

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, February 17, 2015 6:00 P.M.
UNOFFICIAL COPY

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, February 17, 2015, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Manager/City Solicitor Frank Warnock, present.

MOTION of Commissioner Wells, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the February 3, 2015, meeting minutes.

Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

PRESENTATIONS: There were no presentations

OLD BUSINESS – SECOND READING OF ORDINANCES

ELIMINATION OF BOARD – The Local Board of Housing, Building, and Construction Appeals is a defunct City board. The appointments of all of its members have expired and its functions are now handled by Planning and Development Services of Kenton County (PDS). This ordinance eliminates an unnecessary board from the Code of Ordinances.

COMMISSIONERS' ORDINANCE NO. O-02-15

AN ORDINANCE REPEALING § 32.04 AND § 152.03 OF THE COVINGTON CODE OF ORDINANCES TO ELIMINATE THE LOCAL BOARD OF HOUSING, BUILDING, AND CONSTRUCTION APPEALS.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

NEW BUSINESS – FIRST READING OF ORDINANCES

MUNICIPAL INSURANCE PREMIUM LICENSE FEE

COMMISSIONERS' ORDINANCE NO. O-03-15

AN ORDINANCE AMENDING SECTION 111.120 OF THE COVINGTON CODE OF ORDINANCES TO AMEND THE MUNICIPAL INSURANCE PREMIUM LICENSE FEE FROM 10% OF PREMIUMS COLLECTED TO 12% OF PREMIUMS COLLECTED, EXCLUDING THOSE PREMIUMS EXEMPT FROM LICENSE FEES AND TAXES PURSUANT TO KRS 91A.080, AND ASSESSING A 10% PENALTY FOR A TAX OR FEE NOT PAID WITHIN THIRTY DAYS AFTER THE DUE DATE.

First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

FIRE DEPARTMENT ANNIVERSARY- On February 28, 2015, the Covington Firefighters Auxiliary, along with IAFF Local 38, will host a formal firefighters' ball in celebration of the 150th anniversary of the formation of the fire company that became the Covington Fire Department.

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COMMISSIONERS' ORDER/RESOLUTION NO. O/R-53-15

AN ORDER/RESOLUTION RECOGNIZING THE COVINGTON FIREFIGHTERS BALL TO BE HELD FEBRUARY 28, 2015, AND CELEBRATING THE COVINGTON FIRE DEPARTMENT FOR ITS 150 YEARS OF SERVICE TO THE CITIZENS OF COVINGTON, KENTUCKY, AND HONORING RETIRED AND ACTIVE FIREFIGHTERS.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

RETIREMENT – Sergeant Frodge started his career with the Covington Police Department on February 27, 1995. He has held the positions of Patrol Officer, Field Training Officer, Bike Patrol Specialist, Detective, SWAT Team Member, SWAT Team Leader and Patrol Sergeant. Bryan's calm demeanor and his sense of humor will be missed by his fellow officers.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-54-15

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF SERGEANT BRYAN FRODGE FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE FEBRUARY 28, 2015.

MOTION of Commissioner Wells, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

EMPLOYMENT – Mr. Peace will be filling the vacant Cadet position with the recent hiring of Cadet Gier has a Police Officer.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-55-15

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF TRENTON PEACE AS A PART-TIME POLICE CADET IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE FEBRUARY 22, 2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

PROMOTION – Due to a retirement, a position was opened for a Cement Brick Mason. Testing and interviews were conducted and Mr. Koehl was selected to fill the position. Mr. Koehl is currently a Grounds Worker in the Urban Forestry Division of DPI.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-56-15

AN ORDER/RESOLUTION APPROVING THE PROMOTION OF GENE KOEHL TO CEMENT BRICK MASON IN THE DEPARTMENT OF PUBIC IMPROVEMENTS, EFFECTIVE FEBRUARY 18, 2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

BOARD REAPPOINTMENT – This will be Mr. Kuhlman's second three-year term on the Code Enforcement Hearing Board.

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COMMISSIONERS' ORDER/RESOLUTION NO. O/R-57-15

AN ORDER/RESOLUTION REAPPOINTING FRITZ KUHLMAN TO THE CITY OF COVINGTON CODE ENFORCEMENT HEARING BOARD, FOR A THREE-YEAR TERM, EFFECTIVE FEBRUARY 21, 2015, AND EXPIRING FEBRUARY 20, 2018.

MOTION of Commissioner Frank, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CONTRACT EXTENSION – The City and CSI entered into a five-year franchise agreement in April 2008 which included a two year extension and which is set to expire April 30, 2015. The City is currently accepting RFPs for solid waste removal services and CSI and the city have agreed to a sixty day extension of the current agreement.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-58-15

AN ORDER/RESOLUTION APPROVING A SIXTY-DAY EXTENSION OF THE SERVICES PROVIDED UNDER THE SOLID WASTE FRANCHISE AGREEMENT BETWEEN THE CITY OF COVINGTON AND REPUBLIC SERVICES OF KENTUCKY, INC., D/B/A CSI, EFFECTIVE MAY 1, 2015.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman .
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REQUEST FOR PROPOSALS – As part of the State's budgeting process this year, the City was awarded \$175,000 for the resurfacing of Madison Avenue from MLK, Jr. Blvd. to 20th Street. This funding will cover the resurfacing and restriping costs associated with the work. The City will run the project from advertising for bids to overseeing the work.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-59-15

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE RESURFACING OF MADISON AVENUE FROM MARTIN LUTHER KING, JR. BOULEVARD TO TWENTIETH STREET.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REQUESTS FOR PROPOSALS – In 2014 the City Commission approved the Covington Community Development Initiative pilot program that allows developers who have an interest in acquiring privately owned vacant or abandoned properties to apply to the program. Gathering a pool of qualified developers will only strengthen the program and allow the City to properly qualify any developer who is interested in pursuing multiple properties.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-60-15

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR QUALIFICATIONS FOR DEVELOPERS AND/OR CONTRACTORS FOR REHABILITATION OF VACANT OR ABANDONED PROPERTIES WITHIN THE CITY.

MOTION of Commissioner Wells, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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REQUEST FOR PROPOSALS – Section 2 of this year's three-year paving rotation includes Eastside, Austinburg, a portion of Wallace Woods, Peaselburg, Monte Casino, West Latonia and the Crystal Lake subdivision and west South Covington.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-61-15

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR ANNUAL RESURFACING WORK AND ASSOCIATED ADA CURB RAMPS IN SECTION 2 OF THE CITY'S THREE-YEAR PAVING ROTATION.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REQUEST FOR PROPOSALS – As part of the United States Army Corps of Engineer's annual floodwall/levee inspection, repairing the joints between two consecutive portions of the floodwall were called out and require repairs in order for the City to maintain certification. These two areas are in the portion of the Licking River floodwall just south of 21st Street.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-62-15

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR WATERSTOP REPAIRS ALONG THE FLOODWALL PER GUIDANCE FROM THE UNITED STATES ARMY CORPS OF ENGINEERS.

MOTION of Commissioner Frank, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

SUBDIVISION REGULATIONS – The Kenton County Mayors' Group initiated the current effort to update and improve Kenton County's subdivision regulation and pavement design standards due to the premature failure of numerous newly-constructed public streets throughout Kenton County built under the standard of the present 1980s-era document.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-63-15

AN ORDER/RESOLUTION AFFIRMING THE CITY OF COVINGTON'S SUPPORT FOR THE PROPOSED REVISIONS TO THE PAVEMENT DESIGN STANDARDS IN THE KENTON COUNTY SUBDIVISION REGULATIONS AS COMPILED BY PLANNING AND DEVELOPMENT SERVICES OF KENTON COUNTY.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

HOUSING OPPORTUNITIES OF NORTHERN KENTUCKY – This property, which has been vacant for at least a year, was donated to HONK. HONK will rehab the home and will utilize a lease-purchase model to sell the home within three years to an income-qualified household. The total development cost of the project is \$102,495.00.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-64-15

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH HOUSING OPPORTUNITIES OF NORTHERN KENTUCKY, INC. FOR THE REHABILITATION OF A SINGLE-FAMILY HOME LOCATED AT 225

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EAST TWENTIETH STREET, COVINGTON, KENTUCKY, IN AN AMOUNT NOT TO EXCEED \$84,910.00, PAYABLE FROM PROGRAM YEAR 2014 COVINGTON HOME CHDO DEVELOPMENT PROJECT FUNDS.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REQUEST FOR PROPOSALS – The Covington Police Department is in need of robust crime analysis software that will provide mapping of crimes, calls for service, heat density maps for hotspots analysis, and searching capabilities for investigative purposes.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-65-15

AN ORDER/RESOLUTION AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR CRIME ANALYSIS SOFTWARE FOR USE BY THE POLICE DEPARTMENT.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

FIRING RANGE USE AGREEMENT – The City uses the firing range in Florence as it is equipped to handle larger fire arms.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-66-15

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A FIRING RANGE USE AGREEMENT WITH THE CITY OF FLORENCE FOR USE OF THE CITY OF FLORENCE FIRING RANGE BY THE COVINGTON POLICE DEPARTMENT, WHICH INCLUDES PAYMENT OF A \$500.00 FIRING RANGE USE FEE.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

MEMORANDUM OF UNDERSTANDING – The City's only operational ladder truck is in need of engine work and the City of Cincinnati is willing to loan the Fire Department a spare ladder truck until such time that Truck 7 can be repaired and returned to service.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-67-15

AN ORDER/RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF CINCINNATI TO BORROW A LADDER TRUCK FOR USE BY THE COVINGTON FIRE DEPARTMENT.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

SURPLUS PROPERTY MEDICAL EQUIPMENT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-68-15

AN ORDER/RESOLUTION DECLARING CERTAIN CITY MEDICAL EQUIPMENT AS SURPLUST AND AUTHORIZING ITS DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425

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MOTION of Commissioner Wells, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and
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SAFER GRANT - During the application phase of a Staffing for Adequate Fire & Emergency Response (SAFER) Grant through FEMA, the grant application requires that the governing body submit a letter of commitment to the terms of the grant with the application as noted on page 5 of the SAFER Application Checklist. The terms of the grant are that the "grantees maintain their [pre grant] staffing levels and incur no lay-offs during the period of performance of the grant." No further commitment is required beyond this request as application is just the first phase of the grant process and committing to the terms does not commit the City to acceptance of the grant. A subsequent request for acceptance would be made should the City receive the grant. The hiring of firefighters under a SAFER grant is a complex and careful calculation to provide improved service at responsible levels, so in 2 years, the City is not burdened with a financial obligation it cannot handle or the potential of having to lay-off employees. The Fire Department is working to calculate the final number(s) which will be approved by Order/ Resolution should the City receive the grant.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-69-15

AN ORDER/RESOLUTION AUTHORIZING THE SUBMITTAL OF A
LETTER COMMITTING TO THE LONG-TERM OBLIGATIONS OF THE
FEDERAL EMERGENCY MANAGEMENT AGENCY SAFER GRANT.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and
Mayor Carran.

ACCEPT BID – The City published an RFP for the lease of golf carts at Devou Park Golf Course and received three bids. Cunningham Golf, Sport & Utility Vehicles submitted the best responsible bid.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-70-15

AN ORDER/RESOLUTION ACCEPTING BID OF CUNNINGHAM GOLF,
SPORT & UTILITY VEHICLES FOR THE LEASE OF 72 NEW GOLF
CARTS FOR USE AT THE DEVOU PARK GOLF COURSE AND
REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND
CITY MANAGER TO EXECUTE A CONTRACT WITH CUNNINGHAM
GOLF, SPORT & UTILITY VEHICLES IN AN AMOUNT NOT TO EXCEED
\$53,884.00 ANNUALLY FOR FOUR YEARS, PAYABLE FROM THE
DEVOU PARK GOLF COURSE OPERATING BUDGET.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and
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ADJOURNMENT

MAYOR CARRAN adjourned the meeting at 7:20 p.m.

s/ Sherry Carran

MAYOR

ATTEST:

/s/ Margaret Nyhan
CITY CLERK

APPROVED: March 10, 2015