



**OFFICE OF THE MAYOR  
CITY OF COVINGTON**

Joseph U. Meyer  
Mayor

Covington City Hall  
jumeyer@covingtonky.gov

**EXECUTIVE ORDER  
CITY OF COVINGTON, KENTUCKY**

**EXECUTIVE ORDER NO. 2020-EO-13**

**UPDATED OPEN RECORDS PROCEDURES**

WHEREAS, on March 19, 2020, Mayor Joseph U. Meyer signed Executive Order 2020-EO-01, declaring a state of emergency in the City of Covington due to the outbreak of COVID-19 virus, a public health emergency; and

WHEREAS, applicable Kentucky laws authorize a mayor to exercise emergency powers to efficiently and effectively provide for the health, safety and welfare of citizens; and

WHEREAS, 2020 KY SB150 was recently adopted, and it provides temporary amendments to the Kentucky Open Records Act, specifically KRS 61.872 and 61.880, during this public health emergency; and

WHEREAS, the City previously incorporated certain provisions of the Kentucky Open Records Act through the adoption of Commissioners' Ordinance No. O-14-19; and

WHEREAS, in accordance with 2020 KY SB150, applicable City ordinances should be amended to reflect the current Kentucky Open Records Act requirements.

NOW and therefore, I, Joseph U. Meyer, pursuant to the authority vested in me as Mayor of the City of Covington, Kentucky by KRS Chapter 39A, KRS 39B, and in furtherance of the declaration set forth in Executive Order 2020-EO-01, hereby order:

Commissioners' Ordinance No. O-14-19, including but not limited to Section 39.05, is hereby temporarily amended to reflect the following:

1. The City shall respond to a request to inspect or receive copies of public records within 10 days of its receipt. In accordance with 2020 KY SB150 and applicable Kentucky Attorney General directives, Saturdays, Sundays, or legal holidays are not exempt from the ten-day deadline. However, if a deadline falls on a Saturday, Sunday, or legal holiday it is automatically extended to the next day that is not a Saturday, Sunday, or legal holiday; and

2. In order to comply with social distancing guidance from state and federal authorities, the City may delay on-site inspection of records during the pendency of the state of emergency.

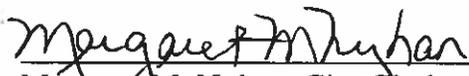
This Order shall remain in effect until terminated by the issuance of another Executive Order when I determine that a state of emergency no longer exists and the exercise of extraordinary measures are no longer required for the protection of the public health, safety and welfare.

**THIS ORDER IS EFFECTIVE APRIL 8, 2020 AND SHALL REMAIN IN EFFECT UNTIL RESCINDED BY EXECUTIVE ORDER.**

Signed on this the 8<sup>th</sup> day of April, 2020,

  
Joseph U. Meyer, Mayor

Attest:

  
Margaret M. Nyhan, City Clerk

4-8-20  
Date