



**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, July 12, 2016, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of June 14, June 21, June 27, and June 28, 2016 (or motion to dispense with reading and approve minutes).

PRESENTATIONS:

Development Department Reorganization - City Manager Larry Klein, City Engineer/Community Services Manager Mike Yeager, Public Improvements Director/Assistant City Engineer Rick Davis, and Economic Development Manager Geoff Milz

ITEMS FOR CONSIDERATION:

NEW BUSINESS – FIRST READING OF ORDINANCES

1. Consider Ordinance No. O-xx-16 entitled: **AN ORDINANCE AMENDING §34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING POSITIONS IN THE DEPARTMENT OF DEVELOPMENT AND ESTABLISHING SALARIES FOR THOSE POSITIONS.**

Staff Reporting: Larry Klein, City Manager
First Reading, No Vote

OLD BUSINESS – SECOND READING OF ORDINANCES

2. Consider Ordinance No. O-xx-16 entitled: **AN ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY AUTHORIZING THE ISSUANCE OF CITY OF COVINGTON, KENTUCKY GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016 IN THE APPROXIMATE AGGREGATE PRINCIPAL AMOUNT OF \$9,395,000 (SUBJECT TO A PERMITTED ADJUSTMENT INCREASING OR DECREASING THE PRINCIPAL AMOUNT OF SERIES 2016 BONDS BY UP TO \$940,000) FOR THE PURPOSE OF (I) CURRENTLY REFUNDING AN OUTSTANDING LEASE AGREEMENT DATED AS OF OCTOBER 31, 2002, AS AMENDED AND SUPPLEMENTED (THE "2002 PRIOR ISSUE"), THE PROCEEDS OF WHICH WERE USED TO FINANCE AND REFINANCE THE COSTS OF THE ACQUISITION, CONSTRUCTION, INSTALLATION AND EQUIPPING OF MULTIPLE PUBLIC PROJECTS IN THE CITY, (II) CURRENTLY REFUNDING AN OUTSTANDING LEASE AGREEMENT DATED AS OF JUNE 13, 2009 BETWEEN THE CITY AND THE BANK OF KENTUCKY, INC. (THE "2009 PRIOR ISSUE"), THE PROCEEDS OF WHICH WERE USED TO PERMANENTLY FINANCE THE ACQUISITION OF REAL PROPERTY LOCATED AT FIFTH AND MAIN STREETS, AND (III) CURRENTLY REFUNDING THE OUTSTANDING CITY OF COVINGTON, KENTUCKY TAXABLE GENERAL OBLIGATION RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS, SERIES 2010 (THE "2010 PRIOR ISSUE"), THE PROCEEDS OF WHICH WERE USED TO FINANCE RENOVATIONS AND IMPROVEMENTS TO THE RIVERCENTER PARKING GARAGE AND ADJACENT PUBLIC PLAZA; APPROVING THE FORM OF BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE BONDS; AUTHORIZING AND DIRECTING THE FILING OF NOTICE WITH THE STATE LOCAL DEBT OFFICER; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; CREATING A BOND PAYMENT FUND; MAINTAINING THE HERETOFORE ESTABLISHED SINKING FUND; AUTHORIZING ACCEPTANCE OF THE BIDS OF THE BOND PURCHASERS FOR THE PURCHASE OF THE BONDS; AND REPEALING INCONSISTENT ORDINANCES.**

Staff Reporting: Lisa Desmarais, Director of Finance and Operations

Recommendation: Approve Ordinance. Approval allows the City to advertise for bids for the refinancing of \$9,395,000 of the City's Variable Rate General Obligations bonds so that Fixed Rates are obtained in order to reduce the cost of interest. It is estimated that the refinancing of these variable rate bonds to lower

and fixed rate bonds will reduce the City's interest expense by almost \$1 million over the course of the remaining term of the bonds.

NEW BUSINESS – ORDER/RESOLUTIONS

3. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF LARISA SIMS, ASSISTANT CITY MANAGER FOR DEVELOPMENT, EFFECTIVE JULY 10, 2016.** *Larisa was hired as Assistant City Manager in November of 2009. She has managed and been involved in countless projects for the City including Hotel Covington, Duveneck Square Lincoln Grant Scholar House, Braxton Brewery, Riverfront Common, the list goes on. We will miss her and wish her luck!*

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval regrettably accepts the resignation of Assistant City Manager for Development, Larisa Sims, who has accepted a similar position with the City of Newport. Larisa has done an outstanding job for the City during her tenure and most importantly has built a great team in the Development Department that will carry on the City's vision and plans. Best wishes are extended for her success in Newport.

4. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF SERGEANT WILLIAM WEBSTER, EFFECTIVE JULY 31, 2016.** *Sergeant Webster is retiring after 26 years of service to the citizens of Covington.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Sergeant Webster. His service to the City is greatly appreciated and best wishes are extended for his future endeavors.

5. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF DETECTIVE DAVID COOTS, EFFECTIVE JULY 31, 2016.** *Detective Coots is retiring after 22 years of services.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Detective Coots. His service to the City is greatly appreciated and best wishes are extended for his future endeavors.

6. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF JON MANGUS FROM OFFICER GRADE V TO SERGEANT, EFFECTIVE AUGUST 1, 2016.** *Officer Mangus is the next officer on the promotional eligibility list. With the retirement of Sergeant. Webster, Jon will fill this Sergeant position.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution. Approval promotes Officer Jon Mangus to the position of Sergeant in the Covington Police Department.

7. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF MICHAEL KEENE, MATTHEW RAABE, JEFFREY OSBORNE, KEVIN IGO AND MATTHEW REGAN AS GRADE I PATROL OFFICERS IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JULY 31, 2016.**

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution. Approval of the employment of these 5 candidates allows the City to initiate the training process for their careers as Covington Police Officers.

8. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF ASSISTANT CHIEF GLENN “J.R.” JOHNSON FROM THE COVINGTON FIRE DEPARTMENT, EFFECTIVE JULY 31, 2016.** *Assistant Chief Johnson is retiring after 23 years of service to the City.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Assistant Chief Johnson. His service to the City is greatly appreciated and best wishes are extended for his future endeavors.

9. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF CAPTAIN ROBERT “BOB” RIDER FROM THE COVINGTON FIRE DEPARTMENT, EFFECTIVE JULY 31, 2016.** *Captain Rider is retiring after 20 years of service to the City.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Robert Rider. His service to the City is greatly appreciated and best wishes are extended for his future endeavors.

10. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF ENGINEER STEPHEN “STICK” GREIS FROM THE COVINGTON FIRE DEPARTMENT, EFFECTIVE JULY 31, 2016.** *Engineer Greis is retiring after 21 years of service to the City.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution. Approval accepts the resignation for retirement purposes of Stephen Greis. His service to the City is greatly appreciated and best wishes are extended for his future endeavors.

11. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF LIEUTENANT LARRY “L.C.” CAPPEL FROM THE COVINGTON FIRE DEPARTMENT, EFFECTIVE JULY 31, 2016.** *Lieutenant Cappel is retiring after 31 years of service to the City.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution Approval accepts the resignation for retirement purposes of Lieutenant Larry L.C. Cappel from the Covington Fire Department. He is currently the longest serving member of the Fire Department, having begun his employment in 1989. His contribution to the safety of citizens and visitors especially in the area of public education for elementary school children is notable. His service to the City is greatly appreciated and best wishes are extended for a well-deserved retirement and his future endeavors.

12. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE ORGANIZATIONAL CHART FOR THE DEPARTMENT OF DEVELOPMENT.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval updates the City's organizational chart for the Department of Development based on recent position title changes and additions.

13. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING AN UPDATED ORGANIZATIONAL CHART FOR CITY OF COVINGTON.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval updates the City's official Organizational Chart based on recent position title changes and additions.

14. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE ADDITION OF A "REFERENCED BASED PRICING HEALTH PLAN" AS AN OPTION TO THE CITY'S HEALTH PLAN FOR COVINGTON PROFESSIONAL FIREFIGHTERS LOCAL UNION NO. 38 MEMBERS.**

Staff Reporting: Frank Warnock, Assistant City Manager/City Solicitor

Recommendation: Approve Order/Resolution. Approval allows the members of Local 38 to enroll in the City's new Reference Based health care plan option.

15. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT, AND ALL OTHER NECESSARY DOCUMENTS, WITH TASER AXON INTERNATIONAL FOR THE PURCHASE OF TASER AXON BODY WORN CAMERA SYSTEM, IN AN AMOUNT OF \$122,100 FOR THE FIRST YEAR AND \$107,100 YEARLY FOR THE NEXT FOUR YEARS, PAYABLE FROM THE GENERAL FUND.** *The Taser Axon system is a comprehensive digital evidence gathering body-worn camera system. It comes with state of the art capabilities in video evidence, collection and storage, redaction capabilities, and product durability.*

Staff Reporting: Brian Steffen, Assistant Police Chief

Recommendation: Approve Order/Resolution. Approval allows the Covington Police Department to acquire and utilize the next generation of body cameras that offer much higher quality video recording. The new body cameras also require far less time for police officers to store and retrieve data, estimated at over 80 hours per week saved. These new body cameras provide continued accountability and transparency of Police Department interactions with the public.

16. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AMENDING THE JOB DESCRIPTIONS FOR BUSINESS MANAGER, URBAN FORESTRY AND PARKS SUPERVISOR, BEAUTIFICATION SUPERVISOR, SOLID WASTE COORDINATOR, AND MUNICIPAL SPECIALIST IN THE DEPARTMENT OF PUBLIC IMPROVEMENTS.** *Some of the current job descriptions do not cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval updates various job descriptions in the Public Improvements Department in order to be more comprehensive and explanatory.

17. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE ADDITION OF 12 NEW VOUCHERS THROUGH THE VETERAN'S ASSISTED SUPPORTIVE HOUSING (VASH) PROGRAM IN THE CITY OF COVINGTON HOUSING CHOICE VOUCHER PROGRAM.** *The City currently administers 50 VASH vouchers across Kenton County and this program is a priority to both HUD and the VA so the City's Housing Choice Voucher program is happy to add more vouchers to assist our Veterans.*

Staff Reporting: Kim Phillips, Housing Choice Voucher Program Coordinator

Recommendation: Approve Order/Resolution. Approval allows the City's Housing Choice Voucher Program to obtain an additional 12 new vouchers to assist our Veterans in finding safe, decent and sanitary housing throughout Kenton County that they certainly deserve.

18. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING A ONE-YEAR EXTENSION OF THE LEASE AGREEMENT BETWEEN THE CITY OF COVINGTON HOUSING CHOICE VOUCHER PROGRAM AND THE HOUSING AUTHORITY OF COVINGTON FOR OFFICES LOCATED AT 2300 MADISON AVENUE.** *The original lease was executed in 2013 and was for three years with an option for two one-year extensions. Both parties are agreeable to this extension.*

Staff Reporting: Kim Phillips, Housing Choice Voucher Program Coordinator

Recommendation: Approve Order/Resolution. Approval allows the City to extend its lease agreement with the Housing Authority of Covington to provide office space for the City's Housing Choice Voucher Program at 2300 Madison

Avenue. The lease is paid for entirely with federal funds and not the City's General Fund.

19. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE KENTON COUNTY PLANNING COMMISSION FOR A MAP AMENDMENT TO THE COVINGTON ZONING CODE CHANGING THE ZONING OF 1025 AMSTERDAM ROAD FROM RU-2, URBAN RESIDENTIAL TO R-2 URBAN RESIDENTIAL (PUD).**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval allows the City to file an application with the Kenton County Planning Commission to amend the City's Zoning Ordinance map as it relates to the site described above, more generally known as the 'hilltop campus site' of Gateway Community and Technical College. With the College moving its automotive programs to another location, the site is now vacant and the State will be putting the site up for bids to purchase. The City's application to add a PUD overlay will provide more flexibility on this topographically challenging site. The City of Park Hills has already submitted their zoning map application for the PUD as part of the site lies within their city. The final determination on the proposed PUD overlay within Covington's City limits will be made by the Covington's Board of Commission after the KCPC holds a public hearing and makes its recommendations.

20. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING A SMALL AREA STUDY TO BE COMPLETED BY PDS FOR THE CITIES OF COVINGTON AND PARK HILLS TO EVALUATE THE HIGHEST AND BEST USE OF THE GATEWAY HILLTOP CAMPUS SITE LOCATED AT 1025 AMSTERDAM ROAD.** *With pending redevelopment of this significant site that lies within the cities of Covington and Park Hills that has had the same use for the past 50 years plus, it is imperative that both cities work together to create a concept development plan for this site to accompany zoning changes that will be requested by any prospective developer. In addition this Small Area Study will help to facilitate that collaboration between the two cities and any prospective developer, adding value to the site and the eventual development there.*

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. With expected redevelopment of this significant site that lies within the cities of Covington and Park Hills that has had the same use for the past 50 years plus, it is imperative that both cities work

together to create a unified vision. In addition this Small Area Study will help facilitate the collaboration between the two cities and future owner/ developer, making for a more efficient design and approval process for future development.

21. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS, WITH GREYDON LAND USE FOR A COMPREHENSIVE EVALUATION OF THE CITY ZONING ORDINANCE, IN AN AMOUNT NOT TO EXCEED \$10,000.00, PAYABLE FROM GENERAL FUND.** *Greydon Head Land Use will review our current Zoning Ordinance and will make recommendations for an updated Zoning Ordinance. The scope of services should be completed within three months of the project commencement.*

Staff Reporting: Geoff Milz, Economic Development Manager

Recommendation: Approve Order/Resolution. Approval allows the City to proceed with this FY 17 budgeted project that will provide a high level overview of the City's existing zoning ordinance as it relates to any conflicts or impediments to quality development in the City. The review will also examine our existing social service uses in the zoning ordinance.

22. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH THE GRUFF ALLOWING THE INSTALLATION OF CONCRETE PILLARS AND POSTS ON CITY-OWNED PROPERTY TO SUPPORT AN AWNING TO BE ATTACHED TO THE GRUFF RESTAURANT.** *The Gruff wishes to install support beams which will support an awning over their outside dining area. The beams will be installed in City-owned property.*

Staff Reporting: Cassandra Tackett, Assistant City Solicitor

Recommendation: Approve Order/Resolution. Approval allows the City to permit The Gruff to install concrete pillars and posts on City owned property to support an awning for their outside dining area.

23. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS, PURSUANT TO KRS 45A.380, WITH ACCELA, INC. FOR ANNUAL SUBSCRIPTION SERVICES FOR CASE MANAGEMENT SOFTWARE FOR CODE ENFORCEMENT, PERMITTING, AND LICENSING, IN AN AMOUNT NOT TO EXCEED**

\$20,298.00, PAYABLE FROM GENERAL FUND. *This software will be an upgrade and will streamline operations for code enforcement, permitting, and licensing.*

Staff Reporting: Jessica Moss, GIS/Business Analyst

Recommendation: Approve Order/Resolution. Approval allows the City to proceed to purchase this new software that was budgeted for code enforcement, special event, park and other permit types and licensing.

24. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH AVOCETTE TECHNOLOGIES, INC. FOR IMPLEMENTATION SERVICES OF ACCELA LAND MANAGEMENT, IN AN AMOUNT NOT TO EXCEED \$92,400.00, PAYABLE FROM GENERAL FUND.** *This contract includes the conversion of our current date into Accela. Avocette will assist with reviewing our current procedures and modifying the default programming in Accela to match our needs.*

Staff Reporting: Jessica Moss, GIS/Business Analyst

Recommendation: Approve Order/Resolution. Approval allows the City to procure the implementation services for the software in Item 24.

25. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE KENTUCKY TRANSPORTATION CABINET ACCEPTING \$3,913,910.00 IN FEDERAL CMAQ MONEY TO ASSIST IN FUNDING THE RIVERFRONT COMMONS PROJECT BETWEEN RIVERSIDE PLACE AND MADISON AVENUE.** *The City was awarded CMAQ money to help fund the portion of Riverfront Commons between Riverside Place and Madison. The work will include a roundabout at the foot of Riverside Place, walking trails, a public plaza, lighting, decorative fencing and landscaping.*

Staff Reporting: Mike Yeager, City Engineer/Community Services Director

Recommendation: Approve Order/Resolution. Approval accepts the Kentucky Transportation Cabinet's CMAQ grant of \$3,913,910 that Governor Beshear personally presented to the City in October of 2015 for the development of Covington's riverfront.

26. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A 2016-2017 CERTIFIED**

LOCAL GOVERNMENT GRANT IN AN AMOUNT OF \$5,000.00 FOR A CONTRACT WITH K&V CULTURAL RESOURCES MANAGEMENT FOR COMPLETION OF A NATIONAL REGISTER OF HISTORIC PLACES NOMINATION FOR DEVOU PARK. *This grant will be used to prepare a nomination for Devou Park to be listed in the National Register of Historic Places. The matching grant will be provided with Devou Trust funds.*

Staff Reporting: Mike Yeager, City Engineer/Community Services Director

Recommendation: Approve Order/Resolution. Approval allows the City to accept a Certified Local Government grant in the amount of \$5,000 and award a contract to K&V Cultural Resources to complete a National Register of Historic Places Nomination for Devou Park.

27. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE 2016-2017 CERTIFIED LOCAL GOVERNMENT GRANT IN AN AMOUNT OF \$3,000.00 TO BE USED FOR THE 2017 NKY RESTORATION WEEKEND.** *This grant will be used to coordinate and present the sixth annual NKY Restoration weekend. The required match will be provided through staff time.*

Staff Reporting: Mike Yeager, City Engineer/Community Services Director

Recommendation: Approve Order/Resolution. Approval allows the City to accept a Certified Local Government Grant in the amount of \$3,000 for the 2017 NKY Restoration Weekend.

28. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH CARGILL DEICING FOR THE PURCHASE OF UP TO 4,000 TONS OF SALT AT A COST OF \$61.15 PER TON DELIVERED, PAYABLE FROM THE GENERAL FUND.** *Kenton County advertised for reverse auction bids for the purchase of salt and the City is able to purchase the salt at the bid price through its cooperative purchasing agreement with the County. This cost per ton is a 24.905% decrease from last year's cost.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/Assistant City Engineer

Recommendation: Approve Order/Resolution. Approval allows the City to purchase up to 4,000 tons of salt at a price that is almost 25% less than last year's cost.

29. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH PAYCOR FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE BUILDING AND IMPLEMENTATION OF CUSTOM REPORTING.** *This custom reporting originates from the City's recent and ongoing issues with pension spiking. A custom reporting module has been developed to keep the city informed as to any potential future spiking claims.*

Staff Reporting: Allison Hudson, Compliance Officer

Recommendation: Approve Order/Resolution. Approval allows the City to identify and avoid future pension spiking claims, when possible.

30. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH ROEDING INSURANCE FOR BROKERAGE SERVICES ASSOCIATED WITH PROPERTY & CASUALTY AND WORKERS' COMPENSATION INSURANCE POLICIES.** *The City received five proposals for these insurance needs. Roeding Insurance is the best fit for the City's needs and the City will be saving approximately \$16,000 annually in associated brokerage fees.*

Staff Reporting: Allison Hudson, Compliance Officer

Recommendation: Approve Order/Resolution. Approval allows the City to proceed with a contract with Roeding Insurance, the low and best bidder of five bids received, for our property and worker's compensation insurance saving \$16,000 annually.

31. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT ADDENDUM WITH CINCINNATI BELL TELEPHONE COMPANY, INC. FOR LOCAL DIAL TONE, DATA SERVICES, AND LONG DISTANCE AT MULTIPLE CITY FACILITIES, IN AN AMOUNT NOT TO EXCEED \$11,869.58 PER MONTH FOR A 36 MONTH PERIOD, PAYABLE FROM GENERAL FUND.** *Approval extends the City's relationship with Cincinnati Bell for a 36-month period at a reduced cost (total contract savings of \$8,172) while simultaneously upgrading the City's Internet communication speed at 6 locations by 70- 85% at zero cost to the City. As the City moves its day-to-day computing toward cloud-based systems it increases its reliance on faster Internet transmission speeds. Recognizing the need for faster Internet, the City worked closely with its partners to ensure that faster data speeds to multiple City buildings was a*

priority. This contract ensures that the City pays the best price for telecommunications and Internet and that employees have access to fiber-based technology where they need it

Staff Reporting: Lisa Desmarais, Director of Finance and Operations

Recommendation: Approve Order/Resolution

32. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR PROFESSIONAL AUDITING SERVICES.** *The current 3 year contract with Clarke, Schaefer, Hackett has expired and the City wishes to put this service out to bid.*

Staff Reporting: Lisa Desmarais, Director of Finance and Operations

Recommendation: Approve Order/Resolution. Approval allows the City to proceed to issue a Request for Proposals for our FY 16 annual audit.

33. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT ADDENDUM WITH COMDOC ADJUSTING THE MONTHLY COSTS FOR COPY, PRINT, FAX, SCAN AND EMAIL SERVICES.** *This addendum to our current contract with ComDoc is necessary to lower the color allocations in our contract. Over a three year period these lower costs will be a total value of \$10,620.00.*

Staff Reporting: Lisa Desmarais, Director of Finance and Operations

Recommendation: Approve Order/Resolution. Approval allows the City to amend its current copier contract to lower the color allocations since actual usage is less than what was estimated, saving \$10,620 over the next three years.

34. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING A RENEWAL CONTRACT WITH THE KENTON COUNTY PROPERTY VALUATION ADMINISTRATOR FOR REGULAR DATA UPDATES, IN AN ANNUAL AMOUNT OF \$1,342.16, PAYABLE FROM THE GENERAL FUND.**

Staff Reporting: Jessica Moss, GIS/Business Analyst

Recommendation: Approve Order/Resolution. Approval allows the City to renew its contract with the Kenton County PVA through which we receive regular data updates on real property values and transactions, and other important mapping data, in the City.

35. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF FRANK WARNOCK TO THE NORTHERN KENTUCKY CONVENTION CENTER BOARD FOR A FOUR-YEAR TERM, EFFECTIVE JULY 15, 2016, AND EXPIRING JULY 14, 2020.** *City Manager Larry Klein's four year term is expiring in July and the City is entitled to a seat on this Board, which historically has been the City Manager. It is recommended to retain a senior staff member as the City's appointment to this Board.*

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution. Approval appoints City Solicitor/Assistant City Manager Frank Warnock to the NKY Convention Center Board for a four year term beginning in July of 2016.

36. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AWARDING THE COVINGTON POLICE VEHICLE BID TO FULLER FORD AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO FACILITATE THE ACQUISITION AND EQUIPPING OF 13 FORD POLICE INTERCEPTOR SUVs, 18 FOR FUSION SEDANS, AND ONE FOR POLICE VAN IN AN AMOUNT NOT TO EXCEED \$950,000.00, PAYABLE FROM THE FLEET, EQUIPMENT, TECHNOLOGY, FACILITIES, AND OTHER CAPITAL PROJECTS FUND.**

Staff Reporting: Larry Klein, City Manager/Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

Project Update: Fiscal Year Economic Development Summary – Geoff Milz, Economic Development Manager

Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, August 9, 2016.

Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, July 26, 2016.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT