

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, January 20, 2015 6:00 P.M.
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A SPECIAL MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran on Tuesday, January 20, 2015, at 4:30 p.m. in Commission Chambers, 20 West Pike Street, Covington, Kentucky per Special Meeting Notice published January 16, 2015

MOTION of Commissioner Frank, seconded by Commissioner Wells to meet in closed session pursuant to KRS 61.810(1)(b) deliberations on the future acquisition or sale of real property; KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline or dismissal of an individual employee; and KRS 61.810(1)(g) discussion between a public agency and a representative of a business entity and discussions concerning a specific proposal.

Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

The meeting was adjourned at 5:30 p.m., with no action taken.

A REGULAR MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, January 20, 2015, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Manager/City Solicitor Frank Warnock, present.

MOTION of Commissioner Frank, seconded by Commissioner Wells to dispense with the reading of and approve the minutes of the January 6 and January 13, 2015, meeting minutes.

Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

PRESENTATIONS:

- The 2015 Covington Youth Commission were sworn in by Mayor Carran. Jenni Miller Francis gave a brief presentation on the various activities that the Commission engage in during the year.
- Natalie Gardner, Programs and Strategic Projects Manager reported on the timeline of meetings for public input for the CDBG/HOME Annual Action Plan.

OLD BUSINESS – SECOND READING OF ORDINANCES

NEW POSITION – In the FY 15 budget, the full-time Administrative Assistant position budgeted in the Fire Department was reduced to part-time upon the retirement of Pat Boh from that position on or around January 1, 2015. A new position, Part-time Business Analyst, is recommended within the Finance Department which will provide business analytic assistance to the Fire Chief.

COMMISSIONERS' ORDINANCE NO. O-01-15

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCE, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, CREATING THE POSITION OF PART-TIME BUSINESS ANALYST.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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NEW BUSINESS – ORDER/RESOLUTIONS

RESIGNATION – Cadet Gier is resigning his position in order to be hired as a Police Officer.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-22-15

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF JACOB GIER AS A POLICE CADET IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JANUARY 31, 2015.

MOTION of Commissioner Frank, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

EMPLOYMENT – Mr. Gier has been a Cadet with the Police Department since October 2012 and is now eligible for hire. With the retirement of Office Melissa Berry, there is now a vacancy.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-23-15

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF JACOB GIER AS A POLICE OFFICER GRADE I IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE FEBRUARY 1, 2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

EMPLOYMENT – Mr. Mathews has a broad range of experience including public and private sectors. He is a graduate of Thomas More College and the University of Cincinnati with a Master of Science and Major in Accounting.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-24-15

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF DAVID M. MATHEWS AS ASSISTANT FINANCE DIRECTOR IN THE COVINGTON FINANCE DEPARTMENT, EFFECTIVE JANUARY 26, 2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

RESIGNATION

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-25-15

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF POLICE OFFICER CHRISTOPHER P. GANGWISH OF THE COVINGTON POLICE DEPARTMENT, EFFECTIVE MARCH 31, 2015.

MOTION of Commissioner Frank, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

APPOINTMENT – Mr. Whitesides will be filling the vacant position previously held by Mr. Ted Harris.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-26-15

AN ORDER/RESOLUTION APPOINTING TODD WHITESIDES TO THE BOARD OF OVERSEERS FOR LINDEN GROVE

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CEMETERY, FOR A TWO-YEAR TERM, EFFECTIVE JANUARY 21, 2015, AND EXPIRING JANUARY 20, 2017.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

APPOINTMENT – Mr. Hayden will be filling one of two vacant seats of the Board.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-27-15

AN ORDER/RESOLUTION APPOINTING STEVE HAYDEN TO THE DEVOU PARK ADVISORY COMMITTEE, FOR A FOUR-YEAR TERM, EFFECTIVE JANUARY 1, 2015, AND EXPIRING DECEMBER 31, 2018.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REQUEST FOR BIDS - This intersection in Devou Park has three major issues that need to be addressed: 1) it does not have a proper sight distance triangle and turning radii; 2) the surface and underground drainage is insufficient, damaged, and/or undersized; and 3) the asphalt surface is in very poor condition with numerous surface potholes and loose materials. SD1 has approved a 50/50 cost sharing for the draining improvements and DPI crews will perform ditching work along Haven Gillespie.

COMMISSIONS' ORDER/RESOLUTION NO. O/R-28-15

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR BIDS FOR REALIGNMENT IMPROVEMENTS, DRAINAGE IMPROVEMENTS, AND RESURFACING AT THE INTERSECTION OF HAVEN GILLESPIE AND DEVOU DRIVE.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

REVOCABLE LICENSE AGREEMENT – SD1 will need this license to install a back-up generator for the 8th Street pump station as part of its consent decree by December 2015. This generator will power the pump station should the power go out. The generator and transfer switch will be mounted on a concrete slab and conduit will run underground to the pump station.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-29-15

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH SANITATION DISTRICT NO. 1 (SD1) FOR THE INSTALLATION OF A BACKUP GENERATOR AT THE EIGHTH STREET PUMP STATION ON CITY RIGHT-OF-WAY LOCATED AT THE EAST END OF EIGHTH STREET ALONG THE FLOOD LEVEE AND/OR ON CITY PROPERTY LOCATED AT 802 GREENUP STREET.

MOTION of Commissioner Frank, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CERTIFIED LOCAL GOVERNMENT GRANT – Each year the City submits a CLG grant to the Kentucky Heritage Council for funding for Historic Preservation programming and projects. This year's grant request will be for the 2016 NKY Restoration weekend, the final phase of the Peaselburg National Register Nomination, and a third video in the NKY Preservation video series in collaboration with the Bellevue Historic Preservation Office.

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COMMISSIONERS' ORDER/RESOLUTION NO. O/R-30-15

AN ORDER/RESOLUTION APPROVING THE SUBMISSION OF A 2015-2016 CERTIFIED LOCAL GOVERNMENT GRANT TO THE KENTUCKY HERITAGE COUNCIL FOR HISTORIC PRESERVATION PROGRAMMING.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

11th STREET BRIDGE – The Transportation Cabinet currently owns and maintains the 11th Street bridge over the CSX railroad which includes two structures, one to carry vehicular traffic and one to carry pedestrian traffic. The vehicular traffic bridge has been closed to traffic due to structural deficiencies. Several options were considered and public feedback was solicited. After careful consideration that included a great deal of public input and consultation with the Police Department, City staff and KYTC have chosen the option of removing the vehicular bridge all together and replacing the sidewalk bridge in its current location. The sidewalk bridge will maintain the current grade and will be widened to approximately 8 feet. The entire project, except for new lighting will be funded with federal bridge money.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-31-15

AN ORDER/RESOLUTION APPROVING THE REMOVAL OF THE ELEVENTH STREET VEHICULAR BRIDGE OVER THE CSX RAILROAD AND THE RECONSTRUCTION OF THE PEDESTRIAN BRIDGE IN THE SAME LOCATION BY THE KENTUCKY TRANSPORTATION CABINET.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

KY 1120 – As a result of the reconstruction of MLK, Jr. Blvd, the Transportation Cabinet wishes to remove the designation of KY 1120 from Eleventh Street between Scott Boulevard and Russell Street and on Russell Street between Eleventh Street and MLK, Jr. Blvd. and transfer the ownership to the City of Covington.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-32-15

AN ORDER/RESOLUTION AGREEING TO ACCEPT THE AMINTENANCE RESPONSIBILITY FOR, AND OWNERSHIP OF, ELEVENTH STREET BETWEEN SCOTT BOULEVARD AND RUSSELL STREET, AND RUSSELL STREET BETWEEN ELEVENTH STREET AND MARTIN LUTHER KING, JR. BOULEVARD UPON THE COMPLETION OF THE PROPOSED ELEVENTH STREET PEDESTRIAN BRIDGE REPLACEMENT.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

GUS SHEEHAN PARK – This phase of the project will include demolition and implementing grading, playground equipment, parking, a shelter, and a basketball court. Demolition should commence immediately and all work should be completed by May 1, 2015.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-33-15

AN ORDER/RESOLUTION ACCEPTING THE BID OF LOGAN CREEK, LLC FOR GUS SHEEHAN PARK DEMOLITION AND PHASE I WORK, AS THE BEST RESPONSIBLE BID, AND REJECTING ALL OTHER BIDS,

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AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH LOGAN CREEK LLC, IN AN AMOUNT NOT TO EXCEED \$147,500.00, PAYABLE FROM THE DEVOU PARK MAST PLAN FUND.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CONTRACT RENEWAL – Tenmast provides software for all areas of the Section 8 program. The computer modules are user friendly and allow staff to streamline day-to-day processes through automation while remaining compliant with the ever-changing HUD regulations.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-34-15

AN ORDER/RESOLUTION APPROVING A CONTRACT RENEWAL WITH TENMAST SOFTWARE, INC. FOR SECTION 8 SOFTWARE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A CONTRACT RENEWAL WITH TENMAST SOFTWARE, INC., IN AN AMOUNT OF \$13,010.00

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

INTERLOCAL AGREEMENT – The addition of Ryland Heights to the Interlocal Agreement allows them to participate in the countywide business license program along with 14 other cities in the County that have a business regulatory license requirement. All cities in this program share the proceeds of the estimated 1,500 countywide business licenses issued each year which is a very convenient tool for businesses that regularly operate in multiple jurisdictions to use to comply with local government business licensing requirements.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-35-15

AN ORDER/RESOLUTION APPROVING THE ADDITION OF THE CITY OF RYLAND HEIGHTS AS A PARTICIPATING CITY TO THE INTERLOCAL AGREEMENT BETWEEN KENTON COUNTY AND OTHER PARTICIPATING CITIES FOR THE PURPOSE OF OCCUPATIONAL LICENSE FEE COLLECTION.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

GARAGE DOOR MAINTENANCE BIDS – Only one bid was received for this service. The City needs to reject this one bid to allow the reissuance of the RFP to seek more than one bid in order to make a better evaluation.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-36-15

AN ORDER/RESOLUTION REJECTING ALL BIDS FOR GARAGE DOOR MAINTENANCE SERVICES AND AUTHORIZING THE REISSUANCE OF A REQUEST FOR BIDS.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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ADJOURNMENT

MAYOR CARRAN adjourned the meeting at 6:50 p.m.

/s/ Sherry Carran
MAYOR

ATTEST:

/s/ Margaret Nyhan
CITY CLERK

APPROVED: February 3, 2015