

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, August 25, 2020, 6:00 P.M.**

**SPECIAL NOTICE OF A MEETING**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Covington due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

The undersigned, as Mayor of the City of Covington, Kentucky, hereby gives notice to all of the members of the Board of Commissioners of said City that an meeting of said Board of Commissioners is hereby called and will be convened at 6:00 p.m., at the Commission Chambers, City Hall, 20 West Pike Street, Covington, Kentucky, on Tuesday, August 25, 2020 for the purpose of consideration of various Commissioners' orders. An agenda is attached hereto and incorporated by reference.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners may participate via Skype or a similar video teleconferencing system. The primary location will be in the City of Covington Commission Chambers, City Hall, 20 West Pike Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing.

The meeting will be broadcast on Fioptics channel 815, Spectrum channel 203, the Telecommunications Board of Northern Kentucky (TBNK) website (<https://tbnk.vod.castus.tv/vod/?nav=programs%2FCity%20of%20Covington>) and (<https://www.covingtonky.gov/government/mayor-commissioners>).

Please see the attached Executive Order (2020-EO-03) and [www.covingtonky.gov](http://www.covingtonky.gov) for additional information.

WITNESS my hand and seal of said City this 24<sup>th</sup> day of August 2020.



\_\_\_\_\_  
/s/ Joseph U. Meyer  
MAYOR

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ACCEPTANCE AND WAIVER OF NOTICE

The undersigned, being all of the members of the Board of Commissioners of the City of Covington, Kentucky, do hereby acknowledge receipt of said Notice upon each of us, and do hereby accept said Notice, and do hereby waive any possible informality or irregularity as to time, place, or manner or service of the same upon each of us, and do hereby agree and consent that a special meeting of said Board of Commissioners may be held at the time and place, and for the purposes stated in the foregoing Notice; and that said meeting may be recessed from time to time until such business has been completed.

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
\_\_\_\_\_ COMMISSIONER

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A **MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, August 25, 2020, at 6:00 p.m., via video conferencing, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Denny Bowman, Tim Downing, Shannon Smith, and Michelle Williams, City Manager David Johnston, and City Solicitor Michael Bartlett, present.

**MOTION** of Commissioner Williams, seconded by Commissioner Smith to dispense with the reading of and approve the minutes of the August 11, 2020, meeting.

Passed. 5 Yeas. Commissioners Bowman, Downing, Smith, Williams,  
and Mayor Meyer.

**NEW BUSINESS – CONSENT AGENDA**

**COMMISSIONERS' ORDER NO. ORD-156-20**

AN ORDER ACCEPTING THE RESIGNATION FOR RETIREMENT OF OFFICER JOANNE RIGNEY FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE SEPTEMBER 1, 2020.

**COMMISSIONERS' ORDER NO. ORD-157-20**

AN ORDER AUTHORIZING THE MAYOR AND APPROPRIATE CITY STAFF TO SIGN AGREEMENTS AND PLATS APPROVING THE CONVEYANCE OF A PORTION OF AIR RIGHTS AND RELATED EASEMENTS AT THE REAL PROPERTY LOCATED AT THE NORTHWEST CORNER OF MADISON AVENUE AND RIVERCENTER BOULEVARD.

**COMMISSIONERS' ORDER NO. ORD-158-20**

AN ORDER OF THE CITY OF COVINGTON DOCUMENTING AUTHORIZING BY THE CITY OF COVINGTON, KENTUCKY MUNICIPAL PROPERTIES CORPORATION FOR THE CORPORATION'S PRESIDENT AND APPROPRIATE OFFICIALS TO SIGN AGREEMENTS AND PLATS APPROVING THE CONVEYANCE OF A PORTION OF AIR RIGHTS AND RELATED EASEMENTS AT THE REAL PROPERTY LOCATED AT THE NORTHWEST CORNER OF MADISON AVENUE AND RIVERCENTER BOULEVARD.

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**COMMISSIONERS' ORDER NO. ORD-159-20**

AN ORDER APPROVING THE PROMOTION OF MARGARET VOLKERING TO THE POSITION OF PAYROLL SPECIALIST IN THE FINANCE DEPARTMENT, EFFECTIVE AUGUST 31, 2020.

**COMMISSIONERS' ORDER NO. ORD-160-20**

AN ORDER APPROVING THE PROMOTION OF SANDY SHOEMAKER FROM PART-TIME FINANCE TECHNICIAN TO FULL-TIME FINANCE TECHNICIAN IN THE FINANCE DEPARTMENT, EFFECTIVE AUGUST 31, 2020.

**COMMISSIONERS' ORDER NO. ORD-161-20**

AN ORDER AUTHORIZING THE CITY MANAGER TO DIRECT AN OUTSIDE COUNSEL TO FILE SMALL CLAIMS, FORECLOSURES, AND/OR OTHER LEGAL PROCEEDINGS FOR UNPAID TAX, NUISANCE LIENS AND OTHER SIMILAR COLLECTION MATTERS.

**COMMISSIONERS' ORDER NO. ORD-162-20**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE HOUSING AUTHORITY OF COVINGTON RELATED TO THE CITY'S ADMINISTRATION OF TENANT PROTECTION VOUCHERS.

**COMMISSIONERS' ORDER NO. ORD-163-20**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN EASEMENT AGREEMENT AND ALL OTHER NECESSARY DOCUMENTS WITH KY COVINGTON JRG, LLC FOR THE CONSTRUCTION OF A WATER METER PIT ENCROACHING IN THE NEW PEDESTRIAN ALLEY ABUTTING THE JOHN R. GREEN PROJECT PARKING GARAGE.

**COMMISSIONERS' ORDER NO. ORD-164-20**

AN ORDER APPROVING THE APPOINTMENT OF ROSS PATTEN TO THE POSITION OF ASSISTANT DIRECTOR IN THE ECONOMIC DEVELOPMENT DEPARTMENT, EFFECTIVE SEPTEMBER 1, 2020.

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**COMMISSIONERS' ORDER NO. ORD-165-20**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A FIRST AMENDMENT TO THE DISPOSITION AND DEVELOPMENT AGREEMENT WITH BHB PROPERTIES, LC FOR PROPERTY LOCATED AT 1316 GREENUP STREET.

**COMMISSIONERS' ORDER NO. ORD-166-20**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT, ASSIGNMENT, AND ASSUMPTION OF LEASE AGREEMENT ASSIGNING THE 112 PIKE STREET LEASE TO NKUF PROPERTIES 10, LLC.

**COMMISSIONERS' ORDER NO. ORD-167-20**

AN ORDER APPOINTING ELLA FRYE TO THE RENAISSANCE COVINGTON BOARD FOR A THREE-YEAR TERM, EFFECTIVE AUGUST 26, 2020 THROUGH AUGUST 25, 2023

Orders No. ORD-156-20 through ORD-167-20 were passed by consent agenda as follows:

**MOTION** of Commissioner Williams, seconded by Commissioner Downing.  
Passed. 5 Yeas. Commissioners Bowman, Downing, Smith, Williams,  
and Mayor Meyer.

**NEW BUSINESS - ORDERS**

**COMMISSIONERS' ORDER NO. ORD-168-20**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR DISPOSITION OF SURPLUS PROPERTY WITH THE CITY OF ELSMERE FOR THE TRANSFER OF TWO PIECES OF FIELD ARTILLERY CURRENTLY LOCATED ON MONTAGUE ROAD AT THE ENTRANCE TO DEVOU PARK.

**MOTION** of Commissioner Downing, seconded by Commissioner Williams.  
Passed. 4 Yeas. Commissioners Downing, Smith, Williams, and Mayor Meyer  
1 Nay. Commissioner Bowman .

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**OLD BUSINESS – SECOND READING OF ORDINANCES**

**COMMISSIONERS' ORDINANCE NO. O-18-20**

AN ORDINANCE REPEALING THE "URBAN FORESTRY" SUBCHAPTER OF CHAPTER 94 OF THE COVINGTON CODE OF ORDINANCES, SECTION 94.50 THROUGH 94.64, AND AMENDING SECTION 94.99 "PENALTIES" TO REMOVE PENALTIES RELATING TO THE URBAN FORESTRY SUBSECTION.

**MOTION** of Commissioner Downing, seconded by Commissioner Williams.  
Passed. 5 Yeas. Commissioners Bowman, Downing, Smith, Williams, and Mayor Meyer.

**COMMISSIONERS' ORDINANCE NO. O-19-20**

AN ORDINANCE AMENDING CHAPTER 32 "DEPARTMENTS, BOARDS AND COMMISSIONS" CREATING A NEW SECTION 32.19 ENTITLED: "COVINGTON URBAN FORESTRY BOARD".

**MOTION** of Commissioner Williams, seconded by Commissioner Downing.  
Passed. 5 Yeas. Commissioners Bowman, Downing, Smith, Williams, and Mayor Meyer.

A motion was made by Commission Downing to adjourn to Executive Session pursuant to KRS 61.810 (1)(c) discussions of proposed or pending litigation. Second by Commissioner Williams. Motion passed 5-0.

**ADJOURNMENT**

Mayor Meyer adjourned the meeting at 7:00 p.m. with no further action taken.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED:\_\_\_\_\_