

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
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A **SPECIAL MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Sherry Carran, on Tuesday, May 3, 2016, at 4:30 p.m., at the Commission Chambers, City Hall, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry and City Solicitor Frank Warnock present.

NOTICE OF SPECIAL MEETING

The undersigned, as Mayor of the City of Covington, Kentucky, hereby gives notice to all of the members of the Board of Commissioners of said City that a Special Meeting of said Board of Commissioners is hereby called and will be convened at 4:35 p.m., at the Commission Chambers, City Hall, 20 West Pike Street, Covington, Kentucky, on Tuesday, May 3, 2016, to meet in closed session pursuant to KRS 61.810(1)(b) deliberations on the future acquisition or sale of real property; KRS 61.810(1)(c) discussion of proposed or pending litigation against or on behalf of the public agency; and KRS 61.810(1)(f) discussion or hearing which might lead to the appointment, discipline, or dismissal of an individual employee.

WITNESS my hand and seal of said City this 2nd day of May 2016.

/s/ SHERRY CARRAN
MAYOR



ACCEPTANCE AND WAIVER OF NOTICE

The undersigned, being all of the members of the Board of Commissioners of the City of Covington, Kentucky, do hereby acknowledge receipt of said Notice upon each of us, and do hereby accept said Notice, and do hereby waive any possible informality or irregularity as to time, place, or manner or service of the same upon each of us, and do hereby agree and consent that a special meeting of said Board of Commissioners may be held at the time and place, and for the purposes stated in the foregoing Notice; and that said meeting may be recessed from time to time until such business has been completed.

Date: 5/03/16	Time: 4:30 p.m.	<u>/s/ CHUCK EILERMAN</u> COMMISSIONER
Date: 5/03/16	Time: 4:30 p.m.	<u>/s/ STEVE FRANK</u> COMMISSIONER
Date: 5/03/16	Time: 4:30 p.m.	<u>/s/JORDAN HUIZENGA</u> COMMISSIONER
Date: 5/03/16	Time: 4:30 p.m.	<u>/s/BILL WELLS</u> COMMISSIONER

Executive Session concluded at 5:40 p.m. with no action taken.

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
UNOFFICIAL COPY

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran on Tuesday, May 3, 2016, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Solicitor Frank Warnock, present.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the April 19 and April 26, 2016, meetings.

Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

PRESENTATIONS

- The Commission recognized and thanked Kenton County Jailer Terry Carl and Director of Addiction Services at the Kenton County Jail, Jason Merrick for their successful implementation of the inmate addiction treatment program at the jail.
- Rachel Hastings of the Center for Great Neighborhoods gave a brief presentation regarding a grant that the Center is applying for through the Byrne Criminal Justice Innovation Program.

NEW BUSINESS – FIRST READING OF ORDINANCES

AMEND CHAPTER 76 – Parking along Bakewell Street is limited and residents often find it difficult to find parking spots. Converting the street to one-way will allow for parking on both sides of the street and essentially double the number of available parking spaces. A detailed survey was sent to the resident and the majority of them supported the change. Both Police and Fire staff were also involved and they believe that this change will not impact their response times.

COMMISSIONERS' ORDINANCE NO. O-XX-16

AN ORDINANCE AMENDING CHAPTER 76 TRAFFIC SCHEDULES SCHEDULE I THROUGH STREETS AND SCHEDULE II ONE WAY STREETS AND ALLEYS TO RECLASSIFY BAKEWELL STREET BETWEEN 9TH STREET AND 6TH STREET AS A NORTHBOUND ONE-WAY STREET.

First Reading, No Vote

OLD BUSINESS – SECOND READING OF ORDINANCES

CODIFICATION

COMMISSIONERS' ORDINANCE NO. O-06-16

AN ORDINANCE READOPTING THE CITY OF COVINGTON CODE OF ORDINANCES, 1984 EDITION, TO INCLUDE THE 2016 S-27 SUPPLEMENT AND ALL PREVIOUSLY ADOPTED SUPPLEMENTS.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

AMEND CHAPTER 70 – The City's parking ordinances are undergoing a comprehensive update to eliminate unused sections and to refine and update remaining

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
UNOFFICIAL COPY

sections. Chapter 70 consists of parking regulations which will become redundant and obsolete after the ordinance updates are enacted.

COMMISSIONERS' ORDINANCE NO. O-07-16

AN ORDINANCE AMENDING A PORTION OF CHAPTER 70 OF THE COVINGTON CODE OF ORDINANCES, PARKING VIOLATION AND TRAFFIC CITATIONS AND IMPOUNDMENT PROCEDURES TO REFLECT MODIFICATIONS AND IMPROVEMENTS THAT HAVE BEEN MADE TO THE CITY'S ENFORCEMENT PRACTICES AS THEY RELATE TO PARKING REGULATIONS AND PARKING CITATION PROCEDURES WITHIN THE CITY.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REPEAL/REENACT CHAPTER 75 – The City's parking ordinances are undergoing a comprehensive update to eliminate unused sections and to refine and update remaining sections. Chapter 75 will be amended to reflect updates regarding residential parking plans, parking meters, service vehicle parking passes, city-wide parking rates, and citation and appeal procedures.

COMMISSIONERS' ORDINANCE NO. O-08-16

AN ORDINANCE REPEALING AND REENACTING CHAPTER 75 OF THE COVINGTON CODE OF ORDINANCES, PARKING VIOLATIONS AND TRAFFIC CITATIONS AND IMPOUNDMENT PROCEDURES TO REFLECT MODIFICATIONS AND IMPROVEMENTS THAT HAVE BEEN MADE TO THE CITY'S ENFORCEMENT PRACTICES AS THEY RELATE TO PARKING REGULATIONS AND PARKING CITATION PROCEDURES WITHIN THE CITY.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

NEW BUSINESS – ORDER/RESOLUTIONS

SERVICE RECOGNITION – Both Mr. Carl and Mr. Merrick have worked diligently in implementing a program to treat addiction at the Kenton County Detention Center. Their successful program assists the inmates with tools to achieve recovery and tackle the addiction.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-125-16

AN ORDER/RESOLUTION RECOGNIZING KENTON COUNTY JAILER TERRY CARL AND DIRECTOR OF INMATE ADDICTION SERVICES JASON MERRICK FOR THEIR DEDICATED SERVICE TO THE COMMUNITY THROUGH THE IMPLEMENTATION OF THE SUCCESSFUL INMATE ADDICTION TREATMENT PROGRAM AT THE KENTON COUNTY DETENTION CENTER.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

MEMORANDUM OF UNDERSTANDING – The BCJI program was created to assist distressed communities to both build capacity and revitalize neighborhoods. CGN

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
UNOFFICIAL COPY

is applying for a grant to administer the program in the Lewisburg/MainStrasse neighborhoods.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-126-16

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CENTER FOR GREAT NEIGHBORHOODS REGARDING PARTICIPATION IN THE BYRNE CRIMINAL JUSTICE INNOVATION PROGRAM

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

PARKING POLICY – The goal of the new parking policy is to encourage appropriate parking practices including utilization of City-owned parking facilities and to establish a policy for waiver or voiding of parking citations.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-127-16

AN ORDER/RESOLUTION ADOPTING A PARKING CITATION WAIVER POLICY FOR CITY EMPLOYEES, ELECTED OFFICIALS, AND GUESTS OF THE CITY.

MOTION of Commissioner Wells, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

RESIGNATION – Mr. Doyle as recently completed his college work and has accepted a full-time position with Brighton Center.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-128-16

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF RYAN DOYLE AS PART-TIME CODE INSPECTOR, EFFECTIVE MAY 6, 2016.

MOTION of Commissioner Huizenga, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CONTRACT EXTENSION – The contract with Hendy allows for up to two additional one-year terms. Hendy has done excellent work and the unit prices that have been established are very competitive. There is a lot of concrete work planned and this renewal would allow Hendy to keep moving on these projects.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-129-16

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A ONE-YEAR EXTENSION OF THE ANNUAL CONCRETE MAINTENANCE CONTRACT WITH HENDY, INC. FOR A REVISED PER UNIT PRICE INCREASE BASED UPON THE INCREASED COST OF MATERIAL.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CONTRACT EXTENSION – Gateway's original contract for parking was for the use of 100 spaces at a cost of \$3,000 per month. Gateway's usage has expanded to nearly

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
UNOFFICIAL COPY

300 vehicles per day and the rate has been adjusted to \$7,500 per month. The contract expires June 30, 2016, and both parties have agreed that the current rate of \$7,500 is fair.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-130-16

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A ONE-YEAR EXTENSION OF THE MIDTOWN GARAGE PARKING AGREEMENT WITH GATEWAY COMMUNITY COLLEGE AT A RATE OF \$7,500.00 PER MONTH WITH AN OPTION TO RENEW FOR AN ADDITIONAL ONE-YEAR TERM UPON MUTUAL AGREEMENT BETWEEN THE PARTIES.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

SNK GRANT APPLICATIONS – OKI is presently accepting grant applications for the pool of SNK money that is available. Staff feels that both the Seventh Street project and the Madison Avenue project will be vital to the development along both streets.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-131-16

AN ORDER/RESOLUTION APPROVING THE SUBMISSION OF AN SNK GRANT APPLICATION TO OKI FOR A STREETScape PROJECT ALONG SEVENTH STREET FROM WASHINGTON STREET AND TERMINATING AT EITHER SCOTT BOULEVARD OR GREENUP STREET.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-132-16

AN ORDER/RESOLUTION APPROVING THE SUBMISSION OF AN SNK GRANT APPLICATION TO OKI FOR A STREETScape PROJECT ALONG MADISON AVENUE FROM EIGHTH STREET AND TERMINATING AT EITHER TENTH OR ELEVENTH STREET.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REAPPOINTMENTS – The City is allowed two members on this OKI committee. The committee meets to discuss and vote on regional transportation projects and various grant opportunities that filter through OKI.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-133-16

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF MIKE YEAGER AND RICK DAVIS TO THE INTERMODAL COORDINATING COMMITTEE (ICC) OF OKI.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

EASEMENT – This easement is necessary to allow Duke to run utilities to the new clubhouse on Park Drive.

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
UNOFFICIAL COPY

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-134-16

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN EASEMENT PERMITTING DUKE ENERGY, KENTUCKY TO LOCATE UTILITIES ON CITY-OWNED PROPERTY TO FACILITATE THE LOCATION OF THE DEVOU PARK CLUBHOUSE AT 1201 PARK DRIVE.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Huizenga, Wells, and Mayor Carran.
1 Nay. Commissioner Frank.

ANNUAL ACTION PLAN – The City is an entitlement city for the CDBG and HOME programs and gets a formula based direct allocation each year. In order to spend these funds, the City must create a five-year Consolidated Plan and one-year Annual Action plan to be submitted to HUD.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-135-16

AN ORDER/RESOLUTION ADOPTING THE CITY OF COVINGTON AND THE NORTHERN KENTUCKY HOME CONSORTIUM'S ANNUAL ACTION PLAN FOR THE PROGRAM YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2016, AND FURTHER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS IN CONNECTION WITH THE SUBMISSION FOR FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND THE HOME INVESTMENT PARTNERSHIP PROGRAM.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

HISTORIC PRESERVATION MONTH

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-136-16

AN ORDER/RESOLUTION PROCLAIMING MAY 2016 AS HISTORIC PRESERVATION MONTH IN THE CITY OF COVINGTON, KENTUCKY.

MOTION of Commissioner Huizenga, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

BUILDING SAFETY MONTH

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-137-16

AN ORDER/RESOLUTION PROCLAIMING MAY 2016 AS BUILDING SAFETY MONTH AND ENCOURAGING THE CITIZENS TO JOIN WITH THEIR COMMUNITIES IN PARTICIPATING IN BUILDING SAFETY MONTH ACTIVITIES.

MOTION of Commissioner Huizenga, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

NATIONAL REGISTER OF HISTORIC PLACES – PEASELBERG

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
UNOFFICIAL COPY

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-138-16

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE KENTUCKY CERTIFIED LOCAL GOVERNMENT REPORT FORM TO BE SUBMITTED WITH THE PEASELBURG NEIGHBORHOOD DISTRICT'S NOMINATION FOR LISTING IN THE NATIONAL REGISTER OF HISTORIC PLACES.

MOTION of Commissioner Wells, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REAPPOINTMENT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-139-16

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF GREG ENGELMAN TO THE COVINGTON AUDIT COMMITTEE FOR A THREE-YEAR PERIOD, EFFECTIVE MAY 2, 2016, AND EXPIRING MAY 1, 2019.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

APPOINTMENT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-140-16

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF MERRY ELLIOT TO THE HOUSING AUTHORITY OF COVINGTON BOARD TO FILL AN UNEXPIRED TERM, EXPIRING JUNE 1, 2017.

MOTION of Commissioner Huizenga, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REQUEST FOR BIDS

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-141-16

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR BIDS FOR EQUIPMENT AT DEVOU PARK GOLF COURSE.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CONTRACT RENEWAL

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-142-16

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH NETWORK, INC. TO PROVIDE THE CITY'S FRAUD HOTLINE SERVICES IN AN AMOUNT NOT TO EXCEED \$2,250.00, PAYABLE FROM THE GENERAL FUND.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 3, 2016 6:00 P.M.
UNOFFICIAL COPY

Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

TAX ANTICIPATION NOTE

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-143-16

AN ORDER/RESOLUTION AUTHORIZING THE CITY MANAGER TO NOT RENEW THE TAX ANTICIPATION NOTE WITH BB&T BANK.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

ADJOURNMENT

Mayor Carran adjourned the meeting at 8:40 p.m.

s/ Sherry Carran
MAYOR

ATTEST:

/s/ Margaret M. Nyhan
CITY CLERK

APPROVED: May 24, 2016