

Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

Inspection Address \_\_\_\_\_

Tenant \_\_\_\_\_

Inspector \_\_\_\_\_

Unit # \_\_\_\_\_ PIDN # \_\_\_\_\_

Contact Info. \_\_\_\_\_

|   |       |  |
|---|-------|--|
| New Proactive Inspection w/o Violations | \$0   |  |
| New Proactive Inspection w/ Violations  | \$30  |  |
| New Triggered Inspection                | \$30  |  |
| Life Safety Re-Inspection               | \$0   |  |
| Re-Inspection # 1                       | \$100 |  |
| Re-Inspection # 2                       | \$200 |  |
| Re-Inspection # 3 and Subsequent        | \$500 |  |

**International Property Maintenance Code**

**Section 303 Exterior Structure**

- 303.4 Structural members
- 303.5 Foundation Walls
- 303.13.1 Broken Window Glass
- 303.14 Window screens: missing/torn
- 303.13 Windows are not weather tight
- 303.13.2 Window Hardware
- 303.15 Entry doors : damaged/not weather tight
- 152.8 Post each apt door with a unit number

| VIOLATION | Notes |
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**Section 304 – Interior Structure**

- 304.1 The interior of a structure: dirty/unsanitary/ unkept
- 304.2 Structural members: sound/can handle loads
- 304.3 Interior surfaces shall be maintained in good, clean, and sanitary condition
- 304.3 Floors, walls, and ceiling throughout
  - o Floors
  - o Walls
  - o Ceilings
  - o Ceiling Tiles in Disrepair
  - o Stairs shall be maintained in good repair
- 304.5 Handrails 34” to 38”
- 304.5 Guardrail 36” high
- 304.6 Interior Doors

| VIOLATION | Notes |
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**Section 306 – Extermination**

- 306.1 Roach
- 306.1 Rodent
- 306.1 Bedbug
- 306.1 Termites
- 306.2 Owner responsibility
- 306.4 Occupant responsibility

| VIOLATION | Notes |
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**Section 4 Light and Ventilation**

- 402.2 Common Hall lighting
- 403.2 Bath fan
- 403.5 Clothes drier exhaust: missing/blocked
- Broken or Missing Light Globes

| VIOLATION | Notes |
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**Section 5 – Plumbing System and Fixtures**

- 505.3 No water to house or unit
- 504.1 Bathtub/surround: in disrepair
- 504.1 Tub faucet: leaks/disrepair
- 504.1 Lavatory faucet: leaks/disrepair
- 504.1 Toilet: leaks/dirty/water runs
- 504.1 Kitchen Sink Faucet: leaks/disrepair
- 505.4 Water heater maintains ample supply of heated water
- 505.4 Extend pressure relief valve to within 4-6 in of the floor

| VIOLATION | Notes |
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**Section 6 Mechanical & Electrical**

- 602.1 A permanent heat source is required.
- 602.3 Furnace in disrepair (65° minimum temperature)
- 603.3 Maintain 3’ of space around all heat producing
- 604.3 Electrical System in disrepair
- 604.3 Open junction boxes
- 605.4 Unapproved Extension Cord(s)
- 150.11 Permit required(see below)

| VIOLATION | Notes |
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**Section 7**

- 704.1 Smoke detectors
- 110.28 Carbon Monoxide detectors
- 703.2 Door closer
- 702.4 Egress window \_\_\_\_\_

| VIOLATION | Notes |
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**Kentucky Revised Statutes**

- 236.11 Boiler Inspection Certificate

| VIOLATION | Notes |
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**Kentucky Standards of Safety**

**National Fire Protection Association**

**Electrical**

- 70 Remove Multiplug Adapters
- 70 Protect Extension Cord
- 70 Replace Missing Covers
- 70 Approved Junction Box - Spliced Wiring
- 70 Protect Wiring from Physical Damage
- 70 Maintain 36" Clearance
- 70 Remove Waste, etc from electric motor

| VIOLATION | Notes |
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| NOTES |  |
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|  | <b>NO VIOLATIONS:</b> No violations were noted at the time of inspection |
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|  | <b>VIOLATIONS:</b> Unit must be reinspected for compliance with the above noted violations. |
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|  | <b>RE-INSPECTION DATE:</b> _____/_____/_____ It is the responsibility of the owner or agent to contact Community Services at 292-2323 and reschedule the follow-up inspection AFTER the violations have been corrected. Failure to contact Community Services by the RE-INSPECTION DATE will result in further action. |
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|  | <b>RENTAL LICENSE REVOKED:</b> This unit must be vacated or ALL violation abated within 30 days of notice. Renting without a "rental license" will result in criminal charges being filed. |
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|  | <b>UNINHABITABLE:</b> <u>Unit must be vacated immediately.</u> Failure to comply with this order will result in criminal charges. |
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|  | If a permit is required to abate violations: Contact Planning and Development Services of Kenton County. 2332 Royal Dr. Fort. Mitchell KY. 41017. 859-331-8980 |
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|                                    |  |
|------------------------------------|--|
| Signature of Owner/ Representative |  |
|------------------------------------|--|

| References  |
|---|
| City of Covington Kentucky Code of Ordinances Sections 91 and 151                                 |
| International Property Maintenance Code   |
| 815 Kentucky Administrative Regulations 10:060 : Kentucky Standards of Safety                     |
| Kentucky Revised Statutes 236.101   |
| NFPA 1: Fire Safety Code  |
| NFPA 25: Standard for Inspection, Testing, and Maintenance of Water Based Fire Protection Systems |
| NFPA 30: Flammable and Combustible Liquids Code   |
| NFPA 54: National Fuel Gas Code   |
| NFPA 58: Liquefied Petroleum Gas Code   |
| NFPA 70: National Electrical Code®  |
| NFPA 72: National Fire Alarm and Signaling Code   |
| NFPA 101: Life Safety Code  |