: inspections, cost estimates, preparing specifications, qualifying applicants, processing draw requests/payments, etc. Rehab Admin funds are also being utilized to administer the City's Lead Hazard Reduction Program which is a grant awarded to the City from HUD's Office of Lead Hazard Control and Healthy Homes.
<p>4</p> <p>Parks and Recreation Staff Delivery Costs</p> <p>Description</p> <p>Target Date for Completion</p>	<p>Improve Parks and Recreational Facilities Provide Recreation and Education Opportunities Reduce Blighted Conditions</p> <p>Citywide - Local Target area NRSA - Strategy area</p> <p>Public Facilities and Infrastructure Improvements Neighborhood and Community Services</p> <p>CDBG : \$30,440</p> <p>This project funds a portion of the salary costs for staff to administer CDBG funded park improvements and recreation programs.</p> <p>06/30/2021</p>	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)
<p>Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p> <p>Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	<p>Recreation activities will occur at city park facilities that serve low/mod income neighborhoods. Park Improvements will occur at Goebel Park and Barb Cook Park and other neighborhood parks to be identified.</p>	Project delivery costs associated with CDBG funded park improvements and recreation programs.

may be available on the AP-36 Project Detail screen.)									
Homebuyer Assistance Program		Expand Homeownership Opportunities Increase Affordable Homeownership Units		HOME Consortium Cities - Local Target area		Affordable Housing HOME : \$500,000			
Description		This project is an interest-free, deferred loan program to assist low-income homebuyers with lender required down payment and closing costs.							
Target Date for Completion		06/30/2021							
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This project will benefit approximately 66 low-income homebuyers.							
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This program is available to low-income homebuyers city-wide in the Northern Kentucky HOME Consortium member cities of Covington, Ludlow, Newport, Bellevue and Dayton.							
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This is an interest-free, deferred loan program to assist low-income homebuyers with lender required down payment and closing costs.							
CHDO Housing Development		Expand Homeownership Opportunities Increase Affordable Homeownership Units Reduce Blighted Conditions		HOME Consortium Cities - Local Target area		Affordable Housing HOME : \$869,594			
Description		This project funds the required HOME CHDO set-aside for the creation of affordable housing units by qualified local CHDO's using the HOME Program. The City prioritizes the partnership with CHDO's and funds CHDO activities more than the minimum required set-aside.							
Target Date for Completion		06/30/2021							
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This project will benefit approximately 6 low-income households.							
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		CHDO housing development will occur at 2744 Latonia Avenue and 715 Saratoga Street (Newport). Other potential addresses are currently being identified.							
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Single-family housing rehab or new construction to create new affordable housing units for homeownership, rental or lease to own.							
7		Homeowner Repair Program for Emergency Repairs		Improve Existing Owner Occupied Housing Reduce Blighted Conditions		Citywide - Local Target area NRSA - Strategy area		Affordable Housing CDBG : \$182,739	
Description		The City's Homeowner Repair Program is designed to assist low/mod income homeowners with urgent home repair needs. The Program will assist homeowners with emergency repairs such as furnace, electrical, plumbing, roof and sewer lateral repairs.							
Target Date for Completion		06/30/2021							
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This activity will assist approximately 20 households. This activity is for low/mod income households only with a preference given to elderly, disabled and veteran households.							

may be available on the AP-36 Project Detail screen.)			
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This activity is available city-wide on a first-come, first-served basis.	
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Single-family, owner-occupied, residential rehab to address urgent/emergency home repairs.	
Upper Floor Residential Rent Rehab Program		Increase Affordable Rental Units Reduce Blighted Conditions	Citywide - Local Target area NRSA - Strategy area Affordable Housing CDBG : \$380,000
Description		This project funds the Upper Floor Residential Rent Rehab Program. This program provides loans to property owners to redevelop vacant, upper-floor space in mixed-use buildings into affordable rental units.	
Target Date for Completion		06/30/2021	
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This project will benefit approximately 19 low/mod income households.	
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Units at 809 Madison Avenue, 302 W. MLK BLVD and 1131 Holman Avenue will be rehabilitated under this project. Other addresses will be identified based on an open application process. The program is available city-wide, targeted to vacant, upper-floor space in mixed-use buildings.	
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Rehabilitation of vacant, upper-floor space in mixed-use buildings into affordable rental-units.	
Public Improvements		Improve Streets, Sidewalks and Public Facilities Reduce Blighted Conditions	Citywide - Local Target area NRSA - Strategy area Public Facilities and Infrastructure Improvements CDBG : \$1,195,813
Description		This project will fund public improvements including street resurfacing, installation of ADA sidewalk ramps, and streetscape enhancements.	
Target Date for Completion		06/30/2021	
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This project will fund activities that will occur in qualified low/mod income census tracts/block groups to benefit low/mod income households on an area basis.	
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Street resurfacing is scheduled to be performed on deteriorated streets in the central section of the City based on a condition survey; installation of ADA ramps will coincide with street resurfacing where ramps do not already exist; streetscape enhancements will occur on on 6th Street/Scott Street and in the Lewisburg neighborhood, road and hillside repairs will occur on Western Avenue, bridge/overpass repairs will occur on Caroline Avenue, levy stabilization will occur on the Licking River levy, public facility improvements will occur at the Carnegie Arts Center.	
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Street resurfacing, installation of ADA sidewalk ramps, streetscape enhancements, road and bridge repairs, levy stabilization, and public facility improvements.	
Park Improvements		Improve Parks and Recreational Facilities	Citywide - Local Target area Public Facilities and Infrastructure Improvements CDBG : \$490,000

		Provide Recreation and Education Opportunities	NRSA - Strategy area	Neighborhood and Community Services	
		Reduce Blighted Conditions			
Description		This project will fund facility improvements to the City's parks, recreation facilities and trails system. A parks plan was completed to prioritize and set a schedule for ongoing parks improvements.			
Target Date for Completion		06/30/2021			
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		This project will fund improvements to City park facilities that serve low/mod income residents.			
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Park improvements/facility upgrades will occur at the following park facility locations: Barb Cook Park; Goebel Park. There will also be small improvements to all City park facilities that include the installation of park signage, picnic tables, trash cans, grills, bike racks and dog waste stations. All park improvements will occur at park facilities that serve low/mod income neighborhoods.			
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)		Activities will include the installation of a new dog park, new playground equipment, new basketball and multi-sport courts, park signage, picnic tables, trash cans, bike racks, dog waste stations, and design work for future park improvements.			
Code Enforcement	Reduce and Prevent Crime Reduce Blighted Conditions	Citywide - Local Target area NRSA - Strategy area	Neighborhood and Community Services	CDBG : \$34,074	
Description	This project funds code enforcement staff to perform targeted code enforcement in low/mod income census tracts. This enforcement will occur in designated deteriorating areas and in conjunction with other investments meant to arrest the decline of the area.				
Target Date for Completion	06/30/2021				
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Code Enforcement is performed in targeted low/mod income census tracts/block groups to benefit low/mod income residents.				
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Targeted low/mod census tracts/block groups that have been designated as deteriorated areas receiving other investments to arrest the decline of the area.				
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Code enforcement officers will perform exterior housing/building code inspections to address blighted property conditions. These inspections will occur in targeted areas designated as deteriorated. These inspections will coincide with other City investments meant to address the decline of the area. These other investments will include public/infrastructure improvements, public facility improvements, and housing rehabilitation.				
12 Early Literacy Program	Provide Recreation and Education Opportunities	Citywide - Local Target area	Neighborhood and Community Services	CDBG : \$120,000	
Description	This project funds the Covington Early Literacy Initiative/Read Ready Program which is an early literacy campaign targeted to children from birth to the 3rd grade.				
Target Date for Completion	06/30/2021				
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	This project funds activities that will serve Covington children and parents who live in low/mod income areas.				
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	This activity is available to families whose children attend schools located within the boundaries of the Covington public and private school systems.				

<p>may be available on the AP-36 Project Detail screen.)</p>			
<p>Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>			
<p>The City will organize and manage a collaborative between multiple agencies to provide an early literacy initiative for children in the City. This program will serve children from birth to the 3rd grade. The Covington Early Literacy Initiative/Read Ready Program is a CDBG public service program that aims to increase the academic success of Covington school children by focusing on improving early literacy. This initiative will be administered by the City and will utilize two research based early literacy apps, Rx for Success and Foot Steps 2 Brilliance, to transform the academic success of Covington school children. The City will hire a contractor to administer the program by marketing its use to local schools, pre-schools, kindergarten schools, after-school programs, and social service agencies that work with children. The program will also be marketed to parents to increase their participation in their child's literacy.</p>			
<p>Police Anti-Crime Program</p>	<p>Reduce and Prevent Crime</p>	<p>Citywide - Local Target area NRSA - Strategy area</p>	<p>Neighborhood and Community Services CDBG : \$110,000</p>
<p>Description</p>	<p>This project funds additional police patrols, community policing and crime prevention efforts at the City Heights public housing site in cooperation with the Housing Authority of Covington and in targeted areas of high crime as identified by the Police Department.</p>		
<p>Target Date for Completion</p>	<p>06/30/2021</p>		
<p>13 Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	<p>This project will fund activities that benefit all residents in targeted low-mod income census tracts on an area basis.</p>		
<p>Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	<p>City Heights public housing complex and targeted high crime areas identified by the Police Department.</p>		
<p>Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)</p>	<p>Additional police patrols in targeted areas of high crime, community policing strategies, crime prevention efforts.</p>		

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