



**HISTORIC PLAQUE
APPLICATION- PART 2**

City of Covington- Historic Preservation and Planning
Department of Development
20 W Pike Street Covington, KY 41011
Tel: (859) 292-2171 Fax: (859) 292- 2106
email: eahouse@covingtonky.gov
www.covingtonky.gov

Property Address:_____

Applicant Name:_____

Address:_____

Phone:_____

Email:_____

Owner's Name (if different from above):_____

Address:_____

Phone:_____

Email:_____

PLEASE COMPLETE THE FOLLOWING AFTER RESEARCHING PROPERTY. SUGGESTED SOURCES OF INFORMATION: Property deeds, available at the Kenton County Courthouse; U.S. Census records and Sanborn Fire Insurance Company maps, available at the Kenton County Public Library. COPIES OF SUPPORTING DOCUMENTS MUST BE INCLUDED WITH APPLICATION (completed research forms are acceptable). PLEASE HIGHLIGHT RELEVANT DATA.

Approximate Date of Construction:_____ Original Use:_____

Original Owner or Occupant:_____ Occupation:_____

Building Style:_____

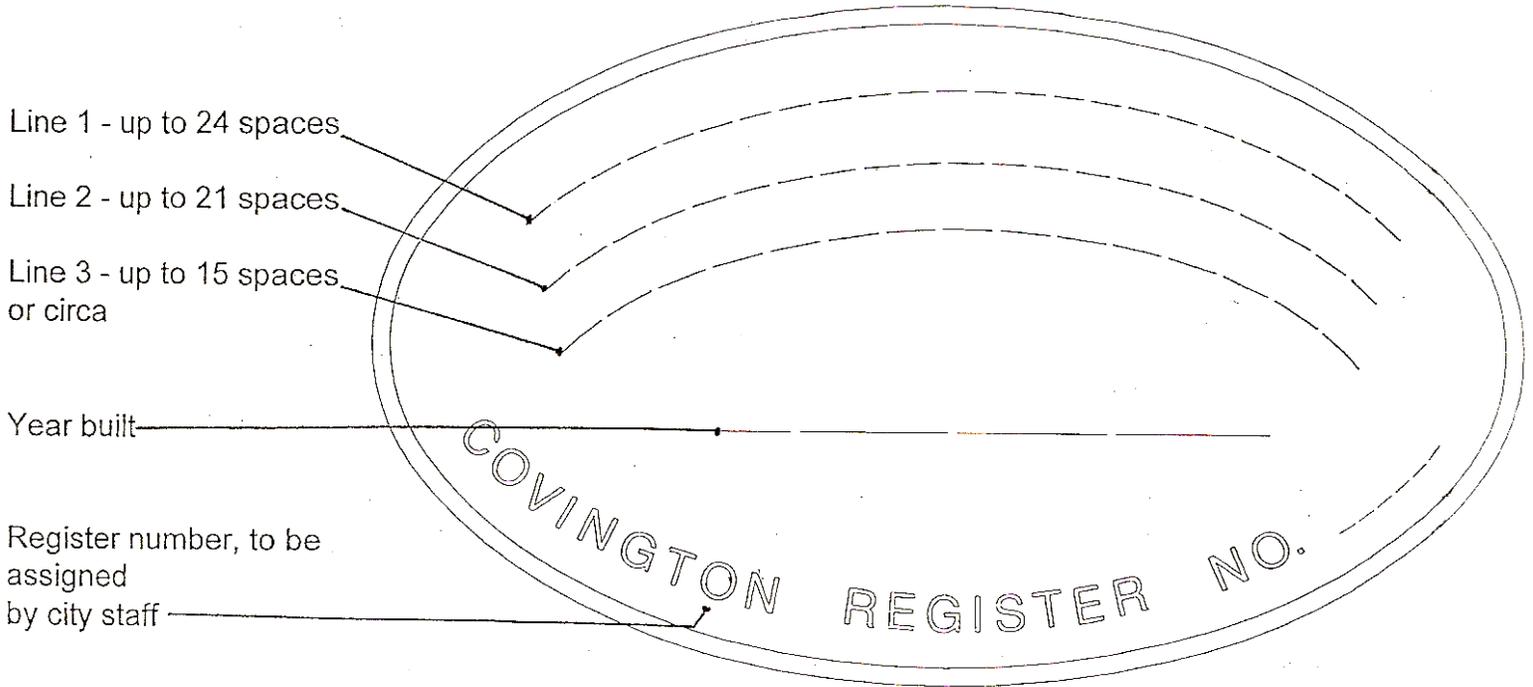
Brief History of the Structure. *Please include any significant dates, occupants, or information (attach additional sheets if necessary).*

Application Prepared

By:_____ Phone:_____

PLAQUE WORDING

Fill in desired information; please print clearly. City staff will assist in determining the final layout.



ALL INFORMATION ON PLAQUE MUST BE VERIFIABLE HISTORIC FACT SUBSTANTIATED BY DATA SUBMITTED WITH THE APPLICATION.

Please submit a check for \$145 payable to the City of Covington with the application. The plaque will not be ordered until payment is received. Please allow 8-12 weeks for delivery. The City of Covington will notify you when the plaque arrives. Before the City will release the plaque, a Letter of Agreement must be signed by the property owner, agreeing to maintain the structure's historic integrity. A copy of this letter is available for review upon request.

MAIL ALL DOCUMENTS & CHECK TO:

**HISTORIC PLAQUE PROGRAM
Attn: Historic Preservation Officer
20 W Pike Street
Covington, KY 41011**

OFFICE USE ONLY

FEE PAID: _____ DATE: _____ REVIEWED BY: _____
APPROVED/REASON FOR DISAPPROVAL: _____
LOCATION # _____ BUILDING TYPE # _____ APPLICATION # _____
DATE PLAQUE ORDERED: _____

Mount Type:

Frame

Masonry (Hidden hardware/epoxy)