

SPECIAL NOTICE OF A REGULAR MEETING

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Covington due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto, 2020 KY SB150, Kentucky Opinion of the Attorney General 20-05, and other applicable Kentucky laws, the following Meeting Notice is issued:

The undersigned, as Director of the Motor Vehicle Parking Authority Board for the City of Covington, Kentucky, hereby gives notice to all of the members of the Motor Vehicle Parking Authority Board of said City that a meeting of said Board is hereby called and will be convened at 10:00 a.m., City Hall, 20 West Pike Street, Covington, Kentucky, on Wednesday, May 5, 2021 for the purpose of discussions regarding the 2021 budget and a parking management RFQ. An agenda is attached hereto and incorporated by reference.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board may participate via Zoom or a similar video teleconferencing system. The primary location will be in the City of Covington Commission Chambers, City Hall, 20 West Pike Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing.

The meeting will be broadcast on Fiopics channel 815, Spectrum channel 203, the Telecommunications Board of Northern Kentucky (TBNK) website www.bit.ly/3cfHbCK. If clicking on the link does not take you to the TBNK stream for the meeting, please copy the link and past it into your browser's window.

Please see the attached Executive Order (2020-EO-14) and www.covingtonky.gov for additional information.

WITNESS my hand and seal of said City this 3rd day of May 2021.




DIRECTOR

ACCEPTANCE AND WAIVER OF NOTICE

The undersigned, being all of the members of the Covington Motor Vehicle Parking Authority Board, do hereby acknowledge receipt of said Notice upon each of us, and do hereby accept said Notice, and do hereby waive any possible informality or irregularity as to time, place, or manner or service of the same upon each of us, and do hereby agree and consent that a special meeting of said Board may be held at the time and place, and for the purposes stated in the foregoing Notice; and that said meeting may be recessed from time to time until such business has been completed.

Date: _____ Time: _____
BOARD MEMBER

Date: _____ Time: _____
BOARD MEMBER

Date: _____ Time: _____
BOARD MEMBER

Date: _____ Time: _____
BOARD MEMBER

NOTICES SENT VIA ELECTRONIC MAIL TO:

- *River City News*, Attn: Michael Monks, mamonks@gmail.com
- Rick Hines
- NK Tribune – Mark Hansel
- WCPO – Pat LaFleur

Sent the _____ day of _____, 2021, at approximately _____.

**City of Covington
Motor Vehicle
Parking Authority
20 West Pike Street Covington, Kentucky
May 5, 2021, 10:00 a.m.**

AGENDA

- A. Call to Order
- B. Approval of Minutes
- C. Discussion Items
 - Budget Discussions
 - Parking Management RFQ
- D. Motion to Adjourn

The Board may elect to adjourn to Executive Session at the end of their regular meeting.

COVINGTON MOTOR VEHICLE
PARKING AUTHORITY
MINUTES
April 7, 2021

A virtual meeting of the Covington Motor Vehicle Parking Authority was held on Wednesday, April 7, 2021.

David Johnston, Executive Director, called the meeting to order at 10:00 a.m. In attendance: members of the Board Ray Hardebeck, John Steinman and Kelly Charlton. Loren Wolff and Paul were absent. Staff members in attendance: Maggie Nyhan, City Clerk and Liz Glass, Executive Assistant. Also in attendance, Patrick Hughes, DBL Law firm, and Jack Monts De Oca.

A Motion was made by John Steinman to approve the minutes from March 24, 2021. Second by Ray Hardebeck. Motion carried 3-0.

David advised the Board that Bellwether Enterprise responded this morning though did not address the land sale. David will follow up for the information and it will be placed in the drop box once received. Moody's rating review for bond financing should be completed in May.

David also advised that the City of Covington budget process is underway. Jack with ABM Parking Services reviewed the Capital Expense Schedule and Revenue Increase Projection recommendations. If recommendations are accepted they will be incorporated into the Parking Authority budget that will be placed in the City's budget for approval for June.

David stated that the relationship with ABM Parking Services will end as of June 30, 2021. The Request for Proposals (RFP) for Parking Management Services from 2013 has been placed in the drop box for review. The items discussed will go into a Parking Management Request for Qualifications in coming months.

John brought forward concerns taking place at Riverside Drive. Patrick is speaking with Chief Nader of the City of Covington Police Department as well as ABM Parking Services to explore solutions.

Liz will be taking over Maggie's role. The Parking Authority thanked Maggie for her work with the Board.

The next regular meeting will be May 5, 2021.

A motion was made by Kelly Charlton to adjourn with a second by John Steinman. Meeting was adjourned at 11:00 a.m.



**OFFICE OF THE MAYOR
CITY OF COVINGTON**

Joseph U. Meyer
Mayor

Covington City Hall
jumeyer@covingtonky.gov

**EXECUTIVE ORDER
CITY OF COVINGTON, KENTUCKY**

EXECUTIVE ORDER NO. 2020-EO-14

CITY AGENCY (NON-BOARD OF COMMISSIONERS) MEETINGS

WHEREAS, on March 19, 2020, Mayor Joseph U. Meyer signed Executive Order 2020-EO-01, declaring a state of emergency in the City of Covington due to the outbreak of COVID-19 virus, a public health emergency; and

WHEREAS, applicable Kentucky laws authorize a mayor to exercise emergency powers to efficiently and effectively provide for the health, safety and welfare of citizens; and

WHEREAS, the City Manager previously wrote that all meetings of City boards, committees, panels, and task forces were suspended during the COVID-19 health crisis in a memo circulated to City staff dated March 13, 2020; and

WHEREAS, 2020 KY SB150 was recently adopted, and it provides alternative procedures for conducting public agency meetings notwithstanding KRS 61.826 during this public health emergency; and

WHEREAS, Covington Executive Orders 2020-EO-03 and 2020-EO-12 provide information and directives for City Board of Commissioners meetings during the COVID-19 health crisis; and

WHEREAS, in accordance with recent directives to reduce the spread of the COVID-19 virus, all City of Covington Board of Commissioner meetings are being conducted via video teleconference; and

WHEREAS, City staff have determined it may be necessary to move forward with meetings for certain City boards, committees, panels, and task forces during this health crisis, and that the procedures and precautions used for City Board of Commissioners meetings provide a good example of how public meetings can proceed; and

WHEREAS, certain City boards, committees, panels, and task forces will be able to hold meetings remotely via video teleconference if certain procedures are followed for any essential items upon approval by the City Manager.

NOW and therefore, I, Joseph U. Meyer, pursuant to the authority vested in me as Mayor of the City of Covington, Kentucky by KRS Chapter 39A, KRS 39B, and in furtherance of the declaration set forth in Executive Order 2020-EO-01, hereby order:

- No City board, committee, panel, or task force shall meet on any non-essential matters during the current COVID-19 health crisis.
- Any City board, committee, panel, or task force, except the City Board of Commissioners, (“City Agency”) that demonstrates a need to hold a remote meeting may be permitted to move forward upon approval to proceed given by the City Manager. Each City Agency that requests the ability to hold a remote meeting should make a request to the City Manager through the appropriate department director for the department that provides staff support to the City Agency. The City Manager shall make a determination of whether the City Agency must meet to discuss or take action on essential business.
- All City Agency meetings shall be closed to the public, but the public may access the meetings as detailed below.
- Any news media representatives may not attend the meetings in-person, but may access the meetings as detailed below.
- Each meeting will be broadcast live through the TBNK’s cable and streaming outlets and available at:

<https://tbnk.vod.castus.tv/vod/?nav=programs%2FCity%20of%20Covington>

<https://www.covingtonky.gov/government/mayor-commissioners>

(click on “latest videos” just under the photos of the commissioners)

Fioptics channel 815

Spectrum Channel 203

- Any City Agency meeting that is a regularly scheduled meeting must be noticed specially in accordance with applicable Kentucky law. Any City Agency meeting that is not regularly scheduled must be noticed as a special meeting of the City Agency in accordance with applicable Kentucky laws. City staff and legal counsel for City Agencies will provide guidance on appropriate meeting notices.
- During any meeting conducted under this Order the meeting shall be suspended in the event of any interruption in the video or audio broadcast.
- Public comments will still be accepted for City Agency meetings and hearings. Members of the public may submit their comments by emailing comments to the City Clerk Maggie Nyhan <MNyhan@covingtonky.gov> no later than noon on the day immediately before the day of a meeting. For example, public comments for a meeting on a Wednesday must be submitted no later than noon on Tuesday.

- Any members of a City Agency joining at one location during the broadcast of a meeting shall take all steps to remain the minimum recommended six (6) feet of social distancing.
- All members of each City Agency and necessary staff will attend the meeting via video teleconference rather than in-person.
- All meeting agenda and backup materials will be made available to the public on the usual schedule in accordance relevant City Agency rules, regulations, and past practices.
- The City Clerk, or appropriate City Agency member, shall include in all notices of the meeting notification in a prominent location that due to COVID-19 and the declared state of emergency that the meeting is closed to personal attendance by members of the public and is accessible for remote observation by members of the public through live streaming and the TBNK outlets listed above.
- The secretary of each City Agency shall memorialize the notification in the meeting minutes.

This Order shall remain in effect until terminated by the issuance of another Executive Order when I determine that a state of emergency no longer exists and the exercise of extraordinary measures are no longer required for the protection of the public health, safety and welfare.

THIS ORDER IS EFFECTIVE APRIL 17, 2020 AND SHALL REMAIN IN EFFECT UNTIL RESCINDED BY EXECUTIVE ORDER.

Signed on this the 17th day of April, 2020,

Joseph U Meyer
Joseph U. Meyer, Mayor

Attest:

Carolann Baughman
Carolann Baughman,
Notary Public-Kentucky
State-At-Large

4/17/2020
Date

