2012 Covington Farmers Market

2012 Season Rules & Regulations

Please read rules for the 2012 Covington Farmers Market (here-to-for CFM/Market) carefully before signing the acknowledgement the top of the application form.

Rules of Operation/Product and Sales Regulations

1. The 2012 Market season will open on May 5th and run through October 27th. Scheduled market hours are every Saturday from 8:00 A.M. - 2:00 P.M. Vendor setup may begin one hour prior to Market opening.

2. Items sold will be limited to agricultural and horticultural products such as ornamental or vegetable plants, fresh fruits and vegetables, honey, and other value added processed products, with special dispensation in the following areas subject to Market management approval.

   Crafts, relating to regional natural resources. –
   Not-for-profit, civic and education outreach partners.
   The Arts.

3. In order to increase interest and support of the CFM; Market management may allow one booth with products from a produce house. These products will balance the offering of the CFM by filling in the gaps of available products from our local vendors. All other items sold at the market must be grown or produced by a Market member/vendor. All items offered for sale must be grown, harvested, and cared for post-harvest to assure fresh, high-quality plants, fruits, and vegetables for our customers. Vendors may be asked to remove produce or plants of substandard quality.

4. Upon approval from Market management and in compliance with all other rules and regulations, collaborative vendor partnerships will be encouraged to increase and diversify 2012 Market offerings.

5. Market members, except mentioned above in Item 3, are prohibited from purchasing plants, produce, and craft items from wholesalers for resale at the market.

6. All vendors must display a sign, in a visible location, which identifies the name of the person or farm business growing or making items sold at the Market. All prices must be clearly displayed.

7. Vendor selling non-food items must charge sales tax unless they have signs displayed stating "Sales Tax Included." Market must be supplied with sales tax number form from each vendor.

Structures

8. Structures setup at the Market (tents, canopies, etc.) must be removed at closing each day and the site must be cleared of any debris.

Fee Schedule

9. Annual membership fee of $40.00 guarantees a vendor a selling space, and marketing throughout the 2012 market season. Upon Market management approval, a sliding fee schedule will be available on a first-come-first-serve basis, space allowing, to vendors who have not paid annual membership fees.

Insurance

10. A copy of the required insurance must be provided to Market management prior to selling at market. All vendors will comply with KRS Regulations listed in the Kentucky Farmers Market Manual.

Farm/Craft Inspection

11. Vendors may receive a visit by Market management during the market season. Visits will be coordinated between the vendor and someone from market management.

Appearance and Conduct/Miscellaneous

12. Vendors will be neat, suitably dressed, and deal with the public and fellow vendors in a courteous and appropriate manner.

13. All vendors will display their products neatly and attractively, with consideration for the other vendors and the general public.

14. Vendors are responsible for their own stalls, supply their own necessary trash containers, and will leave the site clean and in a condition suitable to the market management and parks department. This includes the removal of their trash containers and other waste and trimmings before leaving the Market. Any and all complaints of a seller not cleaning their area shall be brought to the attention of the Market management.

15. Vendors will in no way cause detriment to other vendors.

16. Hawking and false advertising is forbidden.

17. There will be no bartering with customers.

18. There will be no political or religious campaigning.

19. Alcoholic beverages may not be sold, consumed or advertised at the Market, except for the wine offered by the Kentucky Wineries that are Members of CFM.

20. Bake sales and yard sales will be prohibited at the Market site. Members who are registered with the Kentucky Cabinet for Health Services are allowed to sell their value added products (baked goods). They must be a Certified Home Processor or Microprocessor and must have their certificate with them and DISPLAYED at all times during their operation at the Market. No Market families can combine to sell baked goods.

21. All members must comply with all local, state or federal laws, label, or food safety and handling regulations. The use of scales is not required but if they are used, they must be certified as accurate by the Division of Weights and Measures of the Kentucky Department of Agriculture.

22. Children must be supervised.

23. Vendors are permitted to have pets if they are under the control of their owners.

24. Grievances for any Market matter should be submitted in writing to the Market managers. The Market management will act immediately if needed and the Market's Advisory Board will review the grievance to take appropriate action. Absolutely no conflicts are to be created between vendors or resolved at the market.

25. Any seller not in compliance with the regulations of the Covington Farmers Market will be issued the following by market management:
    - First Offense- a written warning of non-compliance
    - Second Offense- member will be suspended from selling for the remainder of the year and will be on probation the following year.

26. Absolutely no refund of fees to vendors who are not in compliance with these rules.

27. Market members agree to release and hold harmless the Covington Farmers Market, and its directors, officers, agents, and employees from all claims related to or arising from such membership, as a condition of membership.

28. Market management reserves the right to prohibit anyone from selling at the Market.

29. A mandatory annual meeting will be held each spring for all vendors; Market management will announce the date and time.

30. Market management's decisions are final.

31. Market management may modify these rules at any time at their discretion.

I acknowledge that I have read and understand the above stated rules for the Covington Farmers Market, and that I agree to abide by all the rules adopted by the market management, from time to time, in its sole discretion. I further acknowledge that I have received a copy of the rules.

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Signature Date

Please keep the previous information for your records and give this page to Ryan Grayson. Either e-mail this form to kygrayson@gmail.com or mail it to

Covington Farmers Market
Attn: Ryan Grayson
638 Madison Avenue Room 407
Covington, KY 41011

Acknowledgement of 2012 Covington Farmers Market Rules and Regulations above.

I acknowledge that I have read and understand the above stated rules for the Covington Farmers Market, and that I agree to abide by all the rules adopted by the market management, from time to time, in its sole discretion. I further acknowledge that I have received a copy of the rules.

_____

Signature

Please Print!!!

Name: _____

Address: _____

Phone Number: _____

Email Address: _____