MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, June 24, 2014 6:00 P.M.

A REGULAR MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, June 24, 2014, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Mildred Rains, Michelle Williams, City Manager Larry Klein, and City Solicitor Frank Warnock, present.

MOTION of Commissioner Rains, seconded by Commissioner Frank to dispense with the reading of and approve the minutes of the June 10, 2014, meeting minutes.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

PRESENTATIONS:

- Covington Neighborhood Collaborative Annual Presentation – Mr. J.T. Spence, Chair thanked the Commission for giving the group the opportunity for this presentation. He then introduced Susan Barnett and Donna Horine who gave an update on their 2014 accomplishments and their goals for 2015.

OLD BUSINESS – SECOND READING OF ORDINANCES

HISTORIC COVINGTON DESIGN GUIDELINES – The original Historic Covington Design Guidelines were written in 1988 and have had several updates over the years. As technologies, methods, and materials in the historic preservation field have changed there is a need to incorporate and change the guidelines to reflect these changes.

COMMISSIONERS' ORDINANCE NO. O-09-14

AN ORDINANCE ADOPTING THE UPDATED HISTORIC COVINGTON DESIGN GUIDELINES AS APPROVED BY THE URBAN DESIGN REVIEW BOARD.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RENTAL FEES – As part of the FY15 budget process, an increase in park shelter rental fees for residents and non-residents has been recommended. The increase will generate an additional $2,500 annually for the City's General Fund, and help to defray the costs of maintaining Devou Park and other parks in the City.

COMMISSIONERS' ORDINANCE NO. O-10-14

AN ORDINANCE AMENDING CHAPTER 94 OF THE COVINGTON CODE OF ORDINANCES TO ESTABLISH RENTAL FEES FOR SHELTERS AND GREEN SPACE IN CITY PARKS.

MOTION of Commissioner Eilerman, seconded by Commissioner Williams.
Passed. 3 Yeas. Commissioners Eilerman, Williams, and Mayor Carran.
2 Nays. Commissioners Frank and Rains.

POSITION ELIMINATION

COMMISSIONERS' ORDINANCE NO. O-11-14

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES,

POSITIONS DESIGNATED AND ORDINANCE O-27-13, NON-UNION CLASSIFICATION SYSTEM, ELIMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE ADMINISTRATION DEPARTMENT.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Williams, and Mayor Carran.
1 Nay. Commissioner Rains.

NEW BUSINESS – ORDER/RESOLUTIONS

EMPLOYMENT POLICE DEPARTMENT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-126-14

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF JASON HARTZLER AS A POLICE OFFICER IN THE COVINGTON POLICE DEPARTMENT, FOR A TWELVE MONTH PROBATIONARY PERIOD, EFFECTIVE JULY 6, 2014.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

EMPLOYMENT POLICE DEPARTMENT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-127-14

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF BERNARD EVANS AS A POLICE OFFICER IN THE COVINGTON POLICE DEPARTMENT, FOR A TWELVE MONTH PROBATIONARY PERIOD, EFFECTIVE JULY 6, 2014.

MOTION of Commissioner Eilerman, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

NEW BUSINESS – FIRST READING OF ORDINANCES

AMEND § 34.50 CODE OF ORDINANCES – This ordinance will update the section of the Code of Ordinances including the elimination of some positions and the change of titles for others. Positions eliminated include Code Enforcement Supervisor, a vacant position, and change title of Arts Director to Cultural Arts Director to more accurately reflect the duties of that position.

COMMISSIONERS' ORDINANCE NO. O-12-14

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, POSITIONS DESIGNATED.

First Reading, No Vote

AMEND O-27-13 – This ordinance will update the salary classification ordinance eliminating certain positions and changing others. Positions eliminated include Code enforcement Supervisor, a vacant position, and reclassifying the position of Marketing and Communications Director from a Code 400 to a Code 600 recognizing the elimination of supervisory duties from that job description.

COMMISSIONERS' ORDINANCE NO. O-13-14

AN ORDINANCE AMENDING ORDINANCE O-27-13, NON-UNION CLASSIFICATION SYSTEM, UPDATING CERTAIN CLASSIFICATIONS.

First Reading, No Vote

PAY RAISES NON-UNION PERSONNEL

COMMISSIONERS' ORDINANCE NO. O-14-14

AN ORDINANCE SUSPENDING ANY STEP INCREASES AND PHASE IN PAYMENTS FOR FISCAL YEAR 2014-2015 FOR THOSE CITY EMPLOYEES NOT REPRESENTED BY A UNION.

First Reading, No Vote

2013-2014 BUDGET RE-APPROPRIATION – This ordinance amends the estimated revenues and authorization of appropriation of City funds for the 2013-2014 City budget.

COMMISSIONERS' ORDINANCE NO. O-15-14

AN ORDINANCE RE-APPROPRIATING AND RE-APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE ANTICIPATED REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2013, AND ENDING JUNE 30, 2014, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE "RECOMMENDED ALL FUNDS OPERATING BUDGET 2013/2014" TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY FOR THE SAID FISCAL YEAR.

First Reading, No Vote

2014-2015 BUDGET – This ordinance estimates the anticipated revenues and authorizes the appropriation of City funds for the $74,738,019 City budget for 2014-2015 of which the General Fund amount is $46,909,518. It allocates revenue and expenses for the City's operating budget for the 2014-2015 fiscal year. The FY 15 budget was presented in detail and discussed at the May 27, 2014, City Commission meeting, and subsequent individual meetings with the Mayor and City Commissioners.

COMMISSIONERS' ORDINANCE NO. O-16-17

AN ORDINANCE APPROPRIATING AND APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE ANTICIPATED REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2014, AND ENDING JUNE 30, 2015, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE "RECOMMENDED ALL FUNDS OPERATING BUDGET 2014-2015" TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY, FOR THE SAID FISCAL YEAR.

First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

ORGANIZATIONAL CHARTS – The City's organizational charts have been updated to reflect the elimination and changes of job descriptions and reporting responsibilities.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-128-14

AN ORDER/RESOLUTION APPROVING CURRENT ORGANIZATIONAL CHARTS FOR THE CITY OF COVINGTON

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.

Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

SECTION 8 UNIT INSPECTIONS – The Section 8 program is in a consortium with the Housing Authority of Covington and no longer permitted to inspect Section 8 units that HAC owns or has a financial interest in. This is a HUD directive.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-129-14

AN ORDER/RESOLUTION APPROVING A CONTRACT WITH NEIGHBORHOOD FOUNDATIONS (THE HOUSING AUTHORITY OF NEWPORT, KENTUCKY) FOR INSPECTION SERVICES FOR ANY SECTION 8 UNITS LOCATED AT EASTSIDE REVITALIZATION I, II, AND III; ACADEMY FLATS; EMERY DRIVE; RIVER'S EDGE; AND ANY NSP UNITS OWNED BY THE HOUSING AUTHORITY OF COVINGTON, IN AN AMOUNT OF $40.00 FOR EACH INITIAL AND ANNUAL INSPECTION AND $20.00 FOR EACH INSPECTION NECESSARY TO VERIFY REPAIRS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO ALL NECESSARY CONTRACTS WITH NEIGHBORHOOD FOUNDATIONS (THE HOUSING AUTHORITY OF NEWPORT, KENTUCKY).

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

WORKER'S COMPENSATION INSURANCE – Gallagher has been consulting with the City since 2003 assisting the City in putting management programs together to monitor and reduce our worker's compensation costs. KEMI was willing to insure the City when no one else would due to the City's high claims experience. Our Risk Manager, KEMI, and Gallagher have been instrumental in reducing our worker's comp costs from an all-time high of $1.5 million in 2009 to our current renewal rate of $361,637.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-130-14

AN ORDER/RESOLUTION APPROVING THE RENEWAL OF THE CITY'S WORKER'S COMPENSATION INSURANCE WITH KENTUCKY EMPLOYERS MUTUAL INSURANCE (KEMI) IN AN AMOUNT OF $361,637.89 AND PAYMENT OF A BROKERAGE FEE OF $50,000.00 TO ARTHUR J. GALLAGHER & CO. FOR A TOTAL COST OF $411,637.89, PAYABLE FROM THE GENERAL FUND, FOR COVERAGE EFFECTIVE JULY 1, 2014.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

WESTERN STATES CONTRACTING ALLIANCE AGREEMENT – Participation in the Western States Contracting Alliance provides the City with a vehicle by which it can enter into a discounted contract with AT&T Mobility for cell phones and data cards providing the City with significant savings.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-131-14

AN ORDER/RESOLUTION APPROVING THE CITY'S PARTICIPATION IN THE WESTERN STATES CONTRACTING ALLIANCE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

EMPLOYEE CELL PHONE POLICY – This policy will provide for a responsible, consistent manner in which City employees can be reimbursed for personal or City-owned cell phones.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-132-14

AN ORDER/RESOLUTION APPROVING AND ADOPTING A CITY OF COVINGTON EMPLOYEE CELL PHONE POLICY.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

REQUEST FOR PROPOSALS – The City plans to consolidate all current copier services under a single vendor. This approval will allow the City to pursue the most economical and beneficial copier and managed print services.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-133-14

AN ORDER/RESOLUTION AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR COPIER AND MANAGED PRINT SERVICES.

MOTION of Commissioner Eilerman, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

LEASE AGREEMENT – Grow the Cov was awarded a mini-grant from the Center for Great Neighborhoods to install gardens throughout the City. The lots on Jackson and Locust Streets were decided to be an ideal location. The Lease Agreement is revocable by the City with a 30-day notice and is a month-to-month lease. The produce will be available at the Covington Farmers Market.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-134-14

AN ORDER/RESOLUTION APPROVING A LEASE AGREEMENT WITH GROW THE COV AND THE CENTER FOR GREAT NEIGHBORHOODS OF COVINGTON, INC. TO ESTABLISH COMMUNITY GARDENS AT CITY-OWNED PROPERTIES LOCATED AT 1040 JACKSON STREET, 1111-15 LOCUST STREET, AND 1117 LOCUST STREET AND TO UTILIZE THE CITY-OWNED LOT AND BUILDING LOCATED AT 1038 LOCUST STREET FOR EQUIPMENT STORAGE.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

AMENDMENT ANNUAL ACTION PLAN – This O/R amends the City's CDBG and HOME Consortium budget and Annual Action Plan for the FY 14 program year.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-135-14

AN ORDER/RESOLUTION APPROVING AN AMENDMENT TO THE CITY OF COVINGTON AND THE NORTHERN KENTUCKY HOME CONSORTIUM'S ANNUAL ACTION PLAN FOR THE PROGRAM YEAR BEGINNING JULY 1, 2013, ALLOWING FOR THE REPROGRAMMING OF CERTAIN HOME CONSORTIUM AND CDBG FUNDS.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Rains, and Mayor Carran.
1 Nay. Commissioner Williams.

PROGRAM GUIDELINES – The City is required by HUD to adopt guidelines for the CDBG and HOME programs administered by the City to ensure the programs are administered consistently and equitably.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-136-14

AN ORDER/RESOLUTION ADOPTING PROGRAM GUIDELINES FOR APPROVED PROGRAMS FOR PROGRAM YEAR 2014-2015 FOR THE COVINGTON HOMEBUYER ASSISTANCE PROGRAM AND THE NORTHERN KENTUCKY HOMEBUYER ASSISTANCE PROGRAM TO BE FUNDED FROM THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FUNDS.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RIVERCENTER GARAGE PARKING RATES – This new rate would be more in line with the maximum rates being charged by the parking garages in the area. Projected additional revenue would be $22,500 per year.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-137-14

AN ORDER/RESOLUTION APPROVING AN INCREASE IN THE MAXIMUM DAILY PARKING RATE AT THE RIVERCENTER PARKING GARAGE FROM $8.00 TO $10.00.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

FLEET MANAGER – Steve has been a mechanic with the City since June 2004. He has been the acting supervisor since 2010. Steve is an ASE Master Certified Technician and carries an Associated Degree in Applied Science.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-138-14

AN ORDER/RESOLUTION APPOINTING STEVE HEDGER AS FLEET MANAGER IN THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE JULY 1, 2014, AT AN ANNUAL SALARY OF $67,000.00.

MOTION of Commissioner Rains, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

PARKING METER RATES – This new rate would be more in line with the rates in neighboring cities and cities in Kentucky of similar size. Projected additional revenue would be $48,000.00.

COMMISSIONERS' ORDER RESOLUTION NO. O/R-139-14

AN ORDER/RESOLUTION APPROVING AN INCREASE IN THE CITY PARKING METER RATES FROM 25 CENTS PER HOUR TO 35 CENTS PER HOUR.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Williams, and Mayor Carran.
1 Nay. Commissioner Rains

SURPLUS PROPERTY - The vehicle to be sold is a 2000 Ford Crown Victoria.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-140-14

AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND TRANSFER PURSUANT TO KRS §§ 82.083 AND 45A.425.

MOTION of Commissioner Rains, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

DEPARTMENT GOALS – As part of the budgeting and strategic planning process, departments were asked to produce goals and objectives that would direct the work of the department, in line with the budget, over the next fiscal year. These goals and objectives will be reviewed quarterly by management.

COMMISSIONER'S ORDER/RESOLUTION NO. O/R-141-14

AN ORDER/RESOLUTION APPROVING DEPARTMENTAL GOALS FOR FISCAL YEAR 2014-2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

ANNUAL RISK ASSESSMENT AND INTERNAL AUDIT – The City's Internal Auditor prepared an annual Risk Assessment and Internal Audit for the City which was reviewed and approved by the Audit Committee. The plan evaluates and prioritizes levels of risk to the City of various activities.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-142-14

AN ORDER/RESOLUTION APPROVING AND ADOPTING THE ANNUAL RISK ASSESSMENT AND INTERNAL AUDIT PLAN FOR FISCAL YEAR 2014-2015.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

JOB DESCRIPTIONS - Due to budget realignments, the Grans Administrator position is no longer be filled. In order to realign work duties relative to the vacancy, the following job descriptions are being updated: Housing Development Specialist, CDBG/HOME Program Coordinator, HOME Consortium Coordinator, Renaissance Covington Manager, Cultural Arts Director, and the Programs and Strategic Projects Manager.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-143-14

AN ORDER/RESOLUTION APPROVING UPDATED JOB DESCRIPTIONS FOR STAFF OF THE PROGRAMS AND STRATEGIC PROJECTS DIVISION OF THE DEPARTMENT OF DEVELOPMENT.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

JOB DESCRIPTION MARKETING AND COMMUNICATIONS DIRECTOR – With recent changes in the Development Department, this position has been moved to the Legal Department. The job description revision includes new reporting structure and elimination of supervisory duties.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-143-14

AN ORDER/RESOLUTION APPROVING AN UPDATED JOB DESCRIPTION FOR THE POSITION OF MARKETING AND COMMUNICATION DIRECTOR.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

SEPARATION AGREEMENT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-144-14

AN ORDER/RESOLUTION APPROVING AN AGREEMENT WITH TRACY DENHAM, WHO SERVED AS ADMINISTRATIVE ASSISTANT TO THE ADMINISTRATION DEPARTMENT FOR THE CITY OF COVINGTON.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Williams, and Mayor Carran.
1 Nay. Commissioner Rains.

RESIGNATION

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-145-14

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF POLICE RECRUIT ZACHARY BURTON FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JUNE 19, 2014.

MOTION of Commissioner Frank, seconded by Commissioner Rains.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RESIGNATION

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-146-14

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF AMANDA YECKERING, LAW CLERK IN THE LEGAL DEPARTMENT, EFFECTIVE JUNE 12, 2014.

MOTION of Commissioner Rains, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

JOB DESCRIPTION PART-TIME RECEPTIONIST – This position will provide coverage of the front desk at City Hall from the hours of 8:00 a.m. to Noon, Monday through Friday.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-147-14

AN ORDER/RESOLUTION APPROVING THE JOB DESCRIPTION FOR THE POSITION OF PART-TIME RECEPTIONIST AT CITY HALL.

MOTION of Commissioner Frank, seconded by Commissioner Eilerman.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

EMPLOYMENT – This position has been budgeted and will not require employee benefits.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-148-14

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF ELIZABETH JAPOUR AS THE PART-TIME RECEPTIONIST AT CITY HALL, EFFECTIVE JULY 1, 2014, AT AN HOURLY PAY RATE OF $9.50.

MOTION of Commissioner Rains, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

CONTRACT RENEWAL – Dr. Spellman has provided Medical Direction to the Covington Fire Department EMS Program as required since the inception of the Advanced Life Support program. This contract is a one year renewable effective July 1 through June 30.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-149-14

AN ORDER/RESOLUTION APPROVING THE RENEWAL OF THE CONTRACT BETWEEN THE CITY OF COVINGTON AND DR. PAUL SPELLMAN FOR SERVICES FOR THE COVINGTON FIRE DEPARTMENT AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE CONTRACT.

MOTION of Commissioner Rains, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

DISCONTINUATION OF PARAMEDIC STATUS – In accordance with Article XI "Wage Rate", exception I of the CBA by and between the City of Covington and the Covington Professional Firefighters Local Union 38, any paramedic that has served 6.5 years and wishes to voluntarily discontinue their paramedic status may do so provided that there is a minimum of 27 paramedics remaining on the job.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-150-14

AN ORDER/RESOLUTION APPROVING THE DISCONTINUATION OF PARAMEDIC STATUS FOR PARAMEDIC/CAPTAIN ANDREW SCHULTZ, PARAMEDIC/CAPTAIN GREG SALMONS, PARAMEDIC/ LIEUTENANT CHRIS ALSIP, AND PARAMEDIC/LIEUTENANT KEVIN TODD WYATT OF THE COVINGTON FIRE DEPARTMENT, EFFECTIVE JULY 5, 2014.

MOTION of Commissioner Rains, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

CHANGE IN PAY STATUS – The change for these firefighters will maintain 29 paramedics within the Fire Department.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-151-14

AN ORDER/RESOLUTION APPROVING A CHANGE IN PAY STATUS FOR PAUL WOODRING FROM ENGINEER TO PARAMEDIC/ ENGINEER, KEITH GOFF FROM FIREFIGHTER GRADE 2 TO PARAMEDIC/FIREFIGHTER, AND GLENN CAMINITI FROM FIREFIGHTER GRADE 2 TO PARAMEDIC/FIREFIGHTER, EFFECTIVE JULY 6, 2014.

MOTION of Commissioner Rains, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

CHANGE ORDER – Several issues were encountered during construction that resulted in a change order. Those issues included a basement under the sidewalk, a cistern/chamber fund near Pike Street, and a faulty water meter in the sidewalk.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-152-14

AN ORDER/RESOLUTION APPROVING A CHANGE ORDER WITH ADLETA CONSTRUCTION FOR ADDITIONAL WORK PERFORMED ON THE PIKE STREET TRIANGLE PROJECT IN AN AMOUNT OF $17,171.93, PAYABLE FROM THE CAPITAL FUND.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

RESIGNATION

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-153-14

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF ELIZABETH FRICKE, ECONOMIC DEVELOPMENT INTERN IN THE DEVELOPMENT DEPARTMENT, EFFECTIVE JUNE 30, 2014.

MOTION of Commissioner Rains, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

ADJOURNMENT

MAYOR CARRAN adjourned the meeting at 9:20 p.m.

MAYOR

ATTEST:

CITY CLERK

APPROVED: 7-8-14