

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, September 1, 2015 6:00 P.M.**  
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A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, September 1, 2015, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Manager/City Solicitor Frank Warnock, present.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells to dispense with the reading of and approve the minutes of the August 18 August 25, 2015, meeting minutes.

**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PRESENTATIONS** - Sheila Fields, Solid Waste Coordinator gave a brief update on the solid waste collection route changes and other general information.

**NEW BUSINESS – ORDER/RESOLUTIONS**

**EMPLOYMENT** – Mr. Bartlett is a graduate of the University of Louisville and Chase College of Law. He has been employed by Taliaferro Law Office, the Kenton County Attorney's Office and Markesbery & Richardson Co., LPA.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-276-15**

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF MICHAEL BARTLETT AS ASSISTANT CITY SOLICITOR IN THE LEGAL DEPARTMENT, EFFECTIVE SEPTEMBER 21, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**EMPLOYMENT** – Ms. Strategier will be filling the newly created AFSCME position in the Community Development Department. This new position replaces the position formerly held by Jeanette Mahan who just retired. Over 204 applications were received and Kim was the most qualified applicant. As a former part-time Code Enforcement Officer, Kim is very familiar with the city and department procedures. She will be a great addition to the team.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-277-15**

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF KIM STRATEGIER AS COMMUNITY SERVICES COORDINATOR, EFFECTIVE SEPTEMBER 2, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**EMPLOYMENT** - Ms. Laake-Beavers is being hired as the Executive Assistant to the City Manager. She is highly qualified for the position. She has a Bachelor's Degree from Xavier University and has work experience in project management and marketing.

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-278-15**

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF MONICA LAAKE BEAVERS AS EXECUTIVE ASSISTANT TO THE CITY MANAGER, EFFECTIVE SEPTEMBER 14, 2015.

**MOTION** of Commissioner Wells, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**EMPLOYMENT** – Ms. Sizemore was previously employed by the City of Newport as a Code Enforcement Officer. Her duties were similar to this position, including building inspections, citations, and residential complaints.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-279-15**

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF CASSANDRA PATTERSON-SIZEMORE AS PART-TIME FIRE/RENTAL INSPECTOR, EFFECTIVE SEPTEMBER 2, 2015.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**ECONOMIC DEVELOPMENT AGREEMENT** – Indy Honeycomb is a manufacturing company located at 1012 Mary Laidley Drive. With this expansion, the firm will be adding 13 full-time positions with a \$1.725 million capital investment.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-280-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH BARNETT INDUSTRIES, INC., dba INDY HONEYCOMB TO PROVIDE BUSINESS INCENTIVES PURSUANT TO CITY OF COVINGTON CODE OF ORDINANCES CHAPTER 116.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PROGRAMMATIC AGREEMENT** – This agreement will allow City staff to continue to efficiently and effectively administer its Community Development Programs and ensure that no significant historic resources are adversely impacted by the programs.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-281-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A PROGRAMMATIC AGREEMENT BETWEEN THE CITY OF COVINGTON, THE KENTUCKY STATE HISTORIC PRESERVATION OFFICER, AND THE ADVISORY COUNCIL ON HISTORIC PRESERVATION FOR THE ADMINISTRATION OF THE CITY'S COMMUNITY DEVELOPMENT PROGRAMS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**REQUEST FOR PROPOSALS** – Portions of both the walking trails and golf cart paths are in disrepair. Devou Park Advisory Committee and Devou Properties, Inc. have approved funding for necessary maintenance of both paths. Work will include resurfacing, resealing and water management, where necessary.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-282-15**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE REPAVING/RESEALING OF PORTIONS OF WALKING TRAILS AND GOLF CART PATHS IN DEVOU PARK, PAYABLE FROM DEVOU PARK TRUST FUND AND DEVOU PARK MASTER PLAN FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**RENEWAL CONTRACT** – Leadsonline operates and maintains an electronic reporting and criminal investigation system for receiving data for the Police Department. This tool tracks and documents transactions made in pawn shops, metal recycling facilities nationwide.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-283-15**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A ONE-YEAR RENEWAL CONTRACT WITH LEADSONLINE, LLC, FOR THE POWERPLUS INVESTIGATION SYSTEM, IN AN AMOUNT OF \$7,618.00, PAYABLE FROM GENERAL FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Frank.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**AMENDMENT** – This amendment will change the current requirement for City staff to obtain two or more price quotes on purchases priced between \$100 and \$1,000. It would allow staff to procure items up to \$1,000 without obtaining quotes.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-284-15**

AN ORDER/RESOLUTION AMENDING THE PURCHASING POLICY AND PROCEDURES MANUAL.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**BOARD REAPPOINTMENTS**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-285-15**

AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENTS OF WILLIAM DICKSON AND SUE PUFFENBERGER TO THE URBAN FORESTRY BOARD FOR THREE-YEAR TERMS, EFFECTIVE SEPTEMBER 1, 2015, AND EXPIRING AUGUST 31, 2018.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**LONGEVITY PAY** – The members of the Board of Commissioners have traditionally been paid “longevity pay” that provides compensation for employees based on their years of service.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-286-15**

AN ORDER/RESOLUTION ELIMINATING LONGEVITY PAY FOR CITY  
OF COVINGTON ELECTED OFFICIALS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**ADJOURNMENT**

Mayor Carran adjourned the meeting at 8:25 p.m.

/s/ Sherry Carran  
MAYOR

ATTEST:

/s/ Margaret M. Nyhan  
CITY CLERK

APPROVED: October 6, 2015