

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, August 4, 2015 6:00 P.M.**  
UNOFFICIAL COPY

**A REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, August 4, 2015, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Manager/City Solicitor Frank Warnock, present.

**MOTION** of Commissioner Wells, seconded by Commissioner Frank to dispense with the reading of and approve the minutes of the July 7, July 21, and July 28, 2015, meeting minutes.

**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PRESENTATIONS**

- Lauren Campbell, Keep Covington Beautiful, and Sheila Fields, Solid Waste Coordinator for the City of Covington, gave an update on the Keep Covington Beautiful accomplishments for the past year and their plans for the coming year.

**NEW BUSINESS – FRIST READING OF ORDINANCES**

**NEW POSITION POLICE DEPARTMENT** – This new position will provide extensive administrative support and will serve as a representative of the Department to employees and the public.

**COMMISSIONERS' ORDINANCE NO. O-XX-15**

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-15, CREATING THE POSITION OF BUSINESS ANALYST/EXECUTIVE ASSISTANT IN THE POLICE DEPARTMENT AND ESTABLISHING A SALARY FOR THE POSITION.

**First Reading, No Vote**

**ALLEY VACATION** – The closing of this alley is necessary to effectuate combining all of the parcels located in the Roebing Pointe Parking L9ot into one contiguous property description.

**COMMISSIONERS' ORDINANCE NO. O-XX-15**

AN ORDINANCE VACATING A 16-FOOT WIDE ALLEY REFERENCED AS PARCEL C LOCATED IN WHAT IS REFERRED TO AS THE ROEBLING POINTE PARKING LOT THAT IS LOCATED BETWEEN ROEBLING WAY AND GREENUP STREET.

**First Reading, No Vote**

**THIRTEENTH STREET** – This change was temporarily made on an emergency basis on June 23, 2015, after the Engineering Department was contacted by the Police Department about some quality of life issues that were being experienced in the area. Since this change, the issues have improved and it is recommended that the change be made permanent.

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**COMMISSIONERS' ORDINANCE NO. O-XX-15**

AN ORDINANCE AMENDING CHAPTER 76 SCHEDULE II OF THE COVINGTON CODE OF ORDINANCES MAKING EAST THIRTEENTH STREET ONE-WAY EASTBOUND FROM GREENUP STREET TO WHEELER STREET.

**First Reading, No Vote**

**AMEND CHAPTER 92 PUBLIC NUISANCES** – The City's existing Criminal Activity Ordinance has proven to be very helpful to the Code Enforcement department, the Police department, and landlords. The amend to be made will provide an even bigger benefit to the departments.

**COMMISSIONERS' ORDINANCE NO. O-XX-15**

AN ORDINANCE AMENDING CHAPTER 92 OF THE COVINGTON CODE OF ORDINANCES TO DEFINE VIOLATIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AS A PUBLIC NUISANCE, AMENDING THE DEFINITION OF A CRIMINAL NUISANCE VIOLATIONS, AMENDING THE NUMBER OF CRIMINAL NUISANCE VIOLATIONS NECESSARY TO CONSTITUTE A CRIMINAL ACTIVITY NUISANCE, EXCLUDING DOMESTIC VIOLENCE AND CERTAIN OTHER ACTIVITY FROM THE CRIMINAL ACTIVITY NUISANCE ORDINANCE, REPEALING PROVISIONS OF THE CRIMINAL ACTIVITY NUISANCE ORDINANCE RELATED TO ABATEMENT AND EVICTION, AND ESTABLISHING PENALTIES FOR PERMITTING A CRIMINAL ACTIVITY NUISANCE.

**First Reading, No Vote**

**AMEND CHAPTER 91 FIRE PREVENTION CODE** – The Fire department has been administering a fire inspection program over the last several years. Some issues have been identified that necessitate amending the ordinance which will enable staff to enforce the codes beyond conducting repeated inspection.

**COMMISSIONERS' ORDINANCE NO. O-XX-15**

AN ORDINANCE AMENDING CHAPTER 91 OF THE COVINGTON CODE OF ORDINANCES TO ADOPT THE KENTUCKY STANDARDS OF SAFETY (FORE PREVENTION CODE), DESIGNATE THE COVINGTON FIRE DEPARTMENT AS THE CITY'S PRIMARY ENFORCEMENT AGENCY, EXTEND THE APPLICATION OF KRS CHAPTER 227 TO SINGLE FAMILY DWELLINGS, AUTHORIZE THE FIRE DEPARTMENT TO CHARGE RE-INSPECTION FEES ACCORDING TO THE FEE SCHEDULE ESTABLISHED BY STATE LAW, PERMIT THE FIRE DEPARTMENT TO ABATE VIOLATIONS OF THE KENTUCKY STANDARDS OF SAFETY, AND IMPOSE CRIMINAL PENALTIES FOR VIOLATION OF LAWFUL ORDERS OF THE FIRE DEPARTMENT, AND AMENDING SECTION 111.025 OF THE COVINGTON CODE OF ORDINANCES TO AUTHORIZE SUSPENSION OR REVOCATION OF A CITY ALCOHOLIC BEVERAGE CONTROL LICENSE IF THE LICENSEE IS IN VIOLATION OF ANY PROVISION OF THE KENTUCKY STANDARDS

**First Reading, No Vote**

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**NEW BUSINESS – ORDER/RESOLUTIONS**

**RETIREMENT** – Lori Hill began her employment with the City on June 29, 1987 and her retirement will leave a huge void in the Community Services Department. During her 28 years of service Lori has done it all and has seen it all. She will be missed.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-234-15**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF LORI HILL, EXECUTIVE ASSISTANT IN THE COMMUNITY SERVICES DEPARTMENT, EFFECTIVE AUGUST 1, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**INTERLOCAL AGREEMENT** – This O/R authorizes the City to enter into an interlocal agreement which authorizes the Kentucky Bond Development Corporation to issue conduit bonds (no governmental liability) for Rosedale Green.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-235-15**

AN ORDER/RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF COVINGTON, KENTUCKY AND OTHER PARTIES THERETO REGARDING THE KENTUCKY BOND DEVELOPMENT CORPORATION AND AUTHORIZING SUCH CORPORATION TO ISSUE BONDS IN ONE OR MORE SERIES, PAYABLE SOLELY FROM REVENUES TO BE DERIVED FROM A LOAN AGREEMENT WITH THE KENTON HOUSING INC. TO PAY COSTS OF THE ACQUISITION, CONSTRUCTION, INSTALLATION AND EQUIPPING OF HEALTHCARE AND HEALTH RELATED FACILITIES TO BE UTILIZED BY KENTON HOUSING. INC.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**RESIGNATION** – Lisa Goetz has been with the City for the past year and a half and has been a tremendous help in getting new policies and procedures in place. She is leaving to take a position with the Boone county School system.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-236-15**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF LISA GOETZ, FINANCE DIRECTOR, EFFECTIVE JULY 30, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**APPOINTMENT** – Since the departure of Natalie Bowers, Liz has been doing those duties along with her position as Executive Assistant to the City Manager. She is well qualified for the position of Public Information Officer and will report to our Assistant City Manager/City Solicitor Frank Warnock.

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-237-15**

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF LIZ BARLIK TO THE POSITION OF PUBLIC INFORMATION OFFICER, EFFECTIVE AUGUST 4, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**RETIREMENT** – Sergeant Twehues has 20 years of service with the Department. He is currently the Training Supervisor and has served as a COPPS officer, a member of the Horse Patrol and a SWAT Team member. He will be missed by his fellow officers.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-238-15**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF SERGEANT CHRIS TWEHUES OF THE COVINGTON POLICE DEPARTMENT EFFECTIVE JULY 31, 2015.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PROMOTION** – With the retirement of Sgt. Twehues, Detective Kane is well qualified to be promoted to the position of Sergeant.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-239-15**

AN ORDER/RESOLUTION APPROVING THE PROMOTION OF DETECTIVE BRIAN KANE TO SERGEANT IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE AUGUST 2, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**RESIGNATION** – Cadet Peace is resigning in order to pursue an active military career.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-240-15**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF CADET TRENTON PEACE OF THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JULY 25, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**JOB DESCRIPTION** – This new position in the Police Department is to provide extensive administrative support and to serve as a representative of the Department to employees and the public.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-241-15**

AN ORDER/RESOLUTION ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF BUSINESS ANALYST/EXECUTIVE ASSISTANT IN THE COVINGTON POLICE DEPARTMENT.

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**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**APPOINTMENT** – Ms. Umbarger is well qualified for this position and has been with the Department for 17 years. Due to her proven work record and experience in administrative support, she will excel in the additional duties of this position.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-242-15**

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF  
ANGELA UMBARGER TO THE POSITION OF BUSINESS  
ANALYST/EXECUTIVE ASSISTANT IN THE COVINGTON POLICE  
DEPARTMENT.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**RETIREMENT** – Captain McVey has served the Department since 1993 and is retiring from Truck 1.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-243-15**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR  
RETIREMENT OF CAPTAIN SCOTT McVEY FROM THE COVINGTON  
FIRE DEPARTMENT, EFFECTIVE JULY 30, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**APPOINTMENT** – Mr. McDaniel has been serving as a part-time Code Inspector for two years and will become a huge asset to the Fire Department and the new program being instituted.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-244-15**

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF TOM  
MCDANIEL TO THE POSITION OF PART-TIME FIRE/RENTAL  
INSPECTOR IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE  
AUGUST 5, 2015.

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**APPOINTMENT** – Mr. Mace is also a current part-time Code Inspector and will also become a huge asset to the Fire Department and the new program being instituted.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-245-15**

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF  
WALT MACE TO THE POSITION OF PART-TIME FIRE/RENTAL  
INSPECTOR IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE  
AUGUST 5, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.

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Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**MEMORANDUM OF UNDERSTANDING** – Jeanette Mahan will be retiring from the Community Service Department August 31, 2015. Her position as Clerk Typist is an AFSCME position with a beginning salary of \$25,000.00. Staff is recommending the development of a new, higher level, higher paying position, commensurate with the requirements of the work. AFSCME representatives are receptive to the creation of this new position.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-246-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF COVINGTON, KENTUCKY, AND THE LOCAL 237, AFSCME.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**JOB DESCRIPTION** – This job description is for the AFSCME Clerk position in the Community Services Department.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-247-15**

AN ORDER/RESOLUTION ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF COMMUNITY SERVICES COORDINATOR IN THE COMMUNITY SERVICES DIVISION OF THE DEVELOPMENT DEPARTMENT.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Frank.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**AGREEMENT** – The city and the Housing Authority (HAC) have agreed to enter into an agreement where the Covington Police Department will provide police services for City Heights and other HAC sites for consideration paid by HAC to the City.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-248-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF COVINGTON AND THE HOUSING AUTHORITY OF COVINGTON ALLOWING THE COVINGTON POLICE DEPARTMENT TO PATROL CITY HEIGHTS, LATONIA TERRACE, GOLDEN TOWERS AND RIVER'S EDGE AT EASTSIDE POINTE HOUSING DEVELOPMENT SITES.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**ENGINEERING AGREEMENT** – Phase 3 of the Licking River Greenway paved levee trails will connect Austinburg Park with Randolph Park. In order to make this connection, the trail will be constructed under the 15<sup>th</sup> Street CSX overpass. In order to receive permission from CSX for this encroachment, the city must fund the necessary engineering reviews.

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-249-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A PRELIMINARY ENGINEERING AGREEMENT WITH CSX TRANSPORTATION, INC. FOR REVIEW AND APPROVAL OF THE DESIGN PLANS FOR THE LICKING RIVER GREENWAY PAVED LEVEE TRAILS UNDER THE FIFTEENTH STREET OVERPASS ON CSX PROPERTY, WITH AN INITIAL PAYMENT DUE OF \$10,700.00, PAYABLE FROM CDBG FUNDS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**INTERLOCAL AGREEMENT** – This agreement will allow funds to be spent for mutually beneficial uses including the rehabilitation of the incinerator building as a trail user rest station and the future construction of restroom and parking lots on the Ludlow-owned parcels.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-250-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF LUDLOW FORMING THE SLEEPY HOLLOW RECREATIONAL USE COALITION PROVIDING CONTINUED RECREATIONAL DEVELOPMENT OF DEVOU PARK AND THE LUDLOW LAGOON.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**LICENSE AND EASEMENT AGREEMENT** –The city owns the “Madlot” and it is often used for special events. This agreement permits Braxton to serve malt beverages during outdoor events on the lot providing that the City first approves a Special Event Permit.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-251-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A LICENSE AND NON-EXCLUSIVE EASEMENT AGREEMENT WITH BRAXTON BREWING COMPANY THAT GRANTS BRAXTON THE RIGHT, AFTER FIRST RECEIVING A SPECIAL EVENT PERMIT, TO UTILIZE THE CITY OWNED PREMISES LOCATED AT 31-39 WEST 7<sup>th</sup> (THE MADLOT) FOR OUTDOOR SERVICE OF MALT BEVERAGES BY THE DRINK.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**SETTLEMENT AGREEMENT** - This property is currently on the City's demolition list. The owner will not sign off on a demolition waiver because of some issues/claims that she has against the City from 2011. The owner has agreed to deed the property over to the City and sign a waiver of liability in exchange for an amount not to exceed \$2,500. There is interest in the property by some of the neighbors and staff will follow up with them.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-252-15**

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AN ORDER/RESOLUTION APPROVING A SETTLEMENT AGREEMENT FOR CLAIMS ASSOCIATED WITH REAL PROPERTY LOCATED AT 706-710 WEST TWELFTH STREET AND APPROVING THE PURCHASE OF THE PROPERTY IN AN AMOUNT NOT TO EXCEED \$2,500.00, PAYABLE FROM BOND FUNDS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REQUEST FOR PROPOSALS DEMOLITION**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-253-15**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE DEMOLITION OF VACANT/DILAPIDATED STRUCTURES INCLUDED ON THE CURRENT DEMOLITION LIST.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REQUEST FOR PROPOSALS ASBESTOS REMOVAL**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-254-15**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR ASBESTOS REMOVAL IN STRUCTURES INCLUDED ON THE CURRENT DEMOLITION LIST.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CLOSE OF PUBLIC RIGHT-OF-WAY**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-255-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONSENT TO THE CLOSING A PUBLIC RIGHT-OF-WAY, AN ALLEY LOCATED IN THE ROEBLING POINTE PARKING LOT, AND ANY OTHER DOCUMENTS NECESSARY TO APPROVE THE CLOSURE OF THE ALLEY.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**SURPLUS PROPERTY** – The property includes various old, out-dated electronic equipment.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-256-15**

AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.

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**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**RESIGNATION**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-257-15**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF MARC  
HULT FROM THE DEVOU PARK ADVISORY COMMITTEE.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**REAPPOINTMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-258-15**

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF  
CHARLES KING TO THE URBAN DESIGN REVIEW BOARD FOR A  
FOUR-YEAR TERM, EFFECTIVE AUGUST 4, 2015, AND EXPIRING  
AUGUST 3, 2018.

**MOTION** of Commissioner Wells, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**ADJOURNMENT**

Mayor Carran adjourned the meeting at 9:55 p.m.

/s/ Sherry Carran  
MAYOR

ATTEST:

/s/ Margaret M. Nyhan  
CITY CLERK

APPROVED: August 18, 2015