



CITY OF COVINGTON RESIDENTIAL RENTAL LICENSE APPLICATION

Department of Development – Community Services Division

20 W. Pike Street, 2nd Floor

Covington, KY 41011

(p): 859-292-2323

(f): 859-292-2106

Website: www.covingtonky.gov

Owner's Last Name or Business Name:

- Rental Licenses are available at No Charge if applications are submitted before January 15th, or for new rental properties
- Renewal Applications submitted after January 15th must include a late fee of \$60.
- **Applicants are required to obtain an Occupational License and be in Good Standing with the City**
- Rental Licenses are not required for commercial properties

SECTION 1: APPLICANT AND CONTACT INFORMATION

Date of Application	
Name of Rental Business or Landlord	
Occupational License Number*	

*Please note, an Occupational License is required in order to operate rental property in the City of Covington

Property Owner Mailing Address (for official city notification and annual renewal reminder)

Name	
Address	
City	
State	
Zip	

Property Manager/Primary Contact (Please provide all requested information below for the contact person(s) for inquiries regarding the properties listed on this application)

Name	
Phone Number*	
Contact Email**	

*Phone number may be used by Code Enforcement to schedule rental inspections

**Contact email may be used for Criminal Activity Notifications

*****Please list all rental property on second page of application*****

Please Note:

If there are questions about your rental property, Code Enforcement will contact you via either the phone number or email address supplied. In addition, the email address on this application will be registered for the criminal activity notification system through the Covington Police Department. This program sends an automated alert to the email address on file when police are called to any of the rental properties included on this application.

Rental License approval is contingent upon a Good Standing Review. Applicants are required to have an Occupational License, which can be obtained from the City of Covington Finance Department (859) 292-2175 or the city's website. In addition, applicant must be up to date on all city taxes, fees, and liens.

