

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, June 25, 2014 6:00 P.M.**

A **SPECIAL MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Wednesday, June 25, 2014, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky, per Special Meeting Notice published June 24, 2014.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Mildred Rains, Michelle Williams, City Manager Larry Klein, and City Solicitor Frank Warnock, present.

**OLD BUSINESS – SECOND READING OF ORDINANCES**

**AMEND § 34.50 CODE OF ORDINANCES** – This ordinance will update the section of the Code of Ordinances including the elimination of some positions and the change of titles for others. Positions eliminated include Code Enforcement Supervisor, a vacant position, and change title of Arts Director to Cultural Arts Director to more accurately reflect the duties of that position.

**COMMISSIONERS' ORDINANCE NO. O-12-14**

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, POSITIONS DESIGNATED.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

**AMEND O-27-13** – This ordinance will update the salary classification ordinance eliminating certain positions and changing others. Positions eliminated include Code enforcement Supervisor, a vacant position, and reclassifying the position of Marketing and Communications Director from a Code 400 to a Code 600 recognizing the elimination of supervisory duties from that job description.

**COMMISSIONERS' ORDINANCE NO. O-13-14**

AN ORDINANCE AMENDING ORDINANCE O-27-13, NON-UNION CLASSIFICATION SYSTEM, UPDATING CERTAIN CLASSIFICATIONS.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

**PAY RAISES NON-UNION PERSONNEL**

**COMMISSIONERS' ORDINANCE NO. O-14-14**

AN ORDINANCE SUSPENDING ANY STEP INCREASES AND PHASE IN PAYMENTS FOR FISCAL YEAR 2014-2015 FOR THOSE CITY EMPLOYEES NOT REPRESENTED BY A UNION.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 4 Yeas. Commissioners Eilerman, Frank, Rains, and Mayor Carran.  
1 Nay. Commissioner Williams

**2013-2014 BUDGET RE-APPROPRIATION** – This ordinance amends the estimated revenues and authorization of appropriation of City funds for the 2013-2014 City budget.

**COMMISSIONERS' ORDINANCE NO. O-15-14**

AN ORDINANCE RE-APPROPRIATING AND RE-APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE ANTICIPATED

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REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2013, AND ENDING JUNE 30, 2014, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE "RECOMMENDED ALL FUNDS OPERATING BUDGET 2013/2014" TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY FOR THE SAID FISCAL YEAR.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Frank.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

**2014-2015 BUDGET** – This ordinance estimates the anticipated revenues and authorizes the appropriation of City funds for the \$74,738,019 City budget for 2014-2015 of which the General Fund amount is \$46,909,518. It allocates revenue and expenses for the City's operating budget for the 2014-2015 fiscal year. The FY 15 budget was presented in detail and discussed at the May 27, 2014, City Commission meeting, and subsequent individual meetings with the Mayor and City Commissioners.

**COMMISSIONERS' ORDINANCE NO. O-16-17**

AN ORDINANCE APPROPRIATING AND APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE ANTICIPATED REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2014, AND ENDING JUNE 30, 2015, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE "RECOMMENDED ALL FUNDS OPERATING BUDGET 2014-2015" TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY, FOR THE SAID FISCAL YEAR.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

**2014 TAX AND REVENUE ANTICIPATION NOTES**

**COMMISSIONERS' ORDINANCE NO. O-17-14**

AN ORDINANCE AUTHORIZING THE ISSUANCE OF 2014 TAX AND REVENUE ANTICIPATION NOTES; APPROVING A FORM OF NOTE; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE NOTE; AUTHORIZING AND DIRECTING THE FILING OF NOTICE WITH THE STATE LOCAL DEBT OFFICER; PROVIDING FOR THE PAYMENT AND SECURITY OF THE NOTES; APPOINTING A PAYING AGENT AND REGISTRAR; CREATING A SINKING FUND; MAKING CERTAIN FEDERAL INCOME TAX COVENANTS IN RESPECT OF THE NOTES; ACCEPTING THE PROPOSAL OF THE NOTE PURCHASER HEREINAFTER SETTING FORTH FOR THE PURCHASE OF THE NOTES; AND REPEALING INCONSISTENT ORDINANCES, RESOLUTIONS AND ORDERS.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

**NEW BUSINESS – FIRST READING OF ORDINANCES**

**REVOCABLE LICENSE AGREEMENT** – The Monte Casino Neighborhood Association wishes to install a sign on City right-of-way recognizing the neighborhood. The Center for Great Neighborhoods is participating as a partner with the neighborhood association.

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-155-14**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A REVOCABLE LICENSE AGREEMENT ON BEHALF OF THE CITY WITH THE MONTE CASINO NEIGHBORHOOD ASSOCIATION AND THE CENTER FOR GREAT NEIGHBORHOODS OF COVINGTON, INC. FOR THE PURPOSE OF ERECTING AND MAINTAINING A NEIGHBORHOOD SIGN AND RELATED IMPROVEMENTS ON THE RIGHT-OF-WAY WEST OF BENTON ROAD AND NORTH OF JANE STREET.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 4 Yeas. Commissioners Eilerman, Frank, Williams, and Mayor Carran.  
Commissioner Rains present, not voting.

**ACCEPT BID** – Three bids were received for the records management software for the Fire Department and Firehouse Software was the best responsible bid. The pricing is very reasonable for moving from client/server to cloud technology. Firehouse Software has served the needs of the fire department since 2009.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-156-14**

AN ORDER/RESOLUTION ACCEPTING THE BID OF FIREHOUSE SOFTWARE FOR A WEB-HOSTED FIRE RECORDS MANAGEMENT SOLUTION IN A TOTAL AMOUNT OF \$38,880.00, FOR A FIVE-YEAR SOFTWARE LICENSING CONTRACT, PAYABLE FROM THE GENERAL FUND.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

**CALEA ACCREDITATION** – The Police Department intends to apply for accreditation through CALEA. Major law enforcement associations, leading educational and training institutions, governmental agencies, as well as law enforcement executives internationally acknowledge CALEA's Standards for Law Enforcement Agencies and Its Accreditation Programs as benchmarks for professional law enforcement agencies.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-157-14**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CHIEF OF POLICE TO ENTER INTO AN AGREEMENT WITH THE COMMISSION ON ACCREDITATION OF LAW ENFORCEMENT AGENCIES, INC. ("CALEA") FOR ACCREDITATION OF THE COVINGTON POLICE DEPARTMENT AND AUTHORIZING THREE ANNUAL INSTALLMENT PAYMENTS OF \$3,490.00 AND AN ANNUAL ACCREDITATION FEE OF \$4,065.00 THEREAFTER, PAYABLE FROM ASSET FORFEITURE FUNDS.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

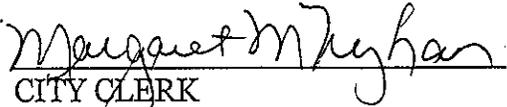
**ADJOURNMENT**

MAYOR CARRAN adjourned the meeting at 6:20 p.m.

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MAYOR

ATTEST:

  
CITY CLERK

APPROVED: 7-8-14