

**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 18, 2014, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of October 21 and 23, 2014, minutes (or motion to dispense with reading and approve minutes).

PRESENTATIONS

- Renaissance Covington Holiday Plans – Katie Meyer, Renaissance Manager
- Winter Snow and Ice Removal Plans – Rick Davis, Department of Public Improvements Director/Assistant City Engineer

ITEMS FOR CONSIDERATION:

NEW BUSINESS – ORDER/RESOLUTIONS

1. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION CONGRATULATING THE KENTON COUNTY PUBLIC LIBRARY FOR RECEIVING THE STAR RANKING FROM THE LIBRARY JOURNAL.** *For the second year in a row, the Kenton County Public Library has received a Star ranking from the publication Library Journal. The library was the only library in Kentucky to receive this prestigious honor.*

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval recognizes an outstanding accomplishment by the Kenton County Public Library (KCPL), and for the second year in a row as ranked by the Library Journal. KCPL was ranked 20th in its category in the southeastern United States, two places higher than in 2013. The ranking criteria include library visits, circulation, program attendance and public Internet computer use. The Library Journal ranks libraries across the United States on a three, four or five star ranking. KCPL has a four star rating.

2. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF TERESA FOREMAN, CLERK/TYPIST IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE NOVEMBER 1, 2014.** *Teresa has been employed by the City for over 25 years beginning her career in the Housing Department then moving on to Code Enforcement Department and finishing up in the Police Department.*

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Teresa Foreman. Her contributions and dedication over a long career with the City are very much appreciated by the entire City, and best wishes are extended for her future endeavors.

3. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF WILLY LEACH OF THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE NOVEMBER 30, 2014 AND APPROVING AN AGREEMENT.** *Willy has been employed as a cement brick mason with the City since 1999.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Willy Leach. His contributions and dedication over a long career with the City are very much appreciated by the entire City, and best wishes are extended for his future endeavors.

4. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF JOSEPH GILLILAND OF THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE FEBRUARY 1, 2015 AND APPROVING AN AGREEMENT.** *Joe has been employed as a mechanic with the City since 2001.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Joe Gilliland. His contributions and dedication over a long career with the City are very much appreciated by the entire City, and best wishes are extended for his future endeavors.

5. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF WALTER MACE AS A PART-TIME CODE ENFORCEMENT INSPECTOR IN THE COMMUNITY SERVICES DIVISION OF THE DEVELOPMENT DEPARTMENT, EFFECTIVE NOVEMBER 19, 2014.** *Mr. Mace will be filling an open Code Enforcement Inspector position. Mr. Mace is retired from the US Postal Service and also has 20 years of experience with the US Army.*

Staff Reporting: Mike Yeager, City Engineer/Community Services Director

Recommendation: Approve Order/Resolution. Approval appoints Mr. Mace to the Part-Time Code Enforcement Inspector position that is currently vacant. The appointment of Mr. Mace brings the Department to a full complement.

6. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE DISCONTINUATION OF PARAMEDIC STATUS FOR PARAMEDIC/LIEUTENANT COREY DEYE, EFFECTIVE NOVEMBER 1, 2014, AND PARAMEDIC/ENGINEER MICHAEL HARRIS, EFFECTIVE OCTOBER 14, 2014, IN THE COVINGTON FIRE DEPARTMENT.** *In accordance with Article XI "Wage Rate", exception I of the CBA by and between the City of Covington and the Covington Professional Firefighters Local Union 38, any paramedic that has served 6.5 years and wishes to voluntarily discontinue their paramedic status may do so provided there is a minimum of 27 paramedics remaining on the job.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution. Approval accepts the discontinuation of paramedic status for Corey Deye and Michael Harris, employees of the Covington Fire Department, who will remain firefighters, as required by the City's Collective Bargaining Agreement with Local 38.

7. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT ALLOCATING \$35,000.00 TO THE CENTER FOR GREAT**

NEIGHBORHOODS OF COVINGTON, INC. AS PART OF THE PLACE MATTERS INITIATIVE, PAYABLE FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE 2014-2015 PROGRAM YEAR. *In May 2014, the City's Annual Action Plan was approved and included the allocation of CDBG funds in the amount of \$35,000 to the Center for Great Neighborhoods. The funds will be used to cover predevelopment costs associated with CGN's housing development activities.*

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution. Approval authorizes the Mayor and City Manager to sign a contract with the Center for Great Neighborhoods (CGN) for the disbursement of \$35,000 in CDBG funds to CGN as previously approved by the City Commission in the 2014-2015 Program Year budget.

8. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF A PLAYGROUND STRUCTURE AT VOLPENHEIN PLAYGROUND IN DEVOU PARK IN AN AMOUNT OF \$14,570.00 PAYABLE TO SCHUNK EXCAVATING & TRUCKING AND \$32,638.37 PAYABLE TO DAVID WILLIAMS & ASSOCIATES, INC., PAYABLE FROM DEVOU PARK MASTER PLAN FUNDS, THROUGH A COOPERATIVE PURCHASING AGREEMENT WITH THE COMMONWEALTH OF KENTUCKY FINANCE CABINET PURSUANT TO KRS 45A.300.** *The playground structure improvements for the Volphenhein Pavilion is in accordance with O/R-56-14 when the Commission approved the 2014 joint recommendation of DPAC and the Devou Properties Board to support \$50,000 toward improvements of the Volphenhein playground.*

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution. Approval authorizes the purchase and installation of new playground equipment in Devou Park at the Volphenhein playground with funds allocated by the DPAC and Devou Properties Board and previously approved by the City Commission, through the state contract price allowed by KRS 45A.300. This new playground equipment allows a wider range of use by children of varying ages and is more accessible.

9. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING A CHANGE ORDER WITH RAINBOW ENVIRONMENTAL FOR ADDITIONAL ASBESTOS REMOVAL WORK AT 1726 MADISON AVENUE AND 1816 GARRARD STREET, IN AN AMOUNT OF \$5,278.00, PAYABLE FROM CAPITAL FUND.** *Rainbow was awarded the asbestos*

removal contract for those houses that are going to be demolished by the City. The two additional properties were added to demolition list. 1726 Madison was originally scheduled for rehab but it has been determined that rehab is not feasible. 1816 Garrard has a sewer lateral issue and it will be less expensive for the City to demolish the property than to repair the sewer lateral.

Staff Reporting: Mike Yeager, City Engineer/Community Services Director

Recommendation: Approve Order/Resolution. Approval allows the necessary environmental remediation to proceed on 1726 Madison and 1816 Garrard so that these two properties can be demolished. These demolitions will strengthen the neighborhood and improve property values by eliminating blighted, unsafe properties, which the City also will no longer have to maintain.

10. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AMENDING O/R-335-13 TO UPDATE THE 2014 FORECLOSURE LIST APPROVED IN DECEMBER 2013.** *In December 2013, the City adopted the planned list of properties that staff would pursue foreclosure action on during calendar year 2014. The amended list includes the properties the staff have prioritized and fees foreclosure action needs to be taken using the bond money that has been budgeted.*

Staff Reporting: Mike Yeager, City Engineer/Community Services Director

Recommendation: Approve Order/Resolution. Approval allows City staff to proceed with foreclosure on several other properties in an attempt to put them back into productive use.

11. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION REPEALING COMMISSIONERS' ORDER/RESOLUTION NO. O/R-189-14 AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN THE CITY AND dbaDIRECT, INC. AND ITS AFFILIATED COMPANIES TO REFLECT THAT THE AGREEMENT SHALL NOW BE BETWEEN THE CITY AND DAT CLEAR MEASURES, LLC.** *This O/R will amend the current agreement with the City to recognize that the assets of the two legal entities will be placed into a holding company called DAT Clear Measure which is owned by the shareholders of Data Intensity.*

Staff Reporting: Naashom Marx, Business Development Manager

Recommendation: Approve Order/Resolution. Approval amends the development agreement between the City and dbaDirect, Inc and its affiliated companies, acknowledging its new name of "Dat Clear Measures, LLC".

12. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR A GRANT FOR THE COVINGTON POLICE DEPARTMENT TO BE USED FOR TASER EQUIPMENT.** *This grant will cover \$40,000 of the \$59,889.50 for the purchase of Tasers. There is a cost savings as Taser will rebate \$75.00 for each taser returned for a total of \$3,750. The additional monies will be paid from forfeiture funds.*

Staff Reporting: Spike Jones, Police Chief

Recommendation: Approve Order/Resolution. Approval allows the City to accept a grant from the Kentucky Office of Homeland Security for the purchase of new taser equipment for Police Officers.

13. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND TRANSFER PURSUANT TO KRS §§ 82.083 AND 45A.425.** *The City has an abundance of electronic items that are no longer useful to the City as a result of our recent consolidation of multiple copier and printer contracts into a single contract and vendor.*

Staff Reporting: Lisa Desmarais, City Operations Director

Recommendation: Approve Order/Resolution. Approval allows the City to dispose of obsolete and/or inefficient equipment.

14. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR HEATING, VENTILATION AND AIR CONDITIONING SERVICES.** *The City plans to consolidate all current HVAC services under a single vendor through a competitive bid process.*

Staff Reporting: Lisa Desmarais, City Operations Director

Recommendation: Approve Order/Resolution. Approval allows City staff to issue a Request for Proposals to contract with a single provider of heating, ventilation and air conditioning services for all City departments and facilities to use and based upon a fixed fee for service schedule, rather than the current inefficient method of each department procuring these services on an as-needed basis from multiple vendors and at varying rates and costs. This approach also allows Police, Fire, Public Improvements, and other departments to spend more

time on core municipal and support services that each provide rather than spending time on procurement and facility maintenance items.

15. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR PEST CONTROL SERVICES.** *The City plans to consolidate all current pest control services under a single vendor through a competitive bid process.*

Staff Reporting: Lisa Desmarais, City Operations Director

Recommendation: Approve Order/Resolution. Approval allows City staff to issue a Request for Proposals to contract with a single provider of pest control services for all City departments and facilities to use and based upon a fixed fee for service schedule, rather than the current inefficient method of each department procuring these services on an as-needed basis from multiple vendors and at varying rates and costs. This approach also allows Police, Fire, Public Improvements, and other departments to spend more time on core municipal and support services that each provide rather than spending time on procurement and facility maintenance items.

16. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR GARAGE DOOR MAINTENANCE SERVICES.** *The City plans to consolidate all current garage door maintenance services under a single vendor through a competitive bid process.*

Staff Reporting: Lisa Desmarais, City Operation Approval allows City staff to issue a Request for Proposals to contract with a single provider of garage door maintenance services for all City departments and facilities to use and based upon a fixed fee for service schedule, rather than the current inefficient method of each department procuring these services on an as-needed basis from multiple vendors and at varying rates and costs. This approach also allows Police, Fire, Public Improvements, and other departments to spend more time on core municipal and support services that each provide rather than spending time on procurement and facility maintenance items.

s Director

Recommendation: Approve Order/Resolution.

17. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE APPLICATION FOR A 2014 FEMA ASSISTANCE TO**

FIREFIGHTER'S GRANT FOR THE PURCHASE OF AN NFPA COMPLIANT LADDER TRUCK.

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution. Approval allows City staff to apply for a 2014 FEMA Assistance to Firefighter's grant for purchase of an NFPA compliant ladder truck. This is a very cost beneficial approach to replacing equipment in the Fire Department and much appreciation is extended to Fire Department staff for the time and effort to develop the grant application.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT