MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, December 2, 2014 6:00 P.M.

A MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, December 2, 2014, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Mildred Rains, Michelle Williams, City Manager Larry Klein, and Assistant City Manager/City Solicitor Frank Warnock, present.

MOTION of Commissioner Rains, seconded by Commissioner Frank to dispense with the reading of and approve the minutes of the November 18, 2014, meeting minutes.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

PRESENTATIONS:

- Gus Wolf presented to the Commission the year-end report of the Farmer's Market.

NEW BUSINESS – FIRST READING OF ORDINANCES

2015 LEGISLATIVE MEETING DATES – Cities are required by KRS to establish the dates for the Board of Commissioners by ordinance. The dates identified in the legislation outline all the regular meeting of the Board of Commissioners for calendar year 2015

COMMISSIONERS' ORDINANCE NO. O-27-14

AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR LEGISLATIVE MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2015.

First Reading, No Vote

TEXT AMENDMENT – This text amendment has been requested from the Linden Gateway Small Area Study Implementation Group in order to encourage private development at the residential and commercial properties on MLK Jr. Blvd. that are west of Main Street on what is referred to as the Bavarian Brewery Complex.

COMMISSIONERS' ORDINANCE NO. O-28-14

AN ORDINANCE ACCEPTING THE RECOMMENDATION OF THE KENTON COUNTY PLANNING COMMISSION TO AMEND THE TEXT OF THE BAVARIAN BREWERY REDEVELOPMENT PROJECT URBAN RENEWAL PLAN OF THE CITY OF COVINGTON, KENTUCKY (COMMISSIONERS' ORDINANCE NO. O-40-96 AS AMENDED BY COMMISSIONERS' ORDINANCE NO. O-24-09) TO ELIMINATE LANGUAGE THAT AUTHORIZED THE CITY TO OBTAIN PROPERTIES DESIGNATED IN PHASE II THROUGH CONDEMNATION PROCEEDINGS.

First Reading, No Vote

TEXT AMENDMENT – A number of local retail businesses in the CBD zoning district have expressed interest in setting out merchandise on City sidewalks. The current Code of Ordinances has provisions that allow for the set-out; however, the Zoning Ordinance needs to be amended in order to provide consistencies in the regulations.

COMMISSIONERS' ORDINANCE NO. O-29-14

AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE CITY OF COVINGTON ZONING ORDINANCE AMENDING SECTION 9.04 OUTDOOR STORAGE/DISPLAY REGULATIONS.

First Reading, No Vote

SIDEWALK MAINTENANCE GUIDELINES Public sidewalks in the City have been neglected for too long. By City ordinance, sidewalks always have been and will continue to be the responsibility of the property owner to maintain. The City recently repaired the sidewalks in South Covington and will be repairing sidewalks in the northern section of the City in 2015. To keep improvements moving forward and become self-sustaining and to help ease the burden on residents to find the maintenance of their sidewalks, the City has developed a plan that will allow owners to take advantage of lower rates offered by City contracts, 3 year tax assessments for the cost of the work, and potential grants toward sidewalk replacement based on household income. This plan will commence upon the completion of the sidewalk work in northern Covington.

COMMISSIONERS' ORDINANCE NO. O-30-14

AN ORDINANCE AMENDING COVINGTON CODE OF ORDINANCES § 96.35 TO ESTABLISH SIDEWALK MAINTENANCE GUIDELINES AND ESTABLISHING A LONG-TERM MAINTENANCE PLAN.

First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

RETIREMENT – Cindy has been an employee in the City's Recreation Department since 2000 and has been instrumental in the organization of many City events. Cindy will be missed by staff and the residents of our City.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-268-14

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF CINDY SWEGLES, RECREATION SPECIALIST, EFFECTIVE NOVEMBER 30, 2014.

MOTION of Commissioner Frank, seconded by Commissioner Rains.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RESIGNATION – Vickie was hired as the Assistant Finance Director in February 2014. She has decided to pursue another career option and has accepted a position with a for-profit organization. Her contributions to the City have been significant in her relatively brief tenure here and we all wish her the best.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-269-14

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF VICKIE COX, ASSISTANT FINANCE DIRECTOR, EFFECTIVE DECEMBER 5, 2014.

MOTION of Commissioner Williams, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RENEWAL CONTRACT – Leads Online is a service that is used as an investigative tool by the Police Department. Pawn shops enter property info into the system which allows the Police Department to search the database for stolen merchandise.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-270-14

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A ONE-YEAR RENEWAL CONTRACT WITH LEADS ONLINE, LLC FOR THE TOTALTRACK PLUS METAL THEFT INVESTIGATION SYSTEM, IN AN AMOUNT OF $7,618.00, PAYABLE FROM THE GENERAL FUNDS.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

ART CHALLENGE GRANT – Bloomberg Philanthropies has announced a public art challenge for three cities to receive up to $1 million each over two years to support temporary public arts projects that celebrate creativity, enhance urban identity, encourage public/private partnerships and drive economic development.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-271-14

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO SUBMIT AN APPLICATION FOR THE BLOOMBERG PHILANTHROPIES PUBLIC ART CHALLENGE GRANT.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

CONTRACT – Corn Island Archeology and Gray and Pape both submitted proposals for the completion of the Peaselburg National Register District Nomination. This contract will allow City staff and neighborhood leaders, working with Corn Island Archeology, to prepare an application for the National Register district nomination.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-272-14

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH CORN ISLAND ARCHEOLOGY FOR THE COMPLETION OF THE PEASELBURG NATIONAL REGISTER DISTRICT NOMINATION, IN AN AMOUNT OF $12,000.00, PAYABLE FROM THE 2014-2015 CERTIFIED LOCAL GOVERNMENT GRANT.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

ACCEPT BID – Three bids were received for this project and Quast Paving and Sealing was the lowest, best responsible bid. This project was recommended and approved earlier in the year by both Devou Boards and the City Commission.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-273-14

AN ORDER/RESOLUTION ACCEPTING THE BID OF QUAST PAVING AND SEALING FOR THE CONSTRUCTION OF AN ACCESS DRIVEWAY FROM HOME DRIVE TO THE REAR PARKING LOT OF BEHRINGER CRAWFORD MUSEUM, AS THE BEST RESPONSIBLE BID, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH QUAST PAVING AND SEALING IN AN AMOUNT NOT TO EXCEED $45,369.40, PAYABLE FROM DEVOU PARK MASTER PLAN FUNDS.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RFP – The vehicles and equipment are critical needs for the Department of Public Improvements and were previously approved in the FY 2015 budget.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-274-14

AN ORDER/RESOLUTION APPROVING PUBLICATION OF REQUEST FOR PROPOSALS FOR TWO (2) 2015 F550DUMP TRUCKS, ONE (1) NEW OR USED CAT 303.5 EXCAVATOR, AND ONE (1) NEW OR USED CASE BACKHOE.

MOTION of Commissioner Rains, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

SNOW REMOVAL CONTRACT – Colliers International, as property manager for the City, solicited bids for snow removal services at the Kentucky Career Center. Three bids were received and Merkle Landscape's bid was the best responsible bid.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-275-14

AN ORDER/RESOLUTION ACCEPTING THE BID OF MERKLE LANDSCAPE FOR SNOW REMOVAL SERVICES AT 1324 MADISON AVENUE, THE KENTUCKY CAREER CENTER, AS THE BEST RESPONSIBLE BID AND REJECTING ALL OTHER BIDS, AND AUTHORIZING A CONTRACT PURSUANT TO SECTION 2.5 OF THE PROPERTY MANAGEMENT AGREEMENT BETWEEN THE CITY AND COLLIERS INTERNATIONAL, PAYABLE FROM THE OPERATING ACCOUNT OF THE KENTUCKY CAREER CENTER, AT HOURLY RATES AS OUTLINED IN MERKLE'S BID.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RFP – The City presently has a four-year lease for golf carts for the course which will expire December 31, 2014.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-276-14

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR 72 GOLF CARTS REPLACING THE CURRENT FLEET AT DEVOU PARK GOLF COURSE.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

BOA APPOINTMENT – Ms. Fitzmorris is a Project Manager with Hub + Weber and will be filling the seat vacated by Mr. Russ Staubach at the expiration of his term.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-277-14

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF LAURA FITZMORRIS TO THE COVINGTON BOARD OF ADJUSTMENT FOR A FOUR-YEAR TERM, EFFECTIVE JANUARY 1, 2015, AND EXPIRING DECEMBER 31, 2018.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

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DPAC REAPPOINTMENT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-278-14

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF GREG ENGELMAN TO THE DEVOU PARK ADVISORY COMMITTEE, FOR A THREE-YEAR TERM, EFFECTIVE JANUARY 1, 2015, AND EXPIRING DECEMBER 31, 2017.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Rains, and Mayor Carran.
1 Nay. Commissioner Williams.

ADJOURNMENT

MAYOR CARRAN adjourned the meeting at 7:40 p.m.

Sherry Carran
MAYOR

ATTEST:
Margaret M Meyhan
CITY CLERK

APPROVED: 12-16-14