

MINUTES
BOARD OF COMMISSIONERS' MEETING
Monday, June 24, 2019, 6:00 P.M.

NOTICE OF A SPECIAL MEETING

Notice is hereby given that the regularly scheduled Legislative meeting of the City of Covington Board of Commissioners for Tuesday, June 25, 2019, has been cancelled and will now be held at 6:00 p.m. at City Hall, 20 West Pike Street, Covington, Kentucky, on Monday, June 24, 2019. An agenda is attached hereto and incorporated by reference.

WITNESS my hand and seal of said City this 20th day of June 2019.



/s/ Joseph U. Meyer
MAYOR

ACCEPTANCE AND WAIVER OF NOTICE

The undersigned, being all of the members of the Board of Commissioners of the City of Covington, Kentucky, do hereby acknowledge receipt of said Notice upon each of us, and do hereby accept said Notice, and do hereby waive any possible informality or irregularity as to time, place, or manner or service of the same upon each of us, and do hereby agree and consent that a special meeting of said Board of Commissioners may be held at the time and place, and for the purposes stated in the foregoing Notice; and that said meeting may be recessed from time to time until such business has been completed.

Date: _____ Time: _____ _____
COMMISSIONER

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A MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Monday, June 24, 2019, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Denny Bowman, Tim Downing, Shannon Smith, and Michelle Williams, City Manager David Johnston, and City Solicitor Michael Bartlett, present.

MOTION of Commissioner Williams, seconded by Commissioner Downing to dispense with the reading of and approve the minutes of the June 11, 2019, meeting.
Passed. 5 Yeas. Commissioners Bowman, Downing, Smith, Williams, and Mayor Meyer.

NEW BUSINESS – CONSENT AGENDA ORDERS

COMMISSIONERS' ORDER NO. ORD-149-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A ONE-YEAR RENEWAL CONTRACT WITH RGC/PUBLIC ENEMY INSURANCE FOR PROPERTY, CASUALTY, AND WORKER'S COMPENSATION BROKERAGE SERVICES.

COMMISSIONERS' ORDER NO. ORD-150-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A ONE-YEAR RENEWAL CONTRACT WITH CINCINNATI INSURANCE FOR PROPERTY INSURANCE.

COMMISSIONERS' ORDER NO. ORD-151-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SHERRILL MORGAN FOR BROKERAGE/CONSULTING SERVICES FOR THE CITY'S MEDICAL AND LIFE INSURANCE COVERAGE.

COMMISSIONERS' ORDER NO. ORD-152-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A RENEWAL AGREEMENT WITH SUN LIFE FOR STOP LOSS COVERAGE.

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COMMISSIONERS' ORDER NO. ORD-153-19

AN ORDER APPROVING THE EMPLOYMENT OF ESSAM ELGUSIAN AS IT SUPPORT SPECIALIST.

COMMISSIONERS' ORDER NO. ORD-154-19

AN ORDER APPROVING THE SUBMISSION OF TWO APPLICATIONS TO THE 2019 PRODUCT DEVELOPMENT INITIATIVE PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL GRANT AGREEMENTS, IF AWARDED.

COMMISSIONERS' ORDER NO. ORD-155-19

AN ORDER APPROVING THE EMPLOYMENT OF BRIAN THOMPSON AS ZONING AND DEVELOPMENT SPECIALIST, EFFECTIVE JULY 12, 2019.

COMMISSIONERS' ORDER NO. ORD-156-19

AN ORDER APPROVING THE SMALL BUSINESS PROGRAM GUIDELINES FOR FISCAL YEAR 2019-2020.

COMMISSIONERS' ORDER NO. ORD-157-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN ECONOMIC DEVELOPMENT AGREEMENT WITH INTEGRITY EXPRESS LOGISTICS LLC PROVIDING NEW BUSINESS JOBS DEVELOPMENT INCENTIVES.

COMMISSIONERS' ORDER NO. ORD-158-19

AN ORDER APPROVING THE PROMOTION OF ABBEY KING FROM PART-TIME RECREATION ASSISTANT TO FULL-TIME ADMINISTRATIVE ASSISTANT IN THE PARKS AND RECREATION DEPARTMENT.

COMMISSIONERS' ORDER NO. ORD-159-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A NON-EXCLUSIVE REVOCABLE LICENSE AGREEMENT WITH BLDG REFUGE LLC FOR CITY-OWNED PROPERTY LOCATED AT ANNIE HARGRAVES PARK.

COMMISSIONERS' ORDER NO. ORD-160-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH BRANDSTETTER

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CARROLL, INC. FOR DEVELOPMENT OF A CITY-WIDE PARK MASTER PLAN AND DESIGN SERVICES FOR BARB COOK PARK, IN AN AMOUNT NOT TO EXCEED \$100,000.00.

COMMISSIONERS' ORDER NO. ORD-161-19

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH ADLETA, INC., AND REJECTING ALL OTHER BIDS, FOR THE SIXTH STREET AND SCOTT BOULEVARD RESTORATION PROJECT, IN AN AMOUNT NOT TO EXCEED \$1,370,958.29, PAYABLE FROM GRANT FUNDS AND CDBG FUNDS.

COMMISSIONERS' ORDER NO. ORD-162-19

AN ORDER ACCEPTING THE RESIGNATION OF CHAD SCHNEIDER, CITY ENGINEER, EFFECTIVE JUNE 30, 2019.

Orders No. ORD-149-19 through ORD-162-19 were passed by consent agenda as follows:

MOTION of Commissioner Williams, seconded by Commissioner Downing.
Passed. 5 Yeas. Commissioners Bowman, Downing, Smith, Williams, and Mayor Meyer.

Commissioner Downing excused himself for the rest of the meeting to attend to a previous engagement.

NEW BUSINESS – ORDERS

COMMISSIONERS' ORDER NO. ORD-163-19

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A MUTUAL FIRE AID AGREEMENT WITH THE CITY OF CINCINNATI.

MOTION of Commissioner Williams, seconded by Commissioner Bowman.
Passed. 4 Yeas. Commissioners Bowman, Smith, Williams, and Mayor Meyer

NEW BUSINESS – FIRST READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-XX-19

AN ORDINANCE CLOSING A PORTION OF THE FIRST ALLEY EAST OF AND RUNNING PARALLEL TO BAKEWELL STREET PURSUANT TO KRS 82.405.

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COMMISSIONERS' ORDINANCE NO. O-XX-19

AN ORDINANCE AMENDING CHAPTER 35 OF THE COVINGTON CODE OF ORDINANCES, CITY POLICY, TO ESTABLISH PROCUREMENT POLICIES AND AMENDING CHAPTER 30, ADMINISTRATIVE PROCEDURES, TO REMOVE A DUPLICATE SECTION RELATING THE MODEL PROCUREMENT CODE.

COMMISSIONERS' ORDINANCE NO. O-XX-19

AN ORDINANCE AMENDING SECTION 34.50 OF THE COVINGTON CODE OF ORDINANCES, POSITIONS DESIGNATED.

OLD BUSINESS – SECOND READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-17-19

AN ORDINANCE AMENDING SECTION 10.21 OF THE CITY OF COVINGTON CODE OF ORDINANCES TO UPDATE REFERENCES OF CITY "OCCUPATIONAL LICENSES" TO "BUSINESS REGULATORY LICENSES".

MOTION of Commissioner Williams, seconded by Commissioner Bowman.
Passed. 4 Yeas. Commissioners Bowman, Smith, Williams, and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-18-19

AN ORDINANCE AMENDING CHAPTER 110 OF THE CITY OF COVINGTON CODE OF ORDINANCES "BUSINESS AND OCCUPATION LICENSE FEES" TO UPDATE REFERENCES OF CITY "OCCUPATIONAL LICENSES" TO "BUSINESS REGULATORY LICENSES".

MOTION of Commissioner Williams, seconded by Commissioner Bowman.
Passed. 4 Yeas. Commissioners Bowman, Smith, Williams, and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-19-19

AN ORDINANCE APPROPRIATING AND APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE ANTICIPATED REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2019 AND ENDING JUNE 30, 2020, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE

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“RECOMMENDED ALL FUNDS OPERATING BUDGET 2019/2020” TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY, FOR THE SAID FISCAL YEAR.

MOTION of Commissioner Williams, seconded by Commissioner Bowman.
Passed. 4 Yeas. Commissioners Bowman, Smith, Williams, and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-20-19

AN ORDINANCE REAPPROPRIATING AND REAPPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND ANTICIPATED REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2018 AND ENDING JUNE 30, 2019 AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE “RECOMMENDED ALL FUNDS OPERATING BUDGET 2018/2019” TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY, FOR THE SAID FISCAL YEAR.

MOTION of Commissioner Williams, seconded by Commissioner Bowman.
Passed. 4 Yeas. Commissioners Bowman, Smith, Williams, and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-21-19

AN ORDINANCE AMENDING THE OFFICIAL ZONING ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY (O-37-06) TO APPROVE A MAP AMENDMENT CHANGING AN AREA OF APPROXIMATELY 0.44 ACRES AT 3200 MADISON AVENUE FROM RS-12.5 (SUBURBAN RESIDENTIAL) TO CG-1A (GENERAL COMMERCIAL).

MOTION of Commissioner Williams, seconded by Commissioner Bowman.
Passed. 4 Yeas. Commissioners Bowman, Smith, Williams, and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-22-19

AN ORDINANCE AMENDING CHAPTER 34 OF THE COVINGTON CODE OF ORDINANCES, CITY POLICY, TO ADD A SECTION ENTITLED “PERSONNEL POLICY MANUAL AND HANDBOOKS”.

MOTION of Commissioner Williams, seconded by Commissioner Bowman.
Passed. 4 Yeas. Commissioners Bowman, Smith, Williams, and Mayor Meyer

ADJOURNMENT

Mayor Meyer adjourned the meeting at 7:30 p.m.

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MAYOR

ATTEST:

CITY CLERK

APPROVED: _____