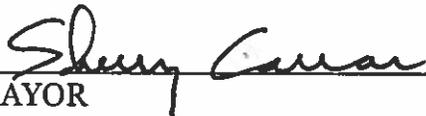


AMENDED NOTICE OF SPECIAL MEETING

The undersigned, as Mayor of the City of Covington, Kentucky, hereby gives notice to all of the members of the Board of Commissioners of said City that a Special Meeting of said Board of Commissioners is hereby called and will be convened at 6:00 p.m. in Commission Chambers, City Hall, 20 West Pike Street, Covington, Kentucky, Tuesday, July 7, 2015. This amended notice is being provided because the agenda for the meeting has been modified. The agenda is attached hereto and incorporated by reference.

WITNESS my hand and seal of said City this 6th day of July 2015.



MAYOR



ACCEPTANCE AND WAIVER OF NOTICE

The undersigned, being all of the members of the Board of Commissioners of the City of Covington, Kentucky, do hereby acknowledge receipt of said Notice upon each of us, and do hereby accept said Notice, and do hereby waive any possible informality or irregularity as to time, place, or manner or service of the same upon each of us, and do hereby agree and consent that a special meeting of said Board of Commissioners may be held at the time and place, and for the purposes stated in the foregoing Notice; and that said meeting may be recessed from time to time until such business has been completed.

Date: _____ Time: _____

COMMISSIONER

NOTICES SENT VIA ELECTRONIC MAIL TO:

- *The Kentucky Enquirer* - Attn: Cindy Schroeder, dschroeder@nky.com; Terry DeMio, tdemio@nky.com and, Scott Wartman, swartman@enquirer.com
- *River City News*, Attn: Michael Monks, mamonks@gmail.com
- Rick Hines – rhines@usnation.com

Sent the 6th day of July, 2015, at approximately 4:30 pm.



**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, JULY 7, 2015, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of June 16, and June 23, 2015, (or motion to dispense with reading and approve minutes).

PRESENTATIONS:

ITEMS FOR CONSIDERATION:

NEW BUSINESS – FIRST READING OF ORDINANCES

1. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE ESTABLISHING THE DATES OF CAUCUS MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR THE REMAINDER OF 2015.**

Staff Reporting: Larry Klein, City Manager
First Reading, No Vote

2. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE ESTABLISHING THE 2015 MEETING DATES FOR THE CITY OF COVINGTON**

DEVELOPMENT COMMITTEE, FINANCE COMMITTEE, PARKS AND INFRA-STRUCTURE COMMITTEE AND PUBLIC SAFETY COMMITTEE.

Staff Reporting: Larry Klein, City Manager
First Reading, No Vote

3. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITIONS OF SENIOR COUNSEL/DIRECTOR OF LEGAL OPERATIONS, ASSISTANT CITY SOLICITOR OF LITIGATION AND CLAIMS, ASSISTANT CITY SOLICITOR OF ADMINISTRATION AND GOVERNANCE, AND LEGAL COORDINATOR AND ESTABLISHING SALARIES FOR THE POSITIONS.**

Staff Reporting: Frank Warnock, City Solicitor/Assistant City Manager
First Reading, No Vote

4. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES CREATING THE POSITION OF PART-TIME FIRE/RENTAL INSPECTOR.** *Through the 2015-2016 budget process, two full-time Code Enforcement Officer positions were eliminated and a new inspection process are to be implemented. This process would be a merger of an expanded Fire Inspection program and the existing Rental Inspection program.*

Staff Reporting: Larisa Sims, Assistant City Manager
First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

5. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF SERGEANT RONALD TRENKAMP FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JULY 31, 2015.** *Sergeant Trenkamp began his career with the City on March 30, 1989, and successfully rose to his current position of Information Technology Sergeant. His fellow officers and City staff will miss him.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

6. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF SERGEANT PATRICK NOLL FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JULY 31, 2015.** *Sergeant Noll began his career with the City on October 11, 1993 and is retiring as First Shift Patrol Supervisor. Sergeant Noll will also be missed by his fellow officers, City staff, and the citizens of our City.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

7. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTIONS OF DETECTIVE MICHAEL THOMPSON AND SPECIALIST JENNIFER RUDOLPH TO THE RANK OF SERGEANT IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE AUGUST 1, 2015.** *Two vacancies in the Department have occurred with the retirements of Sergeant Trenkamp and Sergeant Noll. Both officers are well qualified for the position of Sergeant within the Department.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

8. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF PARK RANGER LARRY BALLINGER, EFFECTIVE JUNE 30, 2015.** *Mr. Ballinger was the first Park Ranger hired. He began employment on July 27, 2003. He has assisted in training the newly hired rangers and he will be missed.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

9. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF CHAD HAGGARD AS A GROUNDWORKER IN THE FORESTRY DIVISION OF THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE JULY 27, 2015.** *This is an open position due to the recent promotion of Gene Koehl to Cement Brick Mason. Mr. Haggard has a Landscape Horticulture degree from Cincinnati State and is an ISA Certified Arborist.*

Staff Reporting: Rick Davis, Director Department of Public Improvements/
Assistant City Engineer

Recommendation: Approve Order/Resolution

10. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PURCHASE OF SIX MOTOROLA MOBILE RADIOS FROM MOTOROLA SOLUTIONS, INC. IN AN AMOUNT OF \$13,113.54, PAYABLE FROM THE GENERAL FUND WITH REIMBURSEMENT FROM THE 2012 JUSTICE ADMINISTRATION GRANT FUNDS.** *The Department utilizes mobile radios inside police vehicles for emergency communications. Most of the current radios are 12 years old and need replacing. Motorola Solutions is a sole source provider for the radios.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF PART-TIME FIRE/RENTAL INSPECTOR.**

Staff Reporting: Larisa Sims, Assistant City Manager and Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE USAGE OF THE CITY OF INDEPENDENCE FIRE DISTRICT'S 1997 FORD HORTON AMBULANCE.**

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR A GRANT FOR THE COVINGTON FIRE DEPARTMENT TO BE USED FOR THE PURCHASE OF TWELVE PORTABLE RADIOS.** *The amount to be requested with this grant is \$78,034.20 for 12 portable radios meeting all federal standards and capable of communications with the Department's mutual aid partners, including Cincinnati.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

14. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A MUTUAL FIRE AID AGREEMENT WITH THOSE DEPARTMENTS REPRESENTED BY THE KENTON COUNTY MUTUAL AID AGREEMENT.**

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

15. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ADOPTING A WORKER'S COMPENSATION CLAIM POLICY.** *This policy will outline the Worker's Compensation process and requirements from injury to returning to work. It sets the duties and responsibilities of the employee, Human Resources Department, supervisors and Department directors.*

Staff Reporting: Jo Ann Simpson, Human Resource Director

Recommendation: Approve Order/Resolution

16. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE JOB DESCRIPTIONS FOR THE POSITIONS OF: SENIOR COUNSEL, DIRECTOR OF LEGAL OPERATIONS; ASSISTANT CITY SOLICITOR, ADMINISTRATION AND GOVERNANCE; ASSISTANT CITY SOLICITOR, LITIGATION AND CLAIMS; LEGAL COORDINATOR.**

Staff Reporting: Frank Warnock, City Solicitor/Asst. City Manager

Recommendation: Approve Order/Resolution

17. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF VERMEER HEARTLAND FOR A VERMEER BC-1500 CHIPPER, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH VERMEER HEARTLAND IN AN AMOUNT OF \$50,320.80, PAYABLE FROM DEVOU PARK FUNDS.** *Two bids were received for this equipment and Vermeer submitted the best responsible bid.*

Staff Reporting: Rick Davis, Director Department of Public Improvements

Recommendation: Approve Order/Resolution

18. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.** *The surplus property includes two vehicles and a Communications van.*

Staff Reporting: Rick Davis, Director Department of Public Improvements

Recommendation: Approve Order/Resolution

19. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A CONTRACT WITH TREEKEEPER MANAGEMENT SOFTWARE FOR RENEWAL OF THE SOFTWARE SUBSCRIPTION AND MOBILE SERVICE AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT IN AN ANNUAL AMOUNT OF \$2,200.00, PAYABLE FROM THE GENERAL FUND.** *The Treekeeper Management software allows the Urban Forestry Division to have a more organized, proactive, and efficient community forest management program. It will allow staff to prioritize, schedule and budget tree care and planting effectively.*

Staff Reporting: Rick Davis, Director Department of Public Improvements

Recommendation: Approve Order/Resolution

20. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF ROEDING INSURANCE GROUP FOR EMPLOYEE DISHONESTY COVERAGE, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH ROEDING INSURANCE GROUP IN ANNUAL AMOUNT OF \$3,986.41, PAYABLE FROM THE GENERAL FUND.** *Two companies submitted bids to underwrite liability coverage for Employee Dishonesty. Roeding Insurance Group submitted the best responsible bid.*

Staff Reporting: Allison Hudson, Compliance Officer

Recommendation: Approve Order/Resolution

21. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH STRATEGIC ADVISORS, LLC TO PROVIDE BUSINESS INCENTIVES PURSUANT TO CITY OF COVINGTON CODE OF ORDINANCES CHAPTER 116.**

Staff Reporting: Geoff Milz, Economic Development Manager

Recommendation: Approve Order/Resolution

22. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH DMR INTERNATIONAL, INC. TO PROVIDE BUSINESS INCENTIVES PURSUANT TO CITY OF COVINGTON CODE OF ORDINANCES CHAPTER 16.**

Staff Reporting: Geoff Milz, Economic Development Manager

Recommendation: Approve Order/Resolution

23. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A DEVELOPMENT AGREEMENT WITH LINCOLN GRANT SCHOLAR HOUSE LLLP AND/OR THE NORTHERN KENTUCKY COMMUNITY ACTION COMMISSION, INC. FOR REDEVELOPMENT OF THE LINCOLN GRANT BUILDING AT 824 GREENUP STREET INTO A FAMILY SCHOLAR HOUSE DEVELOPMENT.** *This agreement will allow staff to (a) transfer title to the Property to the Northern Kentucky Community Action Commission, Incorporated; (b) to execute a Development Agreement, pursuant to which the City shall contribute \$150,000 in CDBG funds, \$250,000 in HOME funds, and the performance of certain sidewalk improvements in and around the Property, which have been made part of the City's overall sidewalk improvement program; (c) extend a lease of the property directly east of the Project to Lincoln Grant Scholar House, LLLP, in order to provide end users of the Family Scholar House with nearby parking facilities; and (d) execute any other documents necessary to effectuate the redevelopment of the Property into a Family Scholar House Development.*

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

24. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A PARKING AGREEMENT WITH RAH REALTY, LLC TO PROMOTE THE DEVELOPMENT AT 409-415 SCOTT BOULEVARD.**

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

25. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A REVOCABLE LICENSE WITH THE CENTER FOR GREAT NEIGHBORHOODS FOR INSTALLATION OF A SUNDIAL ON THE CITY RIGHT-OF-WAY LOCATED IN A CUL-DE-SAC AT BANKLICK STREET AND PIKE STREET.**

Staff Reporting: Mike Yeager, City Engineer/Community Development Manager

Recommendation: Approve Order/Resolution

26. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING FROM THE KENTUCKY TRANSPORTATION CABINET OWNERSHIP OF AND MAINTENANCE RESPONSIBILITY FOR THE RIGHT-OF-WAY OF MAGELLAN WAY FROM KY 16 TO THE FIDELITY CAMPUS.** *Magellan Way occupies the former right-of-way for KY 16 before KY 16 was reconstructed. This O/R will clean up the paperwork associated with the changes that were made in the past.*

Staff Reporting: Mike Yeager, City Engineer/Community Development Manager

Recommendation: Approve Order/Resolution

27. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING AN AGREEMENT WITH CHRIS PRESTON WHO SERVED AS CODE ENFORCEMENT OFFICER FOR THE CITY OF COVINGTON.** *The City is eliminating the position of full-time Code Enforcement Officer for FY 2015-2016 due to budget constraints. Mr. Preston and the City desire to enter into an agreement outlining the terms and conditions of the termination of his employment with the City.*

Staff Reporting: Frank Warnock, City Solicitor/Asst. City Manager

Recommendation: Approve Order/Resolution

28. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE TERMINATION OF EMPLOYMENT OF JOE MORRISON WHO SERVED AS CODE ENFORCEMENT OFFICER FOR THE CITY OF COVINGTON DUE TO BUDGET CONSTRAINTS.** *The City is eliminating the position of full-time Code Enforcement Officer for FY 2015-2016 due to budget constraints.*

Staff Reporting: Frank Warnock, City Solicitor/Asst. City Manager

Recommendation: Approve Order/Resolution

29. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN REAL PROPERTY LOCATED AT 249 PERSHING AVENUE AS SURPLUS REAL PROPERTY AND AUTHORIZING ITS SALE BY SEALED BIDS PURSUANT TO KRS §§ 82.083 AND 45A.425.** *The City acquired the property through foreclosure. It is half of a two-story, brick duplex and the other half is privately owned and occupied. Staff will advertise for sealed bids once the property has been declared surplus.*

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution

30. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN REAL PROPERTY LOCATED AT 503 JOHNSON STREET AS SURPLUS REAL PROPERTY AND AUTHORIZING ITS SALE BY SEALED BIDS PURSUANT TO KRS §§ 82.083 AND 45A.425.** *The City acquired this property using CDBG funds. It is an empty lot and the adjacent property owner has expressed an interest in purchasing it. Staff will advertise for sealed bids once the property has been declared surplus.*

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution

31. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR QUALIFICATIONS SEEKING QUALIFIED CONTRACTORS TO REHABILITATE/REPAIR EXISTING, OWNER-OCCUPIED, RESIDENTIAL STRUCTURES WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS UNDER PROGRAM YEAR 2015-2016 FOR THE CITY'S HOMEOWNER REPAIR AND CODE ENFORCEMENT HARDSHIP PROGRAMS.**

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution

32. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A FEMA-REQUIRED MEMORANDUM OF AGREEMENT FOR A WORKING RELATIONSHIP BETWEEN ALL PARTICIPATING JURISDICTIONS IN THE DEVELOPMENT AND IMPLEMENTATION OF THE NORTHERN**

KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) REGIONAL HAZARD MITIGATION PLAN.

Staff Reporting: Andy Juengling, Zoning Specialist

Recommendation: Approve Order/Resolution

33. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENTS OF JENNIFER RAWERS, CAROLYN BLEDSOE, AND BRANDON HAMILTON TO THE RENTAL LICENSE APPEALS BOARD FOR TWO-YEAR TERMS, EFFECTIVE APRIL 24, 2015, AND EXPIRING APRIL 23, 2017.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

PROJECT UPDATE:

Next regularly scheduled Commission Meeting: Tuesday, August 4, 2015, 6:00 P.M.

A Caucus meeting is scheduled for 6:00 p.m., Tuesday, July 21, 2015, in Commission Chambers.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT