

**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, JULY 8, 2014, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meeting of June 24 and June 25, 2014, minutes (or motion to dispense with reading and approve minutes).

PRESENTATION(S):

- Place from Space Grant and Project – Natalie Gardner, Programs and Strategic Projects Manager; Renaissance Board; Keep Covington Beautiful

ITEMS FOR CONSIDERATION:

NEW BUSINESS – ORDER/RESOLUTION

1. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF GREAT LAKES CONSTRUCTION COMPANY FOR THE RECONSTRUCTION OF THE RETAINING WALLS ALONG DEVOU PARK DRIVE AND WESTERN AVENUE AS THE BEST RESPONSIBLE BID AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH GREAT LAKES CONSTRUCTION COMPANY, IN THE AMOUNT OF \$1,985,990.20, PAYABLE FROM THE CAPITAL FUND, WITH UP TO \$70,000.00 TO BE REIMBURSED**

BY SANITATION DISTRICT NO. 1 FOR STORM SEWER INSTALLATION. *The retaining wall along Devou Drive recently collapsed causing Devou Drive to be closed to traffic. This access point from Western Avenue is important for Devou Park and Kenton Hills neighborhood. There were four (4) bids received for this project and Great Lakes Construction was the lowest and best bid. The project includes the replacement of both retaining walls and some storm sewer replacement work, funded by SDI, and new pavement.*

Staff Reporting: Mike Yeager, City Engineer/Community Development Manager

Recommendation: Approve Order/Resolution. Approval allows the project to move forward which will result in reopening of this important access point from Western Avenue into Devou Park and Kenton Hills neighborhood and improvement of storm water structure there. This project is also part of the Five Year Community Investment Plan.

2. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING AN UPDATED JOB DESCRIPTION FOR THE POSITION OF MECHANIC IN THE DEPARTMENT OF PUBLIC IMPROVEMENTS.** *The current job description needed a more accurate representation of duties and skill level required for the position.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval allows the job description to be updated to represent skill level required, and for the Fleet Maintenance Division in the Department of Public Improvements to advertise to fill this position that is included in FY 15 budget.

3. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ACCEPT DELIVERY OF THE DEED TO THE REAL PROPERTY LOCATED AT 11 EAST FIFTH STREET, COVINGTON, KENTUCKY.** *The City had previously sold 11 East Fifth to Red Mare Holdings. The developers experienced significant issues during construction of the project that prevented them from completing the project. In accordance with the terms of the development agreement, Red Mare returned the property, including existing improvements, to the City.*

Staff Reporting: Naashom Marx, Business Development Manager

Recommendation: Approve Order/Resolution. Approval allows the City to accept the return of the real property at 11 East Fifth Street from Red Mare Holdings and begin to solicit new proposals for use of the property, which was improved by Red Mare Holdings

during its ownership in an approximate amount of \$40,000 with a new roof and new windows.

4. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING A PROPERTY TAX ASSESSMENT MORATORIUM FOR PAUL WECKMAN FOR THE PROPERTY LOCATED AT 617 BAKEWELL STREET, COVINGTON, KENTUCKY.** *This program allows property owners to freeze City property taxes at pre-rehab levels for a period of five years for properties that will be undergoing rehabilitation. Paul Weckman has purchased 617 Bakewell St. and plans to fully rehab the blighted historical property into a single family home.*

Staff Reporting: Naashom Marx, Business Development Manager

Recommendation: Approve Order/Resolution. Approval allows the owner of this property to benefit from a City incentive that promotes the rehabilitation of buildings 25 years or older. The current property value is \$7,500. The reinvestment in the property by Mr. Weckman exceeds \$90,000. The City incentive freezes the property value at \$7,500 for a period of five years for City property tax only. This project will increase the inventory of quality housing in the Mainstrasse neighborhood and have an additional benefit of improving value of properties in it vicinity.

5. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF ADVANTAGE SIGN & GRAPHIC SOLUTIONS FOR A SIGN MACHINE AND OTHER RELATED EQUIPMENT FOR THE DEPARTMENT OF PUBLIC IMPROVEMENTS (DPI) AS THE BEST RESPONSIBLE BID AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH ADVANTAGE SIGN & GRAPHIC SOLUTIONS, IN THE AMOUNT OF \$38,589.60, PAYABLE FROM DEVOU PARK MASTER PLAN FUNDS.** *The sign machine and equipment will allow DPI to undertake signage production in Devou Park and throughout the City, including banners and customized signs which previously had to be outsourced.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval allows the City's Department of Public Improvements to purchase this equipment using Devou Park Master Plan funds for the purpose of producing signage for the City and Devou Park.

6. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR PUBLIC OFFICIALS' LIABILITY AND FIDELITY AND CRIME COVERAGE.** *The*

City plans to request proposals from qualified, competent, knowledgeable, and experienced insurance companies that provide or underwrite public official's liability and fidelity & crime coverage.

Staff Reporting: Jo Ann Simpson, Human Resources Manager

Recommendation: Approve Order/Resolution. Approval allows the City to seek bids on its public officials' liability and fidelity and crime coverage. The proposal specifies higher coverage amounts for the position of City Manager, Finance Director, and Assistant Finance Director, and for individual losses not aggregate loss, and also includes coverage on all other City employees.

7. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING A SETTLEMENT AGREEMENT WITH NATIONWIDE SPECIALTY HEALTH, NATIONWIDE LIFE INSURANCE COMPANY, RMTS, LLC AND RELATED ENTITIES.** *The City of Covington filed a lawsuit against Nationwide Specialty Health, Nationwide Life Insurance Company, RMTS, LLC and related entities on March 11, 2011. The lawsuit involves medical services provided for a child of a City employee in which substantial costs were incurred. The City paid its deductible, and then sought payment for the medical care from its then stop loss carrier, Nationwide. Nationwide denied coverage. The City filed suit. Nationwide is no longer the City's stop loss carrier. A settlement agreement has been reached subject to the Board of Commissioners' approval that will satisfy outstanding medical bills.*

Staff Reporting: Frank Warnock, Assistant City Manager/City Solicitor

Recommendation: Approve Order/Resolution. Approval allows resolution of this lawsuit that has been litigated for past three years and which is favorable for the City.

8. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF JEFF ROUSE TO THE NON-UNIFORM CIVIL SERVICE COMMISSION, FOR A FOUR-YEAR TERM, EFFECTIVE MAY 18, 2014, AND EXPIRING MAY 17, 2018.** *Jeff Rouse's reappointment will allow him to continue to serve on the Commission, which has not yet met during his term. He has expressed his desire for reappointment so that he has the opportunity to participate actively. The four-year term will create staggered reappointment years for the Commissioners.*

Staff Reporting: Jo Ann Simpson, Human Resources Manager

Recommendation: Approve Order/Resolution. Approval allows Mr. Rouse to be reappointed to a four-year term on the Non-Uniform Civil Service Commission. Mr. Rouse has extensive experience in human resources working for large private corporations; has a Master's degree from the College of Mount St. Joseph and has taught Business Ethics at the University of Cincinnati. His full resume is included in the Commission packets for review.

Approval allows Mr. Rouse to be reappointed and participate actively should the Non-Uniform Civil Service Commission have the need to meet.

9. Consider Order/Resolution No. O/R-xx-14 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF DONNA HORINE TO THE NON-UNIFORM CIVIL SERVICE COMMISSION, FOR A THREE-YEAR TERM, EFFECTIVE JUNE 28, 2014, AND EXPIRING JUNE 27, 2017.** *Donna Horine's reappointment will allow her to continue to serve on the Commission, which has not yet met during her term. She has expressed her desire for reappointment so that she has the opportunity to participate actively. The three-year term will create staggered reappointment years for the Commissioners.*

Staff Reporting: Jo Ann Simpson, Human Resources Manager

Recommendation: Approve Order/Resolution. Approval allows Ms. Horine to be reappointed and participate actively should the Non-Uniform Civil Service Commission have the need to meet.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT