

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, April 19, 2016 6:00 P.M.**  
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A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran, on Tuesday, April 19, 2016, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Solicitor Frank Warnock, present

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the April 5, 2016, meeting.

**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PRESENTATIONS**

- State Senator Chris McDaniel presented a Legislative Update on the session that ended on Friday, April 15, 2016.
- Lisa Desmarais, Director of Finance and Operations gave a presentation on variable rate debt refinancing.

**NEW BUSINESS – FIRST READING OF ORDINANCES**

**CODE OF ORDINANCES**

**COMMISSIONERS' ORDINANCE NO. O-XX-16**

AN ORDINANCE READOPTING THE CITY OF COVINGTON CODE OF ORDINANCES, 1984 EDITION, TO INCLUDE THE 2016 S-27 SUPPLEMENT AND ALL PREVIOUSLY ADOPTED SUPPLEMENTS.

**First Reading, No Vote**

**AMEND CHAPTER 70 CODE OF ORDINANCES** – The City's parking ordinances are undergoing a comprehensive update to eliminate unused sections and to refine and update remaining sections. Chapter 70 consists of parking regulations which will become redundant and obsolete after the ordinance updates are enacted.

**COMMISSIONERS' ORDINANCE NO. O-XX-16**

AN ORDINANCE AMENDING A PORTION OF CHAPTER 70 OF THE COVINGTON CODE OF ORDINANCES, PARKING VIOLATION AND TRAFFIC CITATIONS AND IMPOUNDMENT PROCEDURES TO REFLECT MODIFICATIONS AND IMPROVEMENTS THAT HAVE BEEN MADE TO THE CITY'S ENFORCEMENT PRACTICES AS THEY RELATE TO PARKING REGULATIONS AND PARKING CITATION PROCEDURES WITHIN THE CITY.

**First Reading, No Vote**

**REPEAL CHAPTER 75 CODE OF ORDINANCES** – The City's parking ordinances are undergoing a comprehensive update to eliminate unused sections and to refine and update remaining sections. Chapter 75 will be amended to reflect updates regarding residential parking plans, parking meters, service vehicle parking passes, city-wide parking rates, and citation and appeal procedures.

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**COMMISSIONERS' ORDINANCE NO. O-XX-16**

AN ORDINANCE REPEALING AND REENACTING CHAPTER 75 OF THE COVINGTON CODE OF ORDINANCES, PARKING VIOLATIONS AND TRAFFIC CITATIONS AND IMPOUNDMENT PROCEDURES TO REFLECT MODIFICATIONS AND IMPROVEMENTS THAT HAVE BEEN MADE TO THE CITY'S ENFORCEMENT PRACTICES AS THEY RELATE TO PARKING REGULATIONS AND PARKING CITATION PROCEDURES WITHIN THE CITY.

**First Reading, No Vote**

**NEW BUSINESS – ORDER/RESOLUTIONS**

**KENTON COUNTY VACANT PROPERTY REGISTRATION ORDINANCE**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-112-16**

AN ORDER/RESOLUTION SUPPORTING PROPOSED LEGISLATION BY THE KENTON COUNTY FISCAL COURT REFERRED TO AS THE VACANT PROPERTY REGISTRATION ORDINANCE THAT REQUIRES THE REGISTRATION OF VACANT PROPERTIES THAT ARE IN FORECLOSURE.

**MOTION** of Commissioner Wells, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**MEMORANDUM OF UNDERSTANDING** – The City and the school district work collaboratively to provide safe and enriching summer program activities for Covington youth from June 20 through July 22.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-113-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE COVINGTON INDEPENDENT PUBLIC SCHOOLS BOARD OF EDUCATION FOR A PARTNERSHIP FOR THE COVINGTON SUMMER YOUTH PROGRAM, AND AUTHORIZING THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$69,000.00, WITH \$35,000.00 PAYABLE FROM CDBG PROGRAM ACTIVITIES FUNDS AND 434,000.00 PAYABLE FROM THE GENERAL FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**RESIGNATION** – Recruit Mullaney is resigning to pursue employment outside of law enforcement.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-114-16**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF POLICE OFFICER RECRUIT BRENT MULLANEY, EFFECTIVE APRIL 17, 2016.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**RESIGNATION** – Mr. Heist has been a part-time inspector in the Housing Department since 2012. His knowledge and expertise will be missed.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-115-16**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF JERRY HEIST, PART-TIME INSPECTOR IN THE HOUSING CHOICE VOUCHER PROGRAM, EFFECTIVE APRIL 26, 2016.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PAY GRADE CHANGE** – In accordance with Article XI “Wage Rate”, any paramedic that has served 6.5 years and wishes to voluntarily discontinue their paramedic status may do so provided that there is a minimum of 27 paramedics remaining on the job.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-116-16**

AN ORDER/RESOLUTION APPROVING A CHANGE IN PAY GRADE FOR ERIC DEARDORFF OF THE COVINGTON FIRE DEPARTMENT, FROM PARAMEDIC/FIREFIGHTER GRADE IV TO FIREFIGHTER GRADE IV, EFFECTIVE APRIL 10, 2016.

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**ECONOMIC DEVELOPMENT AGREEMENT** – Lighthouse Transportation is a third-party logistics company currently headquartered in Edgewood. They are relocating their headquarters to 100 West 6<sup>th</sup> Street.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-117-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH LIGHTHOUSE TRANSPORTATION SERVICES TO PROVIDE BUSINESS INCENTIVES PURSUANT TO CITY OF COVINGTON CODE OF ORDINANCES CHAPTER 116.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**MEMORANDUM OF AGREEMENT** – The Police Department participates in the Department of defense 1033 program which allows the department to obtain surplus equipment from the federal government at a reduced price.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-118-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE KENTUCKY STATE POLICE FOR THE PURCHASE OF SURPLUS LAW ENFORCEMENT EQUIPMENT.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**AMEND PARKING PLAN** – The initial fee structure for the 5<sup>th</sup> Street lot has caused some confusion for parkers and changing the fee structure to a flat \$2 rate will alleviate the confusion and simplify the payment process at the pay stations.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-119-16**

AN ORDER/RESOLUTION AMENDING THE MAINSTRASSE AND MUTTER GOTTES PARKING PLAN TO MODIFY THE RATE FOR THE 5<sup>TH</sup> STREET LOT FROM ONE DOLLAR (\$1.00) PER HALF HOUR WITH A MAXIMUM RATE OF TWO DOLLARS (\$2.00) TO A FLAT RATE OF \$2.00 EFFECTIVE FOR UP TO TWELVE (12) HOURS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**BOARD APPOINTMENT**

**COMMISSIONERS ORDER/RESOLUTION NO. O/R-120-16**

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF THOMAS A HAGGARD TO THE DEVOU PARK ADVISORY COMMITTEE FOR A THREE-YEAR TERM, EFFECTIVE APRIL 20, 2016, AND EXPIRING APRIL 19, 2019.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**BOARD APPOINTMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-121-16**

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF KERAM J. CHRISTENSEN TO THE COVINGTON HUMAN RIGHTS COMMISSION TO FILL AN UNEXPIRED TERM EXPIRING MAY 15, 2018.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONSORTIUM AGREEMENT** – In 2010 the City entered into a consortium agreement with the Housing Authority of Covington for the purpose of aligning the work of the City's Housing Choice Voucher program. The programs have been operating under this agreement which now needs to be renewed.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-122-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO EXTEND THE CONSORTIUM AGREEMENT AND OPERATING PLAN (INCLUDING ALL SUBSEQUENT AMENDMENTS PERTAINING TO EITHER DOCUMENT) BETWEEN THE CITY OF COVINGTON, WHICH MANAGES THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM, AND THE HOUSING AUTHORITY OF COVINGTON, WHICH MANAGES HOUSING AND RELATED PROGRAMS INCLUDING FOUR DEVELOPMENT SITES WITHIN THE CITY, FOR A PERIOD OF THREE YEARS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.

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Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

Mayor Carran adjourned the meeting at 7:55 p.m.

/s/ Sherry Carran  
MAYOR

ATTEST:

/s/ Margaret M. Nyhan  
CITY CLERK

APPROVED: May 3, 2016