
MEMORANDUM FROM THE INTERNAL AUDITOR

TO: Larry Klein, Colonel Spike Jones
Cc: Audit Committee

FROM: Greg Crump, Internal Auditor

DATE: April 6, 2015

RE: Narcotics Disposal

In accordance with the Fiscal Year 2014-15 Annual Audit Plan, I participated in the Police Department's narcotics disposal process with Evidence Technicians, Dawn Bayless and Angie Keller on April 1, 2015.

My involvement consisted of verifying that all narcotics transferred from the evidence container to the destruction container, were in fact destroyed in the Kenton County Animal Services incinerator. The Evidence Technicians were responsible for the actual destruction of the narcotics and updating the property disposition section of the Evidence Management System.

For reference, I have attached a copy of the Police Department's General Order, (83.1.13 Evidence Destruction), that was developed by Captain Greg Jones to accommodate my review of the narcotics destruction process.

On April 1, 2015, the Covington Police Department destroyed 174 individual packages of narcotics and narcotics paraphernalia. The 174 packages represent evidence for 102 criminal cases from 2004 through 2014 that have been released for destruction.

Having an independent verification of the narcotics disposal process significantly strengthens the controls of the process and should protect Police Department personnel from potential fabricated complaints with respect to this high risk activity.

If you have any questions, please feel free to contact me.