



**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, APRIL 19, 2016, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of April 5, 2016 (or motion to dispense with reading and approve minutes).

PRESENTATIONS:

- State Senator Chris McDaniel – Legislative Update
- Variable Rate Debt Refinancing - Lisa Desmarais, Director of Finance and Operations

ITEMS FOR CONSIDERATION:

NEW BUSINESS – FIRST READING OF ORDINANCES

1. Consider Ordinance No. O-xx-16 entitled: **AN ORDINANCE READOPTING THE CITY OF COVINGTON CODE OF ORDINANCES, 1984 EDITION, TO INCLUDE THE 2016 S-27 SUPPLEMENT AND ALL PREVIOUSLY ADOPTED SUPPLEMENTS.**

Staff Reporting: Frank Warnock, Assistant City Manager/City Solicitor
First Reading, No Vote

2. Consider Ordinance No. O-xx-16 entitled: **AN ORDINANCE AMENDING A PORTION OF CHAPTER 70 OF THE COVINGTON CODE OF ORDINANCES, PARKING VIOLATION AND TRAFFIC CITATIONS AND IMPOUNDMENT PROCEDURES TO REFLECT MODIFICATIONS AND IMPROVEMENTS THAT HAVE BEEN MADE TO THE CITY'S ENFORCEMENT PRACTICES AS THEY RELATE TO PARKING REGULATIONS AND PARKING CITATION PROCEDURES WITHIN THE CITY.** *The City's parking ordinances are undergoing a comprehensive update to eliminate unused sections and to refine and update remaining sections. Chapter 70 consists of parking regulations which will become redundant and obsolete after the ordinance updates are enacted.*

Staff Reporting: Michael Bartlett, Assistant City Solicitor
First Reading, No Vote

3. Consider Ordinance No. O-xx-16 entitled: **AN ORDINANCE REPEALING AND REENACTING CHAPTER 75 OF THE COVINGTON CODE OF ORDINANCES, PARKING VIOLATIONS AND TRAFFIC CITATIONS AND IMPOUNDMENT PROCEDURES TO REFLECT MODIFICATIONS AND IMPROVEMENTS THAT HAVE BEEN MADE TO THE CITY ENFORCEMENT PRACTICES AS THEY RELATE TO PARKING REGULATIONS AND PARKING CITATION PROCEDURES WITHIN THE CITY.** *The City's parking ordinances are undergoing a comprehensive update to eliminate unused sections and to refine and update remaining sections. Chapter 75 will be amended to reflect updates regarding residential parking plans, parking meters, service vehicle parking passes, city-wide parking rates, and citation and appeal procedures.*

Staff Reporting: Michael Bartlett, Assistant City Solicitor
First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

4. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF POLICE OFFICER RECRUIT BRENT MULLANEY, EFFECTIVE APRIL 17, 2016.** *Recruit Mullaney is resigning to pursue employment outside of law enforcement.*

Staff Reporting: Bryan Carter, Police Chief
Recommendation: Approve Order/Resolution. Approval accepts the resignation of Recruit Mullaney.

5. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF JERRY HEIST, PART-TIME INSPECTOR IN THE HOUSING CHOICE VOUCHER PROGRAM, EFFECTIVE APRIL 26, 2016.** *Mr. Heist has been a part-time inspector in the Housing Department since 2012. His knowledge and expertise will be missed.*

Staff Reporting: Kim Phillips, HCV Program Coordinator

Recommendation: Approve Order/Resolution. Approval accepts the resignation of Mr. Heist. His long service to the City is greatly appreciated and acknowledged, and best wishes are extended for his future endeavors.

6. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING A CHANGE IN PAY GRADE FOR ERIC DEARDORFF OF THE COVINGTON FIRE DEPARTMENT, FROM PARAMEDIC/FIREFIGHTER GRADE IV TO FIREFIGHTER GRADE IV, EFFECTIVE APRIL 10, 2016.** *In accordance with Article XI "Wage Rate", any paramedic that has served 6.5 years and wishes to voluntarily discontinue their paramedic status may do so provided that there is a minimum of 27 paramedics remaining on the job.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution. Approval allows Mr. Deardorff to discontinue his service to the City as a paramedic. That leaves the City with 27 paramedics, the minimum required in the City's collective bargaining agreement with Local 38.

7. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH LIGHTHOUSE TRANSPORTATION SERVICES TO PROVIDE BUSINESS INCENTIVES PURSUANT TO CITY OF COVINGTON CODE OF ORDINANCES CHAPTER 116.** *Lighthouse Transportation is a third-party logistics company currently headquartered in Edgewood. They are relocating their headquarters to 100 West 6th Street along with 13 jobs.*

Staff Reporting: Geoff Milz, Economic Development Manager

Recommendation: Approve Order/Resolution. Approval authorizes the Mayor and City Manager to enter into an Economic Development Agreement with Lighthouse Transportation Services to provide business incentives for their relocation to Covington, where they are acquiring and investing approximately

\$350,000 to renovate property on 6th Street, the former Ticket's Bar. That location's proximity to Gateway Community and Technical College was an incentive to their decision. The City will collect approximately \$165,000 in payroll taxes over the next ten years from this new business after the incentives are granted.

8. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE KENTUCKY STATE POLICE FOR THE PURCHASE OF SURPLUS LAW ENFORCEMENT EQUIPMENT.** *The Police Department participates in the Department of Defense 1033 program which allows the department to obtain surplus equipment from the federal government at a reduced priced.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution. Approval allows the City to update its Memorandum of Agreement with the Kentucky State Police for the purchase of surplus law enforcement equipment.

9. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AMENDING THE MAINSTRASSE AND MUTTER GOTTES PARKING PLAN TO MODIFY THE RATE FOR THE FIFTH STREET LOT FROM ONE DOLLAR (\$1.00) PER HALF HOUR WITH A MAXIMUM RATE OF TWO DOLLARS (\$2.00) TO A FLAT RATE OF \$2.00 EFFECTIVE FOR UP TO TWELVE (12) HOURS.** *The initial fee structure for the 5th Street lot has caused some confusion for parkers and changing the fee structure to a flat \$2 rate will alleviate the confusion and simplify the payment process at the pay stations.*

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution. Approval allows the City to modify the recently implemented parking plan in Mainstrasse to make it easier and quicker for patrons to use the automated parking equipment, by decreasing the number of steps necessary to pay.

10. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE COVINGTON INDEPENDENT PUBLIC SCHOOLS BOARD OF EDUCATION FOR A PARTNERSHIP FOR THE COVINGTON SUMMER YOUTH PROGRAM, AND AUTHORIZING THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$69,000.00, WITH \$35,000.00 PAYABLE FROM CDBG**

PROGRAM ACTIVITIES FUND AND \$34,000.00 PAYABLE FROM GENERAL FUND. *The City and the school district work collaboratively to provide safe and enriching summer program activities for Covington youth from June 20 through July 22.*

Staff Reporting: Rosie Santos, Recreation Specialist

Recommendation: Approve Order/Resolution. Approval authorizes the Mayor and City Manager to execute a Memorandum of Understanding with the Covington Independent Public School system for the City to fund the CIPS annual summer enrichment programs for students.

11. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF THOMAS A. HAGGARD TO THE DEVOU PARK ADVISORY COMMITTEE FOR A THREE-YEAR TERM, EFFECTIVE APRIL 20, 2016, AND EXPIRING APRIL 19, 2019.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval allows Mr. Haggard to be appointed to the Devou Park Advisory Committee. Mr. Haggard works for the Kentucky Department of Education as a Learning Center Outreach Coordinator for Region 4, and also works for the Covington Independent Public School as a Resource Development Coordinator for Covington Partners. He is also the Head Soccer Coach for the Boys Varsity Team at Holmes High School. He is a graduate of Thomas More College and is currently working on a Master's degree at NKU. He is highly qualified and recommended for this appointment.

12. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF KERAM J. CHRISTENSEN TO THE COVINGTON HUMAN RIGHTS COMMISSION TO FILL AN UNEXPIRED TERM EXPIRING MAY 15, 2018.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval allows Mr. Christensen to be appointed to the Covington Human Rights Commission to fill an unexpired term. Mr. Christensen is a Registered Nurse at St. Elizabeth Hospital in the Surgical ICU and is active with St. E's Diversity Committee. He is also currently attending Chase Law School as well as pursuing his Master's degree in Nursing. He is highly qualified and recommended for this appointment.

13. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL**

DOCUMENTS NECESSARY TO EXTEND THE CONSORTIUM AGREEMENT AND OPERATING PLAN (INCLUDING ALL SUBSEQUENT AMENDMENTS PERTAINING TO EITHER DOCUMENT) BETWEEN THE CITY OF COVINGTON, WHICH MANAGES THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM, AND THE HOUSING AUTHORITY OF COVINGTON, WHICH MANAGES HOUSING AND RELATED PROGRAMS INCLUDING FOUR DEVELOPMENT SITES WITHIN THE CITY, FOR A PERIOD OF THREE YEARS. *In 2010 the city entered into a consortium agreement with the Housing Authority of Covington for the purpose of aligning the work of the City's Housing Choice Voucher program. The programs have been operating under this agreement which now needs to be renewed.*

Staff Reporting: Larry Klein, City Manager, Jeff Rieck, Executive Director, Housing Authority of Covington

Recommendation: Approve Order/Resolution. Approval allows the City to renew its Consortium Agreement with the Housing Authority of Covington (HAC) for three years. The agreement aligns the work of HAC and the City's Housing Choice Voucher Program (Section 8), streamlining the service delivery to residents in need of housing assistance.

14. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION SUPPORTING PROPOSED LEGISLATION BY THE KENTON COUNTY FISCAL COURT REFERRED TO AS THE VACANT PROPERTY REGISTRATION ORDINANCE THAT REQUIRES THE REGISTRATION OF VACANT PROPERTIES THAT ARE IN FORECLOSURE.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval endorses the Vacant Property Registration Ordinance under consideration by the Kenton County Fiscal Court. The Ordinance requires banks and other lenders that acquire vacant and foreclosed properties to register certain information with the County, such as contact information for property maintenance, so that local code officials can contact them when there is a violation or a nuisance. As it stands now it is very difficult to determine who to contact at the lending institution that is often out of state and non-communicative with local officials. To date, 10 other cities in Kenton County have also expressed support for the Vacant Property Registration Ordinance.

PROJECT UPDATE: A Celebration of Successful Public Art: Decommissioning of the Devine Proportion of All Things, a Tina Westerkamp Mural, Sponsored by ArtWorks and Be Concerned.

A special Caucus Meeting is scheduled for Tuesday, April 26, at 6:00 P.M. for FY 17 budget discussions.

Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, May 3, 2016.

Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, May 17, 2016.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT