

**CITY OF COVINGTON, KENTUCKY  
CAUCUS MEETING  
BOARD OF COMMISSIONERS**

**Tuesday, January 23, 2018, 6:00 PM  
20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor

ROLL CALL

**PRESENTATION/PRESENTATION REQUESTS:**

- 2017 Urban Forestry Report – Staff Crystal Courtney, and Jessica Spencer CUFB President
- Request for Presentation at 1/30/18 Legislative Meeting- Fiscal Year 2017 CAFR by RFH, PLLC – Staff Jerome Heist

**ITEMS FOR CONSIDERATION:**

1. **Administration – Staff Reporting City Manager**
  - Discussion of Code Enforcement Staffing
  - Parking Authority Finance Model – Staff City Manager
2. **Police Department – Staff Reporting Chief Rob Nader**
  - Appointment – Dawn Bayless – Police Business Analyst – Executive Assistant
  - Eaton Powerware Renewal
3. **Department of Public Improvements – Staff Reporting Rick Davis**
  - Invitation for Bids - Johnson and Rivercenter Boulevard
4. **Finance Department – Staff Reporting Jerome Heist**
  - Retirement of Tax Auditor Fay Postolski Siegel
  - CAFR Report for 2017



5. **Development Department – Staff Reporting Jeremy Wallace**
  - Line Item Budget Increases for CDBG and HOME
  - Amend HUD Annual Action Plan
  - Contract with HONK under HOME program (CHDO)
6. **Legal Department – Staff Reporting Frank Warnock**
  - Lease Agreement with BB Riverboats, Inc.
7. **Legal Department – Staff Reporting Michael Bartlett**
  - Settlement and Distribution Agreement related to beer distribution payroll taxes
8. **Operations Department – Staff Reporting Allison Hudson**
  - Retirement of Risk Manager Bob Stark
  - Fleet Management Program Update
  - Fleet Purchases 2018
  - Contract with Rehrig Pacific for Recycling Carts
  - Contract with Amec Foster Wheeler –Environmental Consulting Services
9. **Operations Department – Kendall Huff**
  - RFP for Work Order Management Software
  - Purchase Order - C-forward email archiving
10. **Development Department – Staff Reporting Emily Ahouse**
  - Application for 2018-2019 CLG Grant for NKY Restoration Weekend
  - Revision to 2017-2018 CLG Grant – mobile application for data collection
  - Application for 2018-2019 CLG Grant – Phase II
11. **Development Department – Staff Reporting Tom West and/or Alex Koenig**
  - Zoning Text Amendment – Retail and Food Services in Industrial Zone

**UPCOMING SECOND READINGS OF ORDINANCES AT JANUARY 30, 2018 MEETING:**

12. Consider Ordinance No. O-xx-18 entitled: **AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR LEGISLATIVE MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2018.**



13. Consider Ordinance No. O-xx-18 entitled: **AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR CAUCUS MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2018.**
14. Consider Ordinance No. O-xx-18 entitled: **AN ORDINANCE AMENDING CHAPTER 32 OF THE COVINGTON CODE OF ORDINANCES, DEPARTMENTS, BOARDS, AND COMMISSIONS, TO CREATE SECTION § 32.20 TITLED THE COVINGTON MOTOR VEHICLE PARKING AUTHORITY.**
15. Consider Ordinance No. O-xx-18 entitled: **AN ORDINANCE AMENDING CHAPTER 36 OF THE COVINGTON CODE OF ORDINANCES, CITY OF COVINGTON CODE OF ETHICS, TO REFLECT THE ETHICS COMMITTEE'S RECOMMENDED REVISIONS.**
16. Consider Ordinance No. O-xx-18 entitled: **AN ORDINANCE AMENDING CHAPTER 31 OF THE COVINGTON CODE OF ORDINANCES, OFFICERS AND EMPLOYEES, CREATING A NEW SUBCHAPTER REQUIRING THE CITY MANAGER TO MAINTAIN A MEMBERSHIP WITH THE INTERNATIONAL CITY/COUNTY MANAGERS ASSOCIATION AND ABIDE BY THE ICMA CODE OF ETHICS.**
17. Consider Ordinance No. O-xx-18 entitled: **AN ORDINANCE REPEALING AND REENACTING CHAPTER 35 OF THE COVINGTON CODE OF ORDINANCES, SUBCHAPTER 35.40, EMPLOYEES AND BOARD MEMBERS' RESTRICTIONS ON RUNNING FOR MAYOR OR CITY COMMISSION, TO REFLECT THE ETHICS COMMITTEE'S RECOMMENDED REVISIONS.**

The Board of Commissioners may elect to adjourn to Executive Session at the end of the regular Caucus Meeting.