

NOTICE OF SPECIAL MEETING

The undersigned, as Mayor of the City of Covington, Kentucky, hereby gives notice to all of the members of the Board of Commissioners of said City that a Special Legislative Meeting of said Board of Commissioners is hereby called and will be convened at 4:30 p.m., Thursday, March 19, 2015, in Commission Chambers, City Hall, 20 West Pike Street, Covington, Kentucky. The Agenda is attached hereto and incorporated by reference.

WITNESS my hand and seal of said City this 18th day of March 2015.

Sherry Cavan
MAYOR



ACCEPTANCE AND WAIVER OF NOTICE

The undersigned, being all of the members of the Board of Commissioners of the City of Covington, Kentucky, do hereby acknowledge receipt of said Notice upon each of us, and do hereby accept said Notice, and do hereby waive any possible informality or irregularity as to time, place, or manner or service of the same upon each of us, and do hereby agree and consent that a special meeting of said Board of Commissioners may be held at the time and place, and for the purposes stated in the foregoing Notice; and that said meeting may be recessed from time to time until such business has been completed.

Date: _____ Time: _____
COMMISSIONER

NOTICES SENT VIA ELECTRONIC MAIL TO:

- *The Kentucky Enquirer* - Attn: Amanda Van Benschoten, kynews@nky.com, Cindy Schroeder, dschroeder@nky.com; Terry DeMio, tdemio@nky.com and, Mary Lou Strange, kmstrange@nky.com
- Fox19 - Kaiya Kinley, kkinley@fox19.com
- WCPO-TV – Jeannine L. Gallenstein, JGallenstein@wcpo.com
- *River City News*, Attn: Michael Monks, mamonks@gmail.com
- Rick Hines – rhines@usnation.com

Sent the _____ day of _____, 2015, at approximately _____.



**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
THURSDAY, MARCH 19, 2015, 4:30 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

ITEMS FOR CONSIDERATION:

OLD BUSINESS – SECOND READING OF ORDINANCES

1. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING SECTION 111.120 OF THE COVINGTON CODE OF ORDINANCES TO AMEND THE MUNICIPAL INSURANCE PREMIUM LICENSE FEE FROM 10% OF PREMIUMS COLLECTED TO 12% OF PREMIUMS COLLECTED, EXCLUDING THOSE PREMIUMS EXEMPT FROM LICENSE FEES AND TAXES PURSUANT TO KRS 91A.080, ASSESSING A 10% PENALTY FOR A TAX OR FEE NOT PAID WITHIN THIRTY DAYS AFTER THE DUE DATE, AND FURTHER PROVIDING FOR A SUNSET CLAUSE TO REVERT THE INSURANCE PREMIUM TAX RATE BACK TO 10% SIX YEARS FROM THE EFFECTIVE DATE OF THIS ORDINANCE.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approval allows the City to more adequately fund its Capital Plan and meet its long term business needs for public safety equipment and fleet,

facilities, infrastructure and technology, as approved by the Board of Commissioners each year as part of its annual budget process.

2. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING SECTION 111.120 OF THE COVINGTON CODE OF ORDINANCES TO AMEND THE MUNICIPAL INSURANCE PREMIUM LICENSE FEE FROM 10% OF PREMIUMS COLLECTED TO 12% OF PREMIUMS COLLECTED, EXCLUDING THOSE PREMIUMS EXEMPT FROM LICENSE FEES AND TAXES PURSUANT TO KRS 91S.080, ASSESSING A 10% PENALTY FOR A TAX OR FEE NOT PAID WITHIN THIRTY DAYS AFTER THE DUE DATE, AND FURTHER PROVIDING FOR A SUNSET CLAUSE TO REVERT THE INSURANCE PREMIUM TAX RATE BACK TO 10% SIX YEARS FROM THE EFFECTIVE DATE OF THIS ORDINANCE; AND, RESTRICTING THE TAX REVENUE GENERATED BY THE 2% INCREASE TO CAPITAL EXPENDITURES AND NOT TO BE USED FOR GENERAL FUND EXPENDITURES.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approval allows the City to more adequately fund its Capital Plan and meet its long term business needs for public safety equipment and fleet, facilities, infrastructure and technology, and **restricting the use of the funds thereto those capital expenditures**, as approved by the Board of Commissioners each year as part of its annual budget process.

3. Consider Ordinance No. O-x-15 entitled: **AN ORDINANCE REPEALING AND REENACTING CHAPTER 116 OF THE COVINGTON CODE OF ORDINANCES TO PROVIDE INCENTIVES FOR THE CREATION OR RETENTION OF BUSINESSES IN THE CITY; FOR THE REHABILITATION OF VACANT PROPERTIES FOR RETAIL, OFFICE, OR COMMERCIAL USE; AND TO ESTABLISH UNIFORM TIMELINES FOR THE DISBURSEMENT OF JOB DEVELOPMENT INCENTIVE FUNDS.** *Currently the City has two payroll incentive programs: the Vacant Property Payroll Reimbursement Program and the Jobs Development Incentive Program. The proposed changes include the clarification of the definition of significantly vacant and clarification on how the payroll reimbursement is requested and disbursed.*

Staff Reporting: Larisa Sims, Assistant City Manager for Development

Recommendation: Approve Ordinance

4. Consider Ordinance No. O-x-15 entitled: **AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE OFFICIAL ZONING ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY (O-37-06) TO UPDATE ALL SECTIONS THAT REFER TO PHYSICALLY RESTRICTED DEVELOPMENT AREAS (PRDA) AND THE NORTHERN KENTUCKY AREA PLANNING COMMISSION (NKAPC) BASED ON THE CONTENTS OF THE NEWLY ADOPTED KENTON COUNTY COMPREHENSIVE PLAN DIRECTION 2030.** *On July 1, 2014, the Northern Kentucky Area Planning Commission officially changed its name to Planning and Development Services of Kenton County. In addition the Direction 2030 Comprehensive Plan has been drafted so it is important for the Zoning Ordinance to reflect the language and terms of the comprehensive Plan. All of the changes are for clarification and housekeeping purposes.*

Staff Reporting: Andy Juengling, Zoning Specialist

Recommendation: Approve Ordinance

NEW BUSINESS – ORDER/RESOLUTIONS

5. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF AMY HILTIBRAND FROELICHER AS RECREATION SPECIALIST IN THE PROGRAMS AND STRATEGIC PROJECTS DIVISION OF THE DEVELOPMENT DEPARTMENT, EFFECTIVE MARCH 23, 2015.**

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution. Approval fills a vacant position that resulted from the recent retirement of Cindy Swegles, and that supports the recreational needs of the City. Ms. Froelicher is well qualified and experienced for this position.

6. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF LINDY JENKINS AS TAX AUDITOR IN THE COVINGTON FINANCE DEPARTMENT, EFFECTIVE APRIL 6, 2015, AND APPROVING THE EMPLOYMENT OF LINDY JENKINS AS LEGAL ASSISTANT IN THE COVINGTON LEGAL DEPARTMENT, EFFECTIVE APRIL 6, 2015.**

Staff Reporting: Bryce Rhoades, Assistant City Solicitor

Recommendation: Approve Order/Resolution. Approval fills a vacant position in the Legal Department. Ms. Jenkins is well qualified for this position, and is an educated and trained paralegal.

Next Regular Board of Commissioners Meeting – March 31, 2015, 6:00 P.M.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

DRAFT