

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, August 6, 2013 6:00 P.M.

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, August 6, 2013, at 6:00 p.m., in Commission Chambers, 638 Madison Avenue, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Mildred Rains, Michelle William, City Manager Larry Klein, and City Solicitor Frank Warnock, present.

MOTION of Commissioner Rains, seconded by Commissioner Frank to dispense with the reading of and approve the minutes of the July 23, 2013, meeting minutes.

Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

PRESENTATIONS

- Public Hearing: 2013 Edward Byrne Memorial Justice Assistance Grant Budget. Captain Greg Jones presented to the Commission details of the grant and a breakdown of what the monies would be used for. Commissioner Frank inquired about fingerprinting equipment. There were no comments from the public.

OLD BUSINESS – SECOND READING OF ORDINANCES

KENTON COUNTY COMPREHENSIVE PLAN – In 1972, the Northern Kentucky Area Planning Commission and the Kenton County Planning Commission worked collaboratively to prepare *Northern Kentucky's Future-A Comprehensive Plan for Development* as Kenton County's first comprehensive plan. In 2011, the Planning Commission determined that after 40 years of updating that 1972 plan, the County needed a new comprehensive plan with a new statement of goals and objectives.

COMMISSIONERS' ORDINANCE NO. O-29-13

AN ORDINANCE APPROVING THE RECOMMENDATION FROM THE KENTON COUNTY PLANNING COMMISSION OF A PROPOSED STATEMENT OF GOALS AND OBJECTIVES FOR A NEW KENTON COUNTY COMPREHENSIVE PLAN.

MOTION of Commissioner Eilerman, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

MAP AMENDMENT – The site in question is currently occupied by a structure that was built prior to the adoption of the current zoning ordinance and was clearly intended for commercial use. The current zoning on the site in question is contradictory to what was built prior to its adoption and should be changed to reflect the commercial nature and use of the site in question.

COMMISSIONERS' ORDINANCE NO. O-30-13

AN ORDINANCE APPROVING A MAP AMENDMENT TO THE OFFICIAL ZONING ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY CHANGING AN APPROXIMATE 0.26 ACRE SITE LOCATED AT THE SOUTHWEST CORNER OF GREENUP STREET AND EAST SECOND STREET FROM RU-O.2 (URBAN RESIDENTIAL) TO CG-3P (COMMERCIAL GENERAL) ZONE.

MOTION of Commissioner Eilerman, seconded by Commissioner Rains.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

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NEW BUSINESS – ORDER/RESOLUTIONS

2013 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT – The budgeted items are needed for the day to day functions of the police department and allows for the items to be purchased through the grant without utilizing City funds.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-205-13

AN ORDER/RESOLUTION APPROVING THE 213 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT BUDGET ITEMS AS SUBMITTED BY THE COVINGTON POLICE DEPARTMENT.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

SURPLUS PROPERTY – The following equipment will be declared surplus and will be disposed of through a public sale: 199 Ford Explorer and two 2001 John Deere Gators. Prior to a vote, the Order/Resolution was amended to donate the two Gators to the Linden Grove Cemetery.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-206-13

AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE PURSUANT TO KRS §§ 82.083 AND 45A.425.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman, as amended.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

BOARD APPOINTMENT – Mrs. Desmarais is a resident of Covington and has extensive background in finance.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-207-13

AN ORDER/RESOLUTION APPOINTING LISA DESMARAIS TO THE AUDIT COMMITTEE FOR A THREE YEAR TERM EFFECTIVE AUGUST 6, 2013.

MOTION of Commissioner Rains, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RETIREMENTS FIRE DEPARTMENT – The firefighters that are retiring have all served for the Covington Fire Department since 1993.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-208-13

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATIONS FOR RETIREMENT OF EMT/ENGINEER MIKE CLENDENEN, EMT/ENGINEER RICK GOHS, EMT/ENGINEER SEAN GAISER, AND PARAMEDIC/LIEUTENANT MARTIN DISIBIO OF THE COVINGTON FIRE DEPARTMENT, EFFECTIVE JULY 31, 2013.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

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RESIGNATION DEPARTMENT OF DEVELOPMENT – Mr. Hartke has accepted a position in New York City that will further his career. Adam was a great asset and the department will miss him and hopes he will return to the region someday.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-209-13

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FO ADAM HARTKE AS ECONOMIC DEVELOPMENT INTERN IN THE DEPARTMENT OF DEVELOPMENT, EFFECTIVE JULY 31, 2013.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

EMPLOYMENT DEPARTMENT OF DEVELOPMENT – Ms. Fricke will work directly with the Business Development Manager and was recently employed by the Covington Business Council.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-210-13

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF ELIZABETH FRICKE AS ECONOMIC DEVELOPMENT INTERN WHICH WILL REPORT DIRECTLY TO THE BUSINESS DEVELOPMENT MANAGER, AT THE HOURLY RATE OF \$12.00, EFFECTIVE AUGUST 2013.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

TAX ASSESSMENT MORATORIUM – Mr. Hargis purchased this property in 1993 when it was valued at \$49,000. It is now valued at \$120,000 and he plans on investing another \$65,000 in his property.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-211-13

AN ORDER/RESOLUTION APPROVING A PROPERTY TAX ASSESSMENT MORATORIUM FOR ANDREW HARGIS FOR THE PROPERTY LOCATED AT 822 WILLARD STREET, COVINGTON, KENTUCKY.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

TAX ASSESSMENT MORATORIUM – Ms. Johnson became trustee of this property in 2013. It is currently valued at \$155,000 and she plans to invest \$27,000 in the property.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-212-13

AN ORDER/RESOLUTION APPROVING A PROPERTY TAX ASSESSMENT MORATORIUM FOR SHEILA M. JOHNSON, TRUSTEE, FOR THE PROPERTY LOCATED AT 1226 HIGHWAY AVENUE, COVINGTON, KENTUCKY.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

BOARD RESIGNATION – Mr. Dowling is a former City employee and now works for Sanitation District No. 1. He is resigning from this board due to his commitments to his new position.

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COMMISSIONERS' ORDER/RESOLUTION NO. O/R-213-13

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF MATT DOWLING AS THE CITY OF COVINGTON'S REPRESENTATIVE TO THE TELECOMMUNICATIONS BOARD OF NORTHERN KENTUCKY.

MOTION of Commissioner Rains, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

BOARD APPOINTMENT – Mr. Hammons is an employee of the City and has expressed an interest in devoting his time and a commitment to serving on the telecommunications board.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-214-13

AN ORDER/RESOLUTION APPOINTING JOHN HAMMONS AS THE CITY OF COVINGTON'S REPRESENTATIVE TO THE TELECOMMUNICATIONS BOARD OF NORTHERN KENTUCKY TO FILL AN UNEXPIRED TERM, EFFECTIVE IMMEDIATELY THROUGH DECEMBER 31, 2014.

MOTION of Commissioner Eilerman, seconded by Commissioner Rains.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

FINANCE DEPARTMENT RECOGNITION – These awards are a great achievement for the City and are the highest form of recognition in the area of governmental accounting and financial reporting. The City appreciates all the hard work of Bob Due and the Finance Department.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-215-13

AN ORDER/RESOLUTION RECOGNIZING AND HONORING THE CITY OF COVINGTON FINANCE DEPARTMENT AS THE RECIPIENT OF THE CERTIFICATE OF ACHIEVEMENT OF EXCELLENCE IN FINANCIAL REPORTING AND RECOGNIZING AND HONORING FINANCE DIRECTOR BOB DUE AS THE RECIPIENT OF THE AWARD OF FINANCIAL REPORTING ACHIEVEMENT FROM THE GOVERNMENT FINANCE OFFICERS ASSOCIATION OF THE UNITED STATES AND CANADA.

MOTION of Commissioner Eilerman, seconded by Commissioner Rains.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

NSP GUIDELINES - These guidelines provide information on program eligibility requirements, federal regulatory requirements, and set underwriting criteria in determining household's eligibility to participate in the programs and are required by the US Department of Housing and Urban Development to ensure programs are administered consistently and equitably.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-216-13

AN ORDER/RESOLUTION ADOPTING GUIDELINES FOR THE CITY OF COVINGTON'S NEIGHBORHOOD STABILIZATION PROGRAM HOMEBUYER ACTIVITY FOR PROGRAM YEAR JULY 1, 2013, THROUGH JUNE 20, 2014.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.

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Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

INTERLOCAL AGREEMENT – This interlocal agreement will serve as a “master” agreement to allow the city and Sanitation District No. 1 to enter into “project” agreements related to sanitation and sewer improvements.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-217-13

AN ORDER/RESOLUTION APPROVING A “MASTER” INTERLOCAL AGREEMENT WITH SANITATION DISTRICT NO. 1 TO ENTER INTO PROJECT AGREEMENTS RELATED TO SANITATION AND SEWER IMPROVEMENTS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY TO EFFECTUATE THE AGREEMENT.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

CAROLINE AVENUE PROJECT – This is an SNK project that the City is managing. Entering into an interlocal agreement and a project agreement with Sanitation District No. 1 will allow SD1 to reimburse the City \$67,000 for its half of the match requirements.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-218-13

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A PROJECT AGREEMENT WITH SANITATION DISTRICT NO. 1 FOR THE CAROLINE AVENUE RECONSTRUCTION PROJECT.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

BRANDING SERVICES – This agreement for branding services is a part of the implementation of the Center City Action Plan that was adopted in June 2013 and will be funded by the Community Challenge Planning Grant from HUD. The selection committee met and interviewed three firms that submitted proposals for branding services and chose Landor based on the results of the committee members' score sheets.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-219-13

AN ORDER/RESOLUTION ACCEPTING THE PROPOSAL OF LANDOR ASSOCIATES FOR BRANDING SERVICES AND REJECTING ALL OTHER PROPOSALS AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN AGREEMENT BY AND BETWEEN THE CITY OF COVINGTON AND LANDOR ASSOCIATES FOR BRANDING SERVICES IN AN AMOUNT NOT TO EXCEED \$85,000.00, PAYABLE FROM COMMUNITY CHALLENGE PLANNING GRANT FUNDS AS PART OF THE IMPLEMENTATION OF THE CITY CENTER ACTION PLAN.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Williams, and Mayor Carran.
Commissioner Rains present, not voting.

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BOARD RESIGNATION

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-220-13

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF PATTI HIGGINS FROM THE URBAN FORESTRY BOARD.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

824 GREENUP STREET PROJECT – Marian Development Group, LLC was selected as the development partner for the redevelopment of 824 Greenup Street, also known as Lincoln Grant School, for a Scholar House Program.

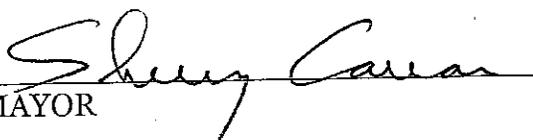
COMMISSIONER'S ORDER/RESOLUTION NO. O/R-221-13

AN ORDER/RESOLUTION ACCEPTING THE PROPOSAL OF MARIAN DEVELOPMENT GROUP, LLC, WITH CONTINGENCIES, FOR DEVELOPMENT OF THE PROPERTY LOCATED AT 824 GREENUP STREET (LINCOLN GRANT SCHOOL), REJECTING ALL OTHER PROPOSALS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A DEVELOPMENT AGREEMENT WITH MARIAN DEVELOPMENT GROUP, LLC FOR PROPERTY LOCATED AT 824 GREENUP STREET.

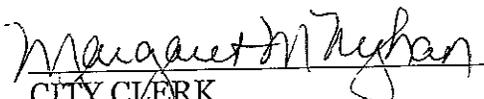
MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

ADJOURNMENT

MAYOR CARRAN adjourned the meeting at 8:40 p.m.


MAYOR

ATTEST:


CITY CLERK

APPROVED: 8-20-13