

**CITY OF COVINGTON, KENTUCKY
CAUCUS MEETING
BOARD OF COMMISSIONERS**

**Tuesday, November 21, 2017, 6:00 PM
20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor

ROLL CALL

PRESENTATION/PRESENTATION REQUESTS:

- Review of present health plan and RX performance – Sherrill Morgan Rep
- Finance Department updates – 1st Quarter General Fund/Devou Park Event Center – to be presented at November 28 meeting

ITEMS FOR CONSIDERATION:

1. **Administration – Staff Reporting City Manager David Johnston**
 - Contract with NKY/CEAD – economic analysis/IRS facility
 - Contract with NKY/CEAD – five-year revenue forecast
 - Ordinance establishing meeting dates for January 2018
 - Employment – Finance Department – Staff Accountant and Auditor
2. **Human Resources – Staff Reporting Jo Ann Simpson**
 - Contract – TPA/RX services for MedBen
 - Job Descriptions – Economic Development Director and Code Enforcement Inspector
3. **Police Department – Staff Reporting Asst. Chief Pat Swift**
 - Employment – Clerk Typist position

4. **Fire Department – Staff Reporting Chief Dan Mathew and EMS Director Dave Geiger**
 - Additional Funding for Grant Award

5. **Legal Department – Staff Reporting Frank Warnock**
 - First Amendment to Management Agreement – Devou Properties Management Company LLC
 - Second Amendment to Management Agreement – Devou Properties Management Company LLC
 - Amendment to NKY Regional Ethics Authority Interlocal Agreement

6. **Operations Department – Staff Reporting Allison Hudson**
 - Revised Residential Direct Billing Addendum Transferring Billing Responsibilities from Rumpke to City
 - Ordinance amending billing procedures for residential users – first reading
 - Contract with GovCollect for tax collection software

UPCOMING SECOND READINGS OF ORDINANCES AT NOVEMBER 28, 2017 MEETING:

- Amend ordinance to create positions of Economic Development Director and Code Enforcement Inspector
- Repeal/Replace Chapter 33 – Police and Fire Departments

The Board of Commissioners may elect to adjourn to Executive Session at the end of the regular Caucus Meeting.