MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, June 10, 2014 6:00 P.M.

A REGULAR MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, June 10, 2014, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Mildred Rains, Michelle Williams, City Manager Larry Klein, and City Solicitor Frank Warnock, present.

> **MOTION** of Commissioner Rains, seconded by Commissioner Eilerman to dispense with the reading of and approve the minutes of the May 27, 2014, meeting minutes.
> **Passed.** 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

Public Hearing:

Police Chief Col. Spike Jones presented to the Commission details of the 2014 Edward Byrne Memorial Justice Assistance Grant budget and a breakdown of what the monies would be used for. There were no comments or questions from the Board of Commissioners or from the public.

PRESENTATIONS:

- Keep Covington Beautiful – Richard Hunt gave a brief update on the group's 2014 accomplishments and their plans for the future.
- 2014 River Cities Historic Preservation Awards – Beth Johnson, Preservation and Planning Specialist had a presentation showing the City's winners of this year's awards.

NEW BUSINESS – FIRST READING OF ORDINANCES

2014 TAX AND REVENUE ANTICIPATION NOTES

COMMISSIONERS' ORDINANCE NO. O-09-14

AN ORDINANCE AUTHORIZING THE ISSUANCE OF 2014 TAX AND REVENUE ANTICIPATION NOTES; APPROVING A FORM OF NOTE; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE NOTE; AUTHORIZING AND DIRECTING THE FILING OF NOTICE WITH THE STATE LOCAL DEBT OFFICER; PROVIDING FOR THE PAYMENT AND SECURITY OF THE NOTES; APPOINTING A PAYING AGENT AND REGISTRAR; CREATING A SINKING FUND; MAKING CERTAIN FEDERAL INCOME TAX COVENANTS IN RESPECT OF THE NOTES; ACCEPTING THE PROPOSAL OF THE NOTE PURCHASER HEREINAFTER SETTING FORTH FOR THE PURCHASE OF THE NOTES; AND REPEALING INCONSISTENT ORDINANCES, RESOLUTIONS AND ORDERS.

First Reading, No Vote

HISTORIC COVINGTON DESIGN GUIDELINES – The original Historic Covington Design Guidelines were written in 1988 and have had several updates over the years. As technologies, methods, and materials in the historic preservation field have changed there is a need to incorporate and change the guidelines to reflect these changes.

COMMISSIONERS' ORDINANCE NO. O-10-14

AN ORDINANCE ADOPTING THE UPDATED HISTORIC COVINGTON DESIGN GUIDELINES AS APPROVED BY THE URBAN DESIGN REVIEW BOARD.

First Reading, No Vote

RENTAL FEES – As part of the FY15 budget process, an increase in park shelter rental fees for residents and non-residents has been recommended. The increase will generate an additional $2,500 annually for the City's General Fund, and help to defray the costs of maintaining Devou Park and other parks in the City.

COMMISSIONERS' ORDINANCE NO. O-11-14

AN ORDINANCE AMENDING CHAPTER 94 OF THE COVINGTON CODE OF ORDINANCES TO ESTABLISH RENTAL FEES FOR SHELTERS AND GREEN SPACE IN CITY PARKS.

First Reading, No Vote

POSITION ELIMINATION

COMMISSIONERS' ORDINANCE NO. O-12-14

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, POSITIONS DESIGNATED AND ORDINANCE O-27-13, NON-UNION CLASSIFICATION SYSTEM, ELIMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE ADMINISTRATION DEPARTMENT.

First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

SANITATION DISTRICT NO.1 – SD1 is currently accepting public comment through June 13th on its proposed budget and rate increase for FY 2015. This O/R reflects the City's suggested policy to SD1 that any rate increases approved re dedicated to addressing public health and safety, and property damage issues related to combined sewer overflows that have occurred in Covington over the past four years, instead of rate increases being allocated for expansion of the current system to serve new development.

COMMISSIONER'S ORDER/RESOLUTION NO. O/R-119-14

AN ORDER/RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY, RELATING TO THE SANITARY AND STORM SEWER SYSTEM OWNED AND OPERATED BY THE SANITATION DISTRICT NO. 1 OF NORTHERN KENTUCKY (SD1) AND THE DESIGN CONSTRUCTION AND FUNDING OF NECESSARY IMPROVEMENTS THEREOF TO REDUCE THE THREAT TO PUBLIC HEALTH, SAFETY AND PROPERTY.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

HOMELAND SECURITY GRANT – FIRE DEPARTMENT – The grant requires a resolution approving the execution of documents necessary to move forward with the grant process. The replacement of these items will be paid by the City with 100 reimbursement from the Kentucky Office of Homeland Security.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-120-14

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR A GRANT FOR THE FIRE DEPARTMENT TO BE USED FOR THE REPLACEMENT OF THE DEPARTMENT'S PORTABLE RADIOS.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

HOMELAND SECURITY GRANT – POLICE DEPARTMENT – The grant requires a resolution approving the execution of documents necessary to move forward with the grant process. The replacement of these items will be paid by the City with 100% reimbursement from the Kentucky Office of Homeland Security.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-121-14

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR A GRANT FOR THE POLICE DEPARTMENT TO BE USED FOR EQUIPMENT AND PHYSICAL IMPROVEMENT PROJECTS AT POLICE HEADQUARTERS.

MOTION of Commissioner Rains, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT – The required public hearing was conducted at the start of this meeting by Col. Jones who briefed the public and Commission on the specifics of the budget items. The budget items submitted include a Dell PowerEdge Server, associated server licenses, nine Apple iPads and associated protective cases.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-122-14

AN ORDER/RESOLUTION APPROVING THE 2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT BUDGET ITEMS AS SUBMITTED BY THE COVINGTON POLICE DEPARTMENT.

MOTION of Commissioner Rains, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

CONTRACT FINANCE DEPARTMENT SOFTWARE – This upgrade brings existing financial systems up to date with current architecture, processing and controls. The upgrade facilitates more efficient and improved processes in the Finance Department benefiting all other departments through enriched data management and reporting.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-123-14

AN ORDER/RESOLUTION APPROVING A CONTRACT WITH SPRINGBROOK SOFTWARE, INC., FORMERLY DOING BUSINESS AS KVS INFORMATION SYSTEMS, INC., FOR THE CONVERSION AND INSTALLATION OF THE FINANCE DEPARTMENT SOFTWARE IN A TOTAL AMOUNT OF $332,917.00, TO BE DISBURSED OVER A FIVE YEAR PERIOD, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO ALL NECESSARY CONTRACTS WITH SPRINGBROOK SOFTWARE, INC.

MOTION of Commissioner Eilerman, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

REAPPOINTMENT BOA - Mr. Tischbein has been a member of the Board of Adjustment since 2008 and is well qualified and regularly contributes to the Board's adjudications.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-124-14

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF MARC TISCHBEIN TO THE COVINGTON BOARD OF ADJUSTMENT, FOR A FOUR-YEAR TERM, EFFECTIVE MAY 1, 2014, AND EXPIRING APRIL 30, 2018.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Rains, and Mayor Carran. Commissioner Williams present, not voting.

APPOINTMENT URBAN FORESTRY BOARD – Ms. Spencer has extensive practical experience in environmental and horticulture issues around Greater Cincinnati and Covington, as well as degrees from NKU, Miami University and Syracuse University.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-125-14

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF JESSICA SPENCER TO THE COVINGTON URBAN FORESTRY BOARD FOR A THREE-YEAR TERM EFFECTIVE JUNE 11, 2014, AND EXPIRING JUNE 10, 2017.

MOTION of Commissioner Eilerman, seconded by Commissioner Frank.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Rains, Williams, and Mayor Carran.

ADJOURNMENT

MAYOR CARRAN adjourned the meeting at 7:40 p.m.

Sherry Carran
MAYOR

ATTEST:
Margaret M Nyhan
CITY CLERK

APPROVED: 6-24-14