

**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 2, 2014, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of November 18, 2014, minutes (or motion to dispense with reading and approve minutes).

PRESENTATIONS

- Farmers' Market End of Season Report – Gus Wolf

ITEMS FOR CONSIDERATION:

NEW BUSINESS – FIRST READING OF ORDINANCES

1. Consider Ordinance No. O-xx-14 entitled: **AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR LEGISLATIVE MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2015.** *Cities are required by KRS to establish the dates for Board of Commissioners by ordinance. The dates identified in the legislation outline all the regular meetings of the Board of Commissioners for calendar year 2015.*

Staff Reporting: Larry Klein, City Manager
First Reading, No Vote

2. Consider Ordinance No. O-xx-14 entitled: **AN ORDINANCE ACCEPTING THE RECOMMENDATION OF THE KENTON COUNTY PLANNING COMMISSION TO AMEND THE TEXT OF THE BAVARIAN BREWERY**

REDEVELOPMENT PROJECT URBAN RENEWAL PLAN OF THE CITY OF COVINGTON, KENTUCKY (COMMISSIONERS' ORDINANCE NO. O-40-96 AS AMENDED BY COMMISSIONERS' ORDINANCE NO. O-24-09) TO ELIMINATE LANGUAGE THAT AUTHORIZED THE CITY TO OBTAIN PROPERTIES DESIGNATED IN PHASE II THROUGH CONDEMNATION PROCEEDINGS. *This has been requested from the Linden Gateway Small Area Study Implementation Group in order to encourage private development at the residential and commercial properties on MLK Jr. Blvd. that are west of Main Street on what is referred to as the Bavarian Brewery Complex.*

Staff Reporting: Beth Johnson, Preservation and Planning Specialist
First Reading, No Vote

3. Consider Ordinance No. O-xx-14 entitled: **AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE CITY OF COVINGTON ZONING ORDINANCE AMENDING SECTION 9.04 OUTDOOR STORAGE/DISPLAY REGULATIONS.** *A number of local retail businesses in the CBD zoning district have expressed interest in setting out merchandise on city sidewalks. The current Code of Ordinances has provisions that allow for the set-out, however, the Zoning Ordinance needs to be amended in order to provide consistencies in the regulations.*

Staff Reporting: Andy Juengling, Zoning Specialist
First Reading, No Vote

4. Consider Ordinance No. O-xx-14 entitled: **AN ORDINANCE AMENDING COVINGTON CODE OF ORDINANCE § 96.35 TO ESTABLISH SIDEWALK MAINTENANCE GUIDELINES AND ESTABLISHING A LONG-TERM MAINTENANCE PLAN.** *Public sidewalks in the City have been neglected for too long and the resolution debated almost as long. By City ordinance, sidewalks always have been and will continue to be the responsibility of the property owner to maintain. City staff and elected officials recognize there is a cost to sidewalk maintenance that many property owners do not have in their budget. Because of this, the elected officials approved spending \$6 million worth of bond money to replace the worst City blocks of sidewalk in all the neighborhoods throughout the City during the past two years. The sidewalk work in South Covington and Latonia has been completed. \$3 million in sidewalk repairs in the northern part of the City will be awarded this winter. These new sidewalks have made and will make a huge impact to the neighborhoods, businesses, property values, and the disabled community by making the City more inviting and walkable. To keep those improvements moving forward and*

become self-sustaining and to help ease the burden on residents to fund the maintenance of their sidewalk, the City has developed the attached plan that will allow for owners to take advantage of lower rates offered by City contracts, 3 year tax assessments for the cost of the work, and potential grants toward sidewalk replacement based on household income. This plan will commence upon the completion of the sidewalk work in north Covington. This plan will enable the City's total \$6 million investment into public sidewalks in the past two years to be self-sustaining, as even those new sidewalks replaced in South Covington, Latonia, and to be constructed soon in north Covington, will need replacement again some day too.

Staff Reporting: Mike Yeager, City Engineer/Community Services Manager
First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

5. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF CINDY SWEGLES, RECREATION SPECIALIST, EFFECTIVE NOVEMBER 30, 2014.** *Cindy has been an employee in the Recreation Department since 2000 and has been instrumental in the organization of many City events.*

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Cindy Swegles. Her contributions and dedication over a long career with the City are very much appreciated by the entire City, and best wishes are extended for her future endeavors. While it has been stated that all employees everywhere are replaceable, it is certain that Cindy Swegles comes as close to refuting that statement as any employee who ever worked for Covington.

6. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF VICKIE COX, ASSISTANT FINANCE DIRECTOR, EFFECTIVE DECEMBER 5, 2014.** *Vickie was hired as the Assistant Finance Director in February 2014. She has decided to pursue another career option and has accepted a position with a for-profit organization.*

Staff Reporting: Lisa Goetz, Finance Director

Recommendation: Approve Order/Resolution. Approval accepts the resignation of Assistant Finance Director Vickie Cox so that she can pursue work in the private sector. Her contributions to the City have been significant in her relatively brief tenure here, and are very much appreciated. Best wishes are extended for her future endeavors. The process to fill this position has already begun.

7. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A ONE-YEAR RENEWAL CONTRACT WITH LEADS ONLINE, LLC FOR THE TOTALTRACK PLUS METAL THEFT INVESTIGATION SYSTEM, IN AN AMOUNT OF \$7,618.00, PAYABLE FROM GENERAL FUND.** *Leads Online is a service that is used as an investigative tool by the Police Department. Pawn shops enter property info into the system which allows the Police Department to search the database for stolen merchandise.*

Staff Reporting: Spike Jones, Police Chief

Recommendation: Approve Order/Resolution. Approval renews the contract with Leads Online LLC for this important and proven crime fighting tool used by our Police Department.

8. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO SUBMIT AN APPLICATION FOR THE BLOOMBERG PHILANTHROPIES PUBLIC ART CHALLENGE GRANT.** *Bloomberg Philanthropies has announced a public art challenge for three cities receive up to \$1 million each over two years to support temporary public arts projects that celebrate creativity, enhance urban identity, encourage public private partnerships and drive economic development.*

Staff Reporting: Cate Becker, Covington Arts Director

Recommendation: Approve Order/Resolution. Approval allows City staff to prepare and submit a Public Art Challenge grant to Bloomberg Philanthropies that if granted, will facilitate another important achievement for the City's arts and cultural programs.

9. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH CORN ISLAND ARCHEOLOGY FOR THE COMPLETION OF THE PEASELBERG NATIONAL REGISTER DISTRICT NOMINATION IN AN AMOUNT OF \$12,000.00 PAYABLE FROM THE 2014-2015 CERTIFIED LOCAL GOVERNMENT GRANT.**

Corn Island Archeology and Gray and Pape both submitted proposals for the completion of the Peaselburg National Register District nomination.

Staff Reporting: Beth Johnson, Preservation and Planning Specialist

Recommendation: Approve Order/Resolution. Approval allows City staff working with Peaselburg neighborhood leaders to proceed with the contract with Corn Island Archaeology to prepare an application for National Register District nomination, all paid for through the City's FY 15 Certified Local Government Grant.

10. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF QUAST PAVING AND SEALING FOR THE CONSTRUCTION OF AN ACCESS DRIVEWAY FROM HOME DRIVE TO THE REAR PARKING LOT OF BEHRINGER CRAWFORD MUSEUM, AS THE BEST RESPONSIBLE BID, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH QUAST PAVING AND SEALING IN AN AMOUNT NOT TO EXCEED \$45,369.40, PAYABLE FROM DEVOU PARK MASTER PLAN FUNDS.** *Three bids were received for this project and Quast Paving and Sealing was the lowest, best responsible bid.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval allows the construction of the access drive for Behringer Crawford Museum to proceed, a project recommended and approved earlier in the year by both Devou Boards and the City Commission, paid for with funding from the Devou Park Master Plan, which is funded by proceeds of the Drees Pavilion.

11. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING PUBLICATION OF REQUEST FOR PROPOSALS FOR TWO (2) 2015 F550 DUMP TRUCKS, ONE (1) NEW OR USED CAT 303.5 EXCAVATOR, AND ONE (1) NEW OR USED CASE BACKHOE.** *The vehicles and equipment are considered critical needs for the Department of Public Improvements and were previously approved in the FY 2015 budget.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval allows the Department of Public Improvements to proceed with issuing a Request for Proposals for certain

necessary and budgeted equipment so they may properly and efficiently maintain the City's streets, other infrastructure, parks, public spaces and facilities.

12. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF MERKLE LANDSCAPE FOR SNOW REMOVAL SERVICES AT 1324 MADISON AVENUE, THE KENTUCKY CAREER CENTER, AS THE BEST RESPONSIBLE BID AND REJECTING ALL OTHER BIDS, AND AUTHORIZING A CONTRACT PURSUANT TO SECTION 2.5 OF THE PROPERTY MANAGEMENT AGREEMENT BETWEEN THE CITY AND COLLIERS INTERNATIONAL, PAYABLE FROM THE OPERATING ACCOUNT OF THE KENTUCKY CAREER CENTER, AT HOURLY RATES AS OUTLINED IN MERKLE'S BID.** *Colliers International, as property manager for the City, solicited bids for snow removal services at the Kentucky Career Center. Three bids were received and Merkle Landscape's bid was the best responsible bid.*

Staff Reporting: Lisa Desmarais, City Operations Director

Recommendation: Approve Order/Resolution. Approval allows the City's property manager for the Kentucky Career Center, Colliers International, to proceed with a contract for snow removal services for this property that is owned by the City. Professional management services are provided by Colliers for the City.

13. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSAL FOR 72 GOLF CARTS REPLACING THE CURRENT FLEET AT DEVOU PARK GOLF COURSE.** *The City presently has a four-year lease for golf carts for the course which will expire December 31, 2014.*

Staff Reporting: Lisa Desmarais, City Operations Director

Recommendation: Approve Order/Resolution. Approval allows the City to proceed with a Request for Proposals to replace the current fleet of golf carts at Devou Park Golf Course, through a four-year lease, that is funded in the golf course annual budget and paid for by green fees and other income from the golf course.

14. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF LAURA FITZMORRIS TO THE COVINGTON BOARD OF ADJUSTMENT FOR A FOUR-YEAR TERM, EFFECTIVE JANUARY 1, 2015, AND EXPIRING DECEMBER 31, 2018.** *Ms. Fitzmorris is a Project Manager with Hub + Weber and will be filling the seat vacated by Mr. Russ Staubach at the expiration of his term.*

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval appoints Ms. Fitzsimmons, an architect with Hub and Weber in Covington, to replace Mr. Russ Staubach, whose terms expires on December 31, 2014, and is relocating away from the City. Mr. Staubach's service is greatly appreciated, and we are looking forward to the contribution of public service by Ms. Fitzsimmons.

15. Consider Order/Resolution No. O/R-xx-13 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF GREG ENGELMAN TO THE DEVOU PARK ADVISORY COMMITTEE FOR A THREE-YEAR TERM, EFFECTIVE JANUARY 1, 2015, AND EXPIRING DECEMBER 31, 2017.**

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution. Approval reappoints Greg Engelman to another three year term on the Devou Park Advisory Committee. Mr. Engelman's previous experience as Covington's long time Finance Director, and current member of the Devou Properties Inc Board (Drees Pavilion) and general municipal finance experience in Covington and other cities in Northern Kentucky, make him a candidate of immeasurable benefit to the City and Devou Park. Several openings currently do exist as well on the Devou Park Advisory Committee if there are others who are interested.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT