

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, December 11, 2018, 6:00 P.M.**

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, December 11, 2018, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Tim Downing, Jordan Huizenga, Bill Wells, and Michelle Williams, City Manager David Johnston, and City Solicitor Michael Bartlett, present.

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the November 20, 2018, meeting.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, and Williams.

**NEW BUSINESS – CONSENT AGENDA ORDERS**

**COMMISSIONERS' ORDER NO. ORD-320-18**

AN ORDER APPROVING THE EMPLOYMENT OF JOEL JOHNSON AS A DEVOU PARK RANGER, EFFECTIVE DECEMBER 16, 2018.

**COMMISSIONERS' ORDER NO. ORD-321-18**

AN ORDER AUTHORIZING THE COMMENCEMENT OF LITIGATION AGAINST ALLSTATE INSURANCE COMPANY AND ITS INSURED, TARIK CARTER, ARISING FROM A MOTOR VEHICLE ACCIDENT.

**COMMISSIONERS' ORDER NO. ORD-322-18**

AN ORDER AUTHORIZING THE MAYOR TO SIGN A PARKING MANAGEMENT AGREEMENT AMENDMENT AND COMMENCEMENT DATE MEMORANDUM WITH 638 MADISON LLC.

**COMMISSIONERS' ORDER NO. ORD-323-18**

AN ORDER AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE COVINGTON MOTOR VEHICLE PARKING AUTHORITY.

**COMMISSIONERS' ORDER NO. ORD-324-18**

AN ORDER AUTHORIZING STAFF TO FINALIZE A TEXT AMENDMENT FOR APPROVAL BY THE BOARD OF COMMISSION AMENDING SECTION 15 OF THE COVINGTON ZONING ORDINANCE REGARDING PENALTIES AND VIOLATIONS OF THE ZONING ORDINANCE.

**COMMISSIONERS' ORDER NO. ORD-325-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH LUDLOW FAMILY PROPERTIES, LLC TO BENEFIT DAVON AUTO, LLC TO FACILITATE THE PAYMENT OF A \$6,000.00 FORGIVABLE FAÇADE INCENTIVE FOR PROPERTY LOCATED AT 4343 BORON DRIVE.

**COMMISSIONERS' ORDER NO. ORD-326-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH JOHNNY CHU TO BENEFIT HALF & HALF, LLC TO FACILITATE THE PAYMENT OF A \$6,000.00 FORGIVABLE

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FAÇADE INCENTIVE FOR PROPERTY LOCATED AT 3630 DECOURSEY AVENUE.

**COMMISSIONERS' ORDER NO. ORD-327-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH KKW, LLC TO FACILITATE THE PAYMENT OF TWO (2) \$6,000.00 FORGIVABLE FAÇADE INCENTIVES FOR PROPERTIES LOCATED AT 8-14 WEST SEVENTH STREET AND 16 WEST SEVENTH STREET.

**COMMISSIONERS' ORDER NO. ORD-328-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH RICH'S PROPER FOOD AND DRINK TO FACILITATE THE PAYMENT OF A \$6,000.00 RENT SUBSIDY INCENTIVE FOR PROPERTY LOCATED AT 702 MADISON AVENUE.

**COMMISSIONERS' ORDER NO. ORD-329-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH WORK ARCHITECTURE AND DESIGN, LTD., CO. TO FACILITATE THE PAYMENT OF A \$6,000.00 RENT SUBSIDY INCENTIVE FOR PROPERTY LOCATED AT 20 EAST FIFTH STREET.

**COMMISSIONERS' ORDER NO. ORD-330-18**

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTUCKY, AUTHORIZING THE ISSUANCE OF UP TO \$17,500,000 MAXIMUM AGGREGATE PRINCIPAL AMOUNT TAXABLE INDUSTRIAL BUILDING REFUNDING AND REVENUE BONDS, SERIES 2018, TO REFUND THE \$14,950,000 CITY OF COVINGTON, KENTUCKY TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2016 (DUVENECK SQUARE PROJECT), ISSUED TO ASSIST DUVENECK SQUARE LLC, OR ASSIGNS, TO FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF AN INDUSTRIAL BUILDING FACILITY LOCATED WITHIN THE CITY OF COVINGTON, KENTUCKY AND TO IMPROVE SAID FACILITY, AND PROVIDING ADDITIONAL FUNDS TO REIMBURSE COSTS RELATED TO THE PROJECT; AUTHORIZING THE ISSUANCE OF ADDITIONAL BONDS; PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF SAID BONDS; AUTHORIZING AN AMENDED AND RESTATED LEASE AGREEMENT BETWEEN THE CITY OF COVINGTON, KENTUCKY AND DUVENECK SQUARE LLC, OR ASSIGNS, WITH RESPECT TO THE FACILITY (THE "AMENDED AND RESTATED AGREEMENT"); AUTHORIZING A TRUST INDENTURE APPROPRIATE FOR THE PROTECTION AND DISPOSITION OF SUCH REVENUES AND FURTHER TO SECURE THE PAYMENT OF SAID BONDS; AUTHORIZING A BOND PURCHASE AGREEMENT; AUTHORIZING A HOME OFFICE PAYMENT AGREEMENT; AND AUTHORIZING THE EXECUTION OF A JOINDER TO A FEE AND LEASEHOLD MORTGAGE, ASSIGNMENT OF LEASES, SECURITY AGREEMENT AND FIXTURE FILING.

**COMMISSIONERS' ORDER NO. ORD-331-18**

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH HOUSING OPPORTUNITIES OF NORTHERN KENTUCKY, INC. FOR THE REHABILITATION OF A

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SINGLE-FAMILY HOME LOCATED AT 3913 LESLIE AVENUE, COVINGTON, KENTUCKY, IN AN AMOUNT NOT TO EXCEED \$127,589.00, PAYABLE FROM PROGRAM YEAR 2018 COVINGTON HOME CHDO DEVELOPMENT PROJECT FUNDS.

**COMMISSIONERS' ORDER NO. ORD-332-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH iWorQ FOR CODE ENFORCEMENT, ZONING, AND PARKS WORK ORDER AND ASSET MANAGEMENT SOFTWARE.

**COMMISSIONERS' ORDER NO. ORD-333-18**

AN ORDER APPROVING THE EMPLOYMENT OF NICOLE GOLLER AS A SECTION 8 SERVICE REPRESENTATIVE, EFFECTIVE DECEMBER 13, 2018, SUBJECT TO SUCCESSFUL BACKGROUND SCREENING.

**COMMISSIONERS' ORDER NO. ORD-334-18**

AN ORDER APPROVING THE EMPLOYMENT OF TROY MCCAIN AS A FULL-TIME SUPERVISOR IN THE GENERAL MAINTENANCE DIVISION OF THE PUBLIC WORKS DEPARTMENT, EFFECTIVE DECEMBER 12, 2018.

**COMMISSIONERS' ORDER NO. ORD-335-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH SMARTWATT ENERGY FOR ENERGY EFFICIENT LIGHTING AT THE PUBLIC WORKS FACILITY.

**COMMISSIONERS' ORDER NO. ORD-336-18**

AN ORDER APPROVING THE REAPPOINTMENT OF JOHN HAMMONS TO THE TELECOMMUNICATIONS BOARD OF NORTHERN KENTUCKY FOR A TWO-YEAR TERM, EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2020.

**COMMISSIONERS' ORDER NO. ORD-337-18**

AN ORDER APPROVING THE REAPPOINTMENT OF ALAN WILKINSON TO THE CITY EMPLOYEES' NON-UNIFORM CIVIL SERVICE COMMISSION FOR A THREE-YEAR TERM, EFFECTIVE DECEMBER 12, 2018 THROUGH DECEMBER 11, 2021.

**COMMISSIONERS' ORDER NO. ORD-338-18**

AN ORDER APPROVING THE REAPPOINTMENT OF KRIS KNOCHELMANN TO THE COVINGTON ECONOMIC DEVELOPMENT AUTHORITY FOR A THREE-YEAR TERM, EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2021.

**COMMISSIONERS' ORDER NO. ORD-339-18**

AN ORDER APPROVING THE REAPPOINTMENT OF PETE NERONE AND STEVE HAYDEN TO THE DEVOU PARK ADVISORY COMMITTEE FOR THREE-YEAR TERMS, EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2021.

Orders No. ORD-320-18 through ORD-339-18 were passed by consent agenda as follows:

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**MOTION** of Commissioner Williams, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**NEW BUSINESS – ORDERS**

**COMMISSIONERS' ORDER NO. ORD-340-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH BRAXTON BULDINGS, LLC TO FACILITATE THE PAYMENT OF A \$5,717.00 FORGIVABLE FAÇADE INCENTIVE FOR PROPERTY LOCATED AT 27 WEST SEVENTH STREET.

**MOTION** of Commissioner Wells, seconded by Commissioner Williams.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**COMMISSIONERS' ORDER NO. ORD-341-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH GARNER ECONOMICS LLC FOR THE PURPOSE OF PREPARING A CITY-WIDE ECONOMIC DEVELOPMENT STRATEGY.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**COMMISSIONERS' ORDER NO. ORD-342-18**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH CINCINNATI BELL FOR TELECOMMUNICATION SERVICES.

**MOTION** of Commissioner Williams, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**COMMISSIONERS' ORDER NO. ORD-343-18**

AN ORDER AUTHORIZING THE MAYOR TO SIGN AGREEMENTS WITH COVCOR, LLC AND 122 E4TH, LLC REGARDING THE CITY'S RIGHTS AND INTERESTS REGARDING CERTAIN REAL ESTATE.

**MOTION** of Commissioner Williams, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**RESOLUTIONS**

**COMMISSIONERS' RESOLUTION NO. R-05-18**

A RESOLUTION RECOGNIZING JORDAN HUIZENGA FOR HIS SERVICE TO THE CITY OF COVINGTON AS A BOARD OF COMMISSION MEMBER SINCE JANUARY 2015.

**MOTION** of Commissioner Wells, seconded by Commissioner Downing.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
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**COMMISSIONERS' RESOLUTION NO. R-06-18**

A RESOLUTION RECOGNIZING BILL WELLS FOR HIS SERVICE TO THE CITY OF COVINGTON AS A BOARD OF COMMISSION MEMBER SINCE JANUARY 2015.

**MOTION** of Commissioner Williams, seconded by Commissioner Downing.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**OLD BUSINESS – SECOND READING OF ORDINANCES**

**COMMISSIONERS' ORDINANCE NO. O-40-18**

AN ORDINANCE ESTABLISHING THE DATES OF THE COVINGTON BOARD OF COMMISSIONS LEGISLATIVE AND CAUCUS MEETINGS FOR JANUARY 2019.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**COMMISSIONERS' ORDINANCE NO. O-41-18**

AN ORDINANCE AMENDING SECTIONS 75.53 AND 75.54 OF THE CITY OF COVINGTON CODE OF ORDINANCES, PARKING REGULATIONS, TO UPDATE THE HOURS OF OPERATION AND FEES FOR ALL CITY-OWNED GARAGES AND SURFACE LOTS AND UPDATE ENFORCEMENT PROVISIONS.

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**COMMISSIONERS' ORDINANCE NO. O-42-18**

AN ORDINANCE AMENDING CHAPTER 35 OF THE COVINGTON CODE OF ORDINANCES, CITY POLICY, TO ESTABLISH CONTRACT APPROVAL AND MANAGEMENT POLICIES.

**MOTION** of Commissioner Williams, seconded by Commissioner Downing.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**COMMISSIONERS' ORDINANCE NO. O-43-18**

AN ORDINANCE ESTABLISHING A NEW TITLE AND CHAPTERS RELATING TO FINANCIAL REGULATIONS OF THE COVINGTON CODE OF ORDINANCES AND CREATING A NEW CHAPTER TITLED CITY INDUSTRIAL REVENUE BOND POLICY.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Downing.  
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and  
Mayor Meyer

**COMMISSIONERS' ORDINANCE NO. O-44-18**

AN ORDINANCE AMENDING SECTION 155.05 OF THE COVINGTON CODE OF ORDINANCES, RENTAL DWELLING LICENSING –

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ISSUANCE, DURATION AND RENEWAL, TO CHANGE THE LICENSE PERIOD FOR RENTAL DWELLING LICENSES TO APRIL 16 THROUGH APRIL 15.

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**COMMISSIONERS' ORDINANCE NO. O-45-18**

AN ORDINANCE RENAMING A PORTION OF SEVENTH STREET RUNNING EAST FROM GARRARD STREET TO ITS END, BATTELLE LANE.

**MOTION** of Commissioner Williams, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**ADJOURNMENT**

Mayor Meyer adjourned the meeting at 7:20 p.m.

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MAYOR

ATTEST:  
\_\_\_\_\_  
CITY CLERK

APPROVED:\_\_\_\_\_