

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, April 14, 2015 6:00 P.M.
UNOFFICIAL COPY

A REGULAR MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, April 14, 2015, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Manager/City Solicitor Frank Warnock, present.

MOTION of Commissioner Huizenga, seconded by Commissioner Wells to dispense with the reading of and approve the minutes of the March 31, 2015, meeting minutes.

Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

PRESENTATIONS:

OLD BUSINESS – SECOND READING OF ORDINANCES

GIS/BUSINESS ANALYST & PROJECT MANAGER POSITION – The GIS/Business Analyst and Project Manager will report to the Operations Director and will be responsible for managing and organizing the GIS for the City and coordinating database management and software selection for all departments. This will involve working with various internal departments and external agencies to identify data and software needs, conducting data and spatial analysis, and utilizing GIS capabilities to assist with the management and execution of various projects throughout the City.

COMMISSIONERS' ORDINANCE NO. O-06-15

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCE, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITION OF GIS/BUSINESS ANALYST AND PROJECT MANAGER AND ESTABLISHING A SALARY FOR THE POSITION.

MOTION of Commissioner Huizenga, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

HUMAN RESOURCE MANAGER – In the past six months, the Human Resources Department has taken on additional responsibilities as it relates to payroll activities which were required to have separation of duties within the Finance Department. The Human Resource Manager will also be assigned additional duties for maintaining the management of the City's Workers' Compensation program.

COMMISSIONERS' ORDINANCE NO. O-07-15

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCE, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITION OF HUMAN RESOURCE MANAGER AND ESTABLISHING A SALARY FOR THE POSITION.

MOTION of Commissioner Wells, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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PUBLIC INFORMATION OFFICER – This new position will replace the Marketing and Communications position that has been vacated due to the resignation of Natalie Bowers. Many of the functions of the Marketing and Communications position are the same as the Public Information Officer position but the new position has been modified to indicate the job functions, tasks and capabilities of a Public Information Officer.

COMMISSIONERS' ORDINANCE NO. O-08-15

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCE, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITION OF GIS/BUSINESS ANALYST AND PROJECT MANAGER AND ESTABLISHING A SALARY FOR THE POSITION.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

SOLID WASTE COLLECTION FRANCHISE – On January 9, 2015, a Request for Proposals for the exclusive franchise for the collection and disposal of solid waste and recyclables in the City was advertised and disseminated to various waste collection professionals. Three proposals were received and opened on February 13, 2015. A selection committee was formed to conduct an extensive review of the submitted materials. The committee evaluated the proposals in terms of the bidders' professional qualification, the impact the proposals would have on the City's residents and businesses, and the net financial impact each proposal would have on City operations.

COMMISSIONERS' ORDINANCE NO. O-09-15

AN ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY GRANTING RUMPKE CONSOLIDATED COMPANIES, INC., THE EXCLUSIVE FRANCHISE FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES IN THE CITY OF COVINGTON FOR A TERM OF FIVE YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2020, WITH POSSIBLE EXTENSIONS OF TWO ONE-YEAR TERMS, AT AN AGGREGATE PRICE NOT TO EXCEED THAT WHICH SHALL BE CALCULATED ON THE BASIS OF THE BID PRICES PROVIDED IN THE PROPOSAL SUBMITTED ON FEBRUARY 13, 2015, BY RUMPKE CONSOLIDATED COMPANIES, INC. IN RESPONSE TO THE REQUEST FOR PROPOSALS FOR THE FRANCHISE, WHICH WAS ADVERTISED ON JANUARY 9, 2015.

MOTION of Commissioner Wells, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

NEW BUSINESS – FIRST READING OF ORDINANCES

AMEND §90.30 – The City desires to promote urban farming practices to promote healthy living and best land management practices. Part of this effort is to allow the efficient use of goats in the City to control overgrowth of plants, and clear land of shrubbery and weeds. Gus Wolf, Loren VanDyke Wolff and Emily Wolff have joined together with others to promote urban farming practices in the City. A \$5,000 Creative Community Grant has been awarded to fund the use of 7-13 female goats to clear invasive plants and overgrowth in Goebel Park this summer.

COMMISSIONERS' ORDINANCE NO. O-XX-15

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AN ORDINANCE CREATING §90.22 TITLED "GOATS, SHEEP AND GUARDIAN ANIMALS" AND AMENDING § 90.30 OF THE CITY OF COVINGTON CODE OF ORDINANCES TO ALLOW GOATS IN THE CITY FOR THE PURPOSE OF LAND MANAGEMENT PRACTICES SUBJECT TO RESTRICTIONS AND CITY APPROVAL.

A motion was made by Commission Huizenga to amend the ordinance to add language stating the female goats only are to be used; a second by Commissioner Frank. Motion carried 5-0.

First Reading, No Vote

ECONOMIC DEVELOPMENT MANAGER – The position of Economic Development Manager replaces the position of Business Development Manager. The position will cover all of the duties previously assigned to the Business Development Manager with the addition of oversight of the City's Tax Increment Financing District, the Economic Development Program and the HUD 108 Loan Pool program. One additional staff member will also be assigned to this person.

COMMISSIONERS' ORDINANCE NO. O-XX-15

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITION OF ECONOMIC DEVELOPMENT MANAGER AND ESTABLISHING THE SALARY FOR THAT POSITION.

First Reading, No Vote

COMPLIANCE OFFICER – The Compliance Officer will conduct compliance audits that will provide an independent, objective assessment designed to test and confirm legal compliance with applicable state, federal, and local laws and regulations, contractual agreements and internal policies and procedures. This staff member will assist departments by identifying where compliance risks may exist, recognize areas for improvement, provide recommendations to improve controls, and perform follow-up audits to assure compliance.

COMMISSIONERS' ORDINANCE NO. O-XX-15

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITION OF COMPLIANCE OFFICER AND ESTABLISHING A SALARY FOR THE POSITION.

First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

KENTON COUNTY EMERGENCY OPERATIONS PLAN – KRS 39B.010(1), KRS 39B.030(3) and KRS 39C.050(3) requires the development and maintenance of a local emergency operations plan which sets forth the local governments' organizational structure, policies, procedures, and guidelines for the management and coordination of all disaster and emergency response.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-113-15

AN ORDER/RESOLUTION APPROVING THE ADOPTION OF THE KENTON COUNTY EMERGENCY OPERATIONS PLAN.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.

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Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

EMPLOYMENT – Ms.Ahouse will be filling the vacated position of Historic Preservation and Planning Specialist. Emily has a Bachelor of Science Degree in Design and Environmental Analysis/Inter Design and a Master of Arts Degree in Historic Preservation from Cornell University. She is currently employed by the City of Coral Gables Florida.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-114-15

AN ORDER/RESOLUTION APPROVING HE EMPLOYMENT OF EMILY SHECKELS AHOUSE AS THE HISTORIC PRESERVATION AND PLANNING SPECIALIST IN THE COMMUNITY SERVICES DIVISION OF THE DEVELOPMENT DEPARTMENT, EFFECTIVE JUNE 8, 2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

UPDATED JOB DESCRIPTION The Risk Manager job description has been updated to more accurately reflect the status of the position as well as the duties and responsibilities of the role within the City. The new job description provides focus and attention to the role of the Risk Manager as that of a person who formulates, develops, and coordinates safety and loss control functions City-wide.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-115-15

AN ORDER/RESOLUTION APPROVING THE UPDATED JOB DESCRIPTION FOR THE POSITION OF RISK MANAGER.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

RISK MANAGER - Bob was hired as Risk Manager in November 2007. His initial focus was to help the City reduce costs associated with Workers' Compensation claims. Bob has also implemented City-wide safety training programs, assisted with accident investigations, implemented as OSHA compliance program, and created annual processes for safety audits. It has become apparent that the City would benefit if the Risk Manager focus more time on loss mitigation and safety than on administering the Workers' Comp program. Bob will now be reporting to the Operations Director and will focus his time on monitoring and analyzing risks across all departments.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-116-15

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF BOB STARK AS RISK MANAGER, REPORTING TO THE OPERATIONS DIRECTOR, EFFECTIVE APRIL 15, 2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

JOB DESCRIPTION - This new position's duties will include: perform quality assurance and compliance audits of contracts and agreements; collaborate with all City departments to ensure legal compliance with the City's procurement policy; assist in contract development with collective bargaining units; develop and provide one-on-one training to City staff on new, current or updated procedures and best practices as they relate to legal contracts and agreements; assist both the Development Department and Finance Department in coordinating internal compliance reviews and monitoring activities.

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COMMISSIONERS' ORDER/RESOLUTION NO. O/R-117-15

AN ORDER/RESOLUTION APPROVING THE JOB DESCRIPTION FOR THE POSITION OF COMPLIANCE OFFICER.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

COMPLIANCE OFFICER - Allison was hired as a Payroll Specialist in October 2011. She has worked diligently within the Finance Department to implement more modern, cost-efficient and efficient payroll practices. Allison will graduate in May with her law degree from NKU Salmon P. Chase College of Law. Because of her expansive financial background, academic achievements and familiarity with the City, Allison is well qualified for this new position.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-118-15

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF ALLISON HUDSON TO THE POSITION OF COMPLIANCE OFFICER, EFFECTIVE APRIL 15, 2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

EMPLOYMENT - Mr. Hagedorn will graduate "summa cum laude" from Thomas More College in May with a BA in Accounting and a minor in Business Administration. Bob also has a BA in Economics and a BA in History. He currently works for Munninghoff, Lange & Company and his experience includes facilitating external audits and auditing procedures familiarity with public accounting, office and field auditing, and data/information management.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-119-15

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF BOB HAGEDORN AS PAYROLL SPECIALIST IN THE COVINGTON FINANCE DEPARTMENT.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

ORGANIZATIONAL CHART – The new Organization Chart recognizes recent changes made in the Human Resources Department, Administration Department under the direction of the City Operations Director, as well as the Department of Development and Legal Department.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-120-15

AN ORDER/RESOLUTION APPROVING AN UPDATED ORGANIZATIONAL CHART FOR THE CITY OF COVINGTON

MOTION of Commissioner Eilerman, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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AUDIT COMMITTEE – Mr. Negangard is one of the founding members of the Audit Committee and has agreed to stay on the Committee for another three years.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-121-15

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF SHANE NEGANGARD TO THE COVINGTON AUDIT COMMITTEE, FOR A THREE-YEAR TERM, EFFECTIVE MAY 1, 2015, AND EXPIRING APRIL 30, 2018.

MOTION of Commissioner Huizenga, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

BOARD OF EXAMINERS FOR POLICE AND FIREFIGHTERS – This Board is responsible for certifying and overseeing the exams given for Police and Fire. Mr. Vissman was first appointed to the Board in 2011 and has agreed to continue his role on the Board for another three years.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-122-15

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF JOHN VISSMAN TO THE BOARD OF EXAMINERS FOR POLICE AND FIREFIGHTERS, FOR A THREE-YEAR TERM, EFFECTIVE APRIL 14, 2015, AND EXPIRING APRIL 13, 2018.

MOTION of Commissioner Frank, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

LETTER OF AGREEMENT – The Peaselburg National Register Nomination received a \$10,000 grant from the State Historic Preservation Office (SHPO) with a City match of \$6,667 which was funded through staff time allocated to this project. Because the grant announcement was not made until August, the RFQ and consultant search process was delayed to September and contracts were not able to be executed until November which caused the deadline of February 1 for an initial draft of the nomination difficult to achieve. SHPO has amended the contract with a new deadline of June 1 for the final draft due date.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-123-15

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LETTER OF AGREEMENT WITH THE KENTUCKY HERITAGE COUNCIL TO AMEND THE DUE DATE FOR THE NATIONAL REGISTER NOMINATION OF THE PEASELBERG HISTORIC DISTRICT TO MAY 1, 2015 FOR THE FIRST DRAFT AND JUNE 1, 2015 FOR THE FINAL DRAFT.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CONTRACT RENEWAL – The City currently has 8 licenses for ArcGIS software used by staff at DPI and the Development Department. This contract renewal covers continued maintenance on licenses which provides us with technical support, training opportunities, online mapping and data collection capabilities.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-124-15

AN ORDER/RESOLUTION APPROVING THE RENEWAL OF ANNUAL MAINTENANCE LICENSES WITH ENVIRONMENTAL SYSTEMS

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RESEARCH INSTITUTE FOR ARCGIS SOFTWARE IN AN AMOUNT NOT TO EXCEED \$2,600.00 PAYABLE FROM THE GENERAL FUND.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

EASEMENT – Duke Energy plans to install a major natural gas pipeline under the Ohio River between Covington and Cincinnati this summer. The City owns a tract of land between the Clay Wade Bailey Bridge and the Brent Spence Bridge which Duke needs to access to install the pipeline. Duke has agreed to pay the City \$7,616 and transfer title of a small parcel of land that is located on the western edge of the City's property to the City in consideration of providing this easement.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-125-15

AN ORDER/RESOLUTION APPROVING AN EASEMENT TO DUKE ENERGY OHIO, INC. TO ALLOW THE LOCATION OF AN UNDERGROUND GAS LINE OF CITY REAL PROPERTY LOCATED ADJACENT TO THE OHIO RIVER BETWEEN THE CLAY WADE BAILEY BRIDGE AND THE BRENT SPENCE BRIDGE.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

INTERLOCAL AGREEMENT – The Interlocal Agreement with Kenton County was for the development of a regional farmers' market that was never exercised. The City is transferring the property to Gateway Community and Technical College for its urban campus expansion.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-126-15

AN ORDER/RESOLUTION APPROVING A TERMINATION OF THE INTERLOCAL AGREEMENT BETWEEN KENTON COUNTY FISCAL COURT AND THE CITY OF COVINGTON TO ACQUIRE AND LEASE A SITE FOR THE DEVELOPMENT OF A REGIONAL FARMERS MARKET; AND, TO TERMINATE A CONTRACT, LEASE AND OPTION AGREEMENT BY AND BETWEEN THE CITY OF COVINGTON, KENTUCKY DEVELOPMENT PROPERTIES CORPORATION AND THE CITY OF COVINGTON, KENTUCKY.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 4 Yeas. Commissioners Eilerman, Huizenga, Wells, and Mayor Carran. Commissioner Frank was present, not voting.

PROPERTY TRANSFER

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-127-15

AN ORDER/RESOLUTION APPROVING THE TRANSFER AND DISPOSITION OF REAL PROPERTY LOCATED AT 630-632 SCOTT BOULEVARD TO GATEWAY COMMUNITY AND TECHNICAL COLLEGE FOUNDATION, INC.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 4 Yeas. Commissioners Eilerman, Huizenga, Wells, and Mayor Carran. Commissioner Frank was present, not voting.

A motion by Commissioner Eilerman and second by Commissioner Wells to recess the legislative meeting and enter into a City of Covington, Development Properties

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Corporation meeting of the Board of Directors to discuss and approve the following resolutions. Motion passed 5-0.

RESOLUTION NO. O-01-15

A RESOLUTION BY THE CITY OF COVINGTON, KENTUCKY, DEVELOPMENT PROPERTIES CORPORATION APPROVING THE TERMINATION OF A CONTRACT, LEASE AND OPTION AGREEMENT BY AND BETWEEN THE CORPORATION AND THE CITY OF COVINGTON, KENTUCKY.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 4 Yeas. Commissioners Eilerman, Huizenga, Wells, and Mayor Carran.
Commissioner Frank was present, not voting.

RESOLUTION NO. O-02-15

A RESOLUTION BY THE CITY OF COVINGTON, KENTUCKY DEVELOPMENT PROPERTIES CORPORATION APPROVING THE TRANSFER AND DISPOSITION OF REAL PROPERTY LOCATED AT 630-632 SCOTT BOULEVARD TO GATEWAY COMMUNITY AND TECHNICAL COLLEGE FOUNDATION, INC.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 4 Yeas. Commissioners Eilerman, Huizenga, Wells, and Mayor Carran.
Commissioner Frank was present, not voting.

Motion of Commissioner Huizenga and second by Commissioner Frank to adjourn the Board of Directors meeting of the City of Covington, Kentucky Development Properties Corporation and return to the Board of Commissioners Legislative meeting. Motion passed 5-0.

CHANGE ORDER – Great Lakes Construction was awarded the contract for the Devou wall project. The bulk of this change order has to do with construction of a small wall along the bottom portion of Devou Drive near Western. The rest of the change order has to do with unexpected conditions that the drilling subcontractor ran into during their work. Additional demolition and removal of oversized foundations on the old wall caused delays in the process and increased cost.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-128-15

AN ORDER/RESOLUTION APPROVING A CHANGE ORDER WITH GREAT LAKES CONSTRUCTION COMPANY FOR THE DEVOU PARK WALL PROJECTS, IN AN AMOUNT NOT TO EXCEED \$150,000.00, PAYABLE FROM THE CAPITAL FUND.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

CINCY BIKE SHARE, INC. – Red Bike currently has 30 locations in Cincinnati and the usage and demand has far exceeded expectations. The NKY river cities have been in communication with Red Bike to find locations that make sense for new stations on the Kentucky side of the river. Staff has identified six locations in Covington that are being recommended and feel they are the ideal locations for the bike stations.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-129-15

AN ORDER/RESOLUTION APPROVING LICENSE AGREEMENTS AND A MANAGEMENT SERVICES CONTRACT BETWEEN THE CITY OF COVINGTON AND CINCY BIKE SHARE, INC.

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MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and
Mayor Carran.

NOTICE TO PROCEED

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-130-15

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY
MANAGER TO ISSUE A NOTICE TO PROCEED AND TO EXECUTE AN
EXCLUSIVE FRANCHISE FOR THE COLLECTION AND DISPOSAL OF
SOLID WASTE AND RECYCLABLES IN THE CITY OF COVINGTON
WITH RUMPKE OF KENTUCKY, INC.

MOTION of Commissioner Wells, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and
Mayor Carran.

VACANT/ABANDONED PROPERTY - In line with its continuing efforts to remove
blight, abate nuisances and enforce its property maintenance and nuisance code the City
has identified numerous privately owned properties that remain vacant, are perennial
nuisances, and which attract crime and have had a significant impact on surrounding
property value. The City has decided to bring foreclosure actions to force a sale of the
blighted properties with a view of transferring title to prequalified Covington Community
Developers who are ready and willing to put the property back into productive use.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-131-15

AN ORDER/RESOLUTION AUTHORIZING THE LEGAL DEPARTMENT TO
ENFORCE, THROUGH FORECLOSURE ACTIONS, THE INTERESTS THAT
THE CITY HOLDS IN VARIOUS VACANT AND/OR ABANDONED
PROPERTIES ON ACCOUNT OF STATUTORY LIENS FOR DELINQUENT
AD VALOREM TAXES AND/OR NUISANCE LIENS, AND UPON
ACQUISITION, DECLARE AS SURPLUS AND TRANSFER SAID PROPERTY
FOR ECONOMIC DEVELOPMENT PURPOSES, PURSUANT TO KRS
82.083, TO THOSE DEVELOPERS LISTED IN THE ATTACHED
SCHEDULE, ON THE CONDITION THAT SAID DEVELOPERS PAY FOR
THE COSTS ASSOCIATED WITH THE FILING OF ANY LEGAL ACTIONS,
AND THE COST OF ACQUISITION OF THE PROPERTIES AT THE TIME
OF THE MASTER COMMISSIONER SALE.

MOTION of Commissioner Wells, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and
Mayor Carran.

ARCHITECT MASTER SERVICE AGREEMENT - For many years, the City has
owned various residential properties which were planned for redevelopment. The City still
owns seven homes that staff has determined are cost reasonable to rehabilitate. A
proposed plan is to market these properties as part of a purchase/rehab program for
homeownership. Most of the properties are complete gut rehabs which will have
substantial rehab costs. To get a better handle on this issue and to determine potential
costs and also to create plans for redevelopment, the City issued an RFQ for architectural
services to create floorplans and cost estimates for all of the properties. Once we have
determined the estimated rehab costs, staff can evaluate the gap in rehab cost and better
plan how to move forward. The architects have been selected on a non-exclusive basis, to
provide various duties related to the rehabilitation of the properties. When in need of any
given service, the city intends calling on the architects to provide services in accordance
with a scope of work specific to the property or project in question.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-132-15

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AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ARCHITECT MASTER SERVICE AGREEMENTS AND ANY SUBSEQUENT AGREEMENTS ATTRIBUTABLE TO ARCHITECT MASTER SERVICE AGREEMENTS WITH PCA ARCHITECTURE, PSC AND HUB + WEBER ARCHITECTS, PLC, ON A NON-EXCLUSIVE BASIS, FOR VARIOUS DESIGN, ARCHITECTURAL, AND OTHER SERVICES RELATED TO THE REHABILITATION OF CITY-OWNED PROPERTIES FOR A TERM OF THREE YEARS AND NOT TO EXCEED A COMBINED PROJECT TOTAL OF \$90,000.00, PAYABLE FROM GENERAL FUND.

MOTION of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

URBAN DESIGN REVIEW BOARD HEARING – On March 16, 2015, the Urban Design Review Board denied a Certificate of appropriateness application by Andrew Piaskowy on behalf of Steve McMurtry for infill construction of a three-story townhouse at 628 Sanford/Garrard Street.

Prior to the vote, a motion was made on the floor by Commissioner Huizenga to correct the address on the Order/Resolution from 628 Garrard Street to 628 Sanford/Garrard Street, seconded by Commissioner Frank. Motion carried 5-0.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-133-15

AN ORDER/RESOLUTION OVERRULING THE URBAN DESIGN REVIEW BOARD DECISION OF MARCH 16, 2015, THAT DENIED A CERTIFICATE OF APPROPRIATENESS APPLICATION BY ANDREW PIASKOWY ON BEHALF OF STEVE McMURTRY FOR INFILL CONSTRUCTION OF A THREE-STORY TOWNHOUSE AT 628 SANFORD/GARRARD STREET.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman. Passed. 4 Yeas. Commissioners Eilerman, Frank, Huizenga, and Mayor Carran. 1 Nay. Commissioner Wells.

ADJOURNMENT

MAYOR CARRAN adjourned the meeting at 10:30 p.m.

/s/ Sherry Carran
MAYOR

ATTEST:

/s/ Margaret Nyhan
CITY CLERK

APPROVED: April 28, 2015