

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, December 8, 2015 5:00 P.M.
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A SPECIAL MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Sherry Carran on Tuesday, December 8, 2015, at 5:00 p.m., at Commission Chamber, City Hall, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and City Solicitor Frank Warnock present.

NOTICE OF A SPECIAL MEETING

The undersigned, as Mayor of the City of Covington, Kentucky, hereby gives notice to all of the members of the Board of Commissioners of said City that a Special Meeting of said Board of Commissioners is hereby called and will be convened at 5:00 p.m. in Commission Chambers, City Hall, 20 West Pike Street, Covington, Kentucky, Tuesday, December 8, 2015. The Agenda is attached hereto and incorporated by reference.

WITNESS my hand and seal of said City this 7th day of December 2015.



/s/ Sherry Carran
MAYOR

ACCEPTANCE AND WAIVER OF NOTICE

The undersigned, being all of the members of the Board of Commissioners of the City of Covington, Kentucky, do hereby acknowledge receipt of said Notice upon each of us, and do hereby accept said Notice, and do hereby waive any possible informality or irregularity as to time, place, or manner or service of the same upon each of us, and do hereby agree and consent that a special meeting of said Board of Commissioners may be held at the time and place, and for the purposes stated in the foregoing Notice; and that said meeting may be recessed from time to time until such business has been completed.

Date: 12/8/15 Time: 4:55 pm /s/ Bill Wells
COMMISSIONER

Date: 12/8/15 Time: 4:56 pm /s/ Jordan Huizenga
COMMISSIONER

Date: 12/8/15 Time: 4:52 pm /s/ Chuck Eilerman
COMMISSIONER

Date: 12/8/15 Time: 5:00 pm /s/ Steve Frank
COMMISSIONER

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PRESENTATIONS

- Kelly Schwegman of the Northern Kentucky Independent Health District gave a presentation on the "Complete Streets" initiative.
- Mr. Kelly Roe of Clark, Schaeffer and Hackett presented the City's Fiscal Year 2014-2015 Comprehensive Annual Financial Report (CAFR).

NEW BUSINESS – FIRST READING OF ORDINANCES

FISCAL STABILITY PLAN

COMMISSIONERS' ORDINANCE NO. O-xx-15

AN ORDINANCE RELATING TO ENHANCING FISCAL STABILITY TO ENACT A FORMAL POLICY FOR THE ESTABLISHMENT, MAINTENANCE AND USE OF CERTAIN FUND BALANCES WITHIN THE CITY'S GENERAL FUND AND OTHER FUNDS.

First Reading, No Vote

MOTION of Commissioner Huizenga, seconded by Commissioner Wells to amend Section 3.2, Paragraph 4, Line 3 as follows: "...thereafter the City shall allocate ~~only~~ at least that amount..."

Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

OLD BUSINESS – SECOND READING OF ORDINANCES

MEETINGS DATES

COMMISSIONERS' ORDINANCE NO. O-42-15

AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR LEGISLATIVE MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2016.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

COMMISSIONERS' ORDINANCE NO. O-43-15

AN ORDINANCE ESTABLISHING THE DATES OF THE CAUCUS MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2016.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

COMMISSIONERS' ORDINANCE NO. O-44-15

AN ORDINANCE ESTABLISHING THE MEETING DATES OF THE DEVELOPMENT COMMITTEE, FINANCE COMMITTEE, PARKS AND INFRASTRUCTURE COMMITTEE, AND PUBLIC SAFETY COMMITTEE FOR 2016 FOR THE CITY OF COVINGTON.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

COMMISSIONERS' ORDINANCE NO. O-45-15

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AN ORDINANCE ESTABLISHING THE MEETING DATES OF THE COVINGTON ECONOMIC DEVELOPMENT AUTHORITY FOR 2016.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

REINSTATE POSITION - In 2012, the City reduced the total number of Captain, Lieutenant and Engineer positions in the Fire Department. It is now recommended to add back one (1) Captain position, the goal of which is to have a Captain in Car 9 (Inspection) on each shift, adding more supervision and oversight.

COMMISSIONERS' ORDINANCE NO. O-46-15

AN ORDINANCE AMENDING ORDINANCE NO. O-30-12 REINSTATING ONE (1) CAPTAIN POSITION IN THE COVINGTON FIRE DEPARTMENT.

MOTION of Commissioner Wells, seconded by Commissioner Eilerman.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

AMEND CHAPTER 98 - The City awarded a franchise for the collection and disposal of solid waste and recyclables to Rumpke of Kentucky, Inc. During this transition, the City took the opportunity to modify its waste management programs, including sanitation and health regulations that its residents and businesses must follow. The current ordinance is not entirely consistent with the new regulations and therefore must be amended accordingly. Major amendments include regulations regarding user fees and payments.

COMMISSIONERS' ORDINANCE NO. O-47-15

AN ORDINANCE AMENDING CHAPTER 98 OF THE COVINGTON CODE OF ORDINANCES TO REFLECT THE MODIFICATIONS THAT HAVE BEEN MADE TO THE CITY'S BILLING PRACTICES AS THEY RELATE TO SOLID WASTE AND RECYCLING SERVICES PROVIDED WITHIN THE CITY.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

AMEND CHAPTER 95 - The City awarded a franchise for the collection and disposal of solid waste and recyclables to Rumpke of Kentucky, Inc. During this transition, the City took the opportunity to modify its waste management programs, including sanitation and health regulations that its residents and businesses must follow. The current ordinance is not entirely consistent with the new regulations and therefore must be amended accordingly. Major amendments include regulations regarding bulk item set outs, penalties, and container services and placement.

COMMISSIONERS' ORDINANCE NO. O-48-15

AN ORDINANCE AMENDING CHAPTER 95 OF THE COVINGTON CODE OF ORDINANCES TO REFLECT THE MODIFICATIONS THAT HAVE BEEN MADE TO THE CITY'S ENFORCEMENT PRACTICES AS THEY RELATE TO SOLID WASTE AND RECYCLING SERVICES PROVIDED WITHIN THE CITY.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

NEW BUSINESS – ORDER/RESOLUTIONS

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ACCEPT ANNUAL AUDIT REPORT

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-391-15

AN ORDER/RESOLUTION ACCEPTING THE AUDIT REPORT OF THE 2015 CITY OF COVINGTON COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AS PRESENTED BY CLARK SCHAEFER HACKETT.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

EMPLOYMENT - On October 6, 2015, City Commissioners adopted O/R-309-15 approving the position of Manager of Analytics and Intelligence in the Operations Department. The City received 28 applications for the position. After interviewing several qualified candidates, staff recommends hiring Todd Sink to the position of Manager of Analytics and Intelligence. Todd holds a Ph.D. in Philosophy in Economic Geography with a concentration in Data Analytics from Indiana State University. He also holds a Master's degree and Bachelor's degree in Geography with emphasis in Urban Planning and Sociology. Todd has 4+ years of experience working as a Research Specialist for the State of West Virginia where he developed and maintained business intelligence dashboards to provide senior management with data to make decisions on fiscal and human capital resource allocation. Todd is also an Adjunct Professor at Concord University in Athens, West Virginia where he teaches courses in Geographic Information Systems (GIS Mapping) and Urban and Regional Planning.

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-392-15

AN ORDER RESOLUTION APPROVING THE EMPLOYMENT OF TODD SINK TO THE POSITION OF MANAGER OF ANALYTICS AND INTELLIGENCE IN THE OPERATIONS DEPARTMENT AT AN ANNUAL SALARY OF \$64,000.00, EFFECTIVE JANUARY 18, 2016.

MOTION of Commissioner Wells, seconded by Commissioner Eilerman.
Passed. 4 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

REGOCNITION

COMMISSIONERS' ORDER/RESOLUTION NO. O/R-393-15

AN ORDER/RESOLUTION EXPRESSING APPRECIATION TO NORMAND DESMARAIS, RON EINHAUS AND HIS FAMILY, THE CENTER OF GREAT NEIGHBORHOODS, THE NUMEROUS VOLUNTEERS WHO ASSISTED WITH COV200; AND, ALLOCATING FUNDING TO COV200 FOR GUIDING THE CELEBRATION OF COVINGTON'S 200-YEAR ANNIVERSARY CELEBRATION.

MOTION of Commissioner Eilerman, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Eilerman, Frank, Wells, and Mayor Carran.

ADJOURNMENT

Mayor Carran adjourned the meeting at 7:16 p.m.

/s/ Sherry Carran _____
MAYOR

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ATTEST:

/s/ Margaret M. Nyhan
CITY CLERK

APPROVED: December 15, 2015